

WAYNESBORO BOROUGH AUTHORITY

DECEMBER 20, 2016

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, Lee Layman, S. Allen Stine and William Pflager

Borough Staff -- S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: Christopher Snively made a motion to approve the minutes of the November 15, 2016 meeting, as written. Lee Layman seconded; the motion passed unanimously.

UPDATE – DEBT SERVICE REFINANCING: Leiter Pryor reported that the loan was closed with only a minor issue (PENNVEST was supposed to include the December payment with the final payoff amount, so there is a requisition for approval this evening for the payment of \$14,467.12.). In addition, staff is meeting with F&M representatives later this week to begin the process of establishing WBA accounts with them.

Chairman Fleagle noted that consideration should also be given to refinancing the remaining PENNVEST (sewer) loan. It was suggested that Jonathan Cox from Rhoads & Sinon be requested to attend the January meeting to discuss alternative financing options.

UPDATE – ANTIETAM DAM STUDY: A copy of the Hydrologic and Hydraulic Analyses with Alternatives Evaluation prepared by Gannett Fleming was provided to WBA members with their meeting packet. Two (2) alternatives are being proposed: (1) to increase the size of the spillway itself to handle the Probable Maximum Flood (PMF); or (2) armoring and lowering a portion of the crest of the dam so that, if it does start to overflow, it would overflow in that section and run down the valley. Gannett Fleming has estimated a cost of \$3,000,000 to \$5,000,000, regardless of which option is pursued (provided there are no structural issues with the crest of the dam).

The WBA's next step is to review the study in-depth with Gannett Fleming. Gannett Fleming representatives will be requested to attend the WBA's February meeting for this purpose. In the meantime, questions should be provided to Mr. Pryor for forwarding to Gannett Fleming.

Mr. Pryor added that Gannett Fleming is still reviewing data for the Water Treatment Plant Study, and they plan to visit the site in the near future.

UPDATE – MEMORIAL BRIDGE WATER LINE PROJECT: Mr. Pryor reported that the water line relocation went smoothly, and the contractor did an excellent job. The tie-in was done overnight in order to minimize impact to the Zullinger customers. Proper notifications were given, and a boil-water advisory was placed in effect as a precautionary measure.

UPDATE – STP BIOSOLIDS: Mr. Pryor advised that the dewatering company mobilized their press shortly after Thanksgiving and have removed approximately 100,000 gallons of sludge from the primary digester. They are currently waiting on the results, but he anticipates having to draw down a total of 400,000 gallons in order to obtain the required results. Work will begin again after Christmas.

Mr. Pryor noted that the staff has been doing continuous sampling throughout the system in hopes of determining the source of the molybdenum, and the proposed Sewer Use Ordinance (prepared by Gannett Fleming) is still in the hands of the Borough Solicitor.

REORGANIZATION MEETING: William Pflager made a motion to postpone the WBA's reorganization until their regularly scheduled meeting on January 17th. Christopher Snively seconded; the motion passed unanimously.

WELL #2 STUDY: Mr. Pryor noted that Gannett Fleming has requested operational data for review as part of the well study.

PAY BILLS: Lee Layman made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-186 – Gannett Fleming Companies -
\$239.12 – Engineering services related to review of Frick wastewater disposal for the period of October 1, 2016 through October 28, 2016

Tank Maintenance Fund Requisition #TM-06 – Martz Plumbing, Heating & A/C
- \$1,407.20 – Replaced Sewage Pump and Chair Rail System at Golf Course

Water Construction Fund Requisition #WC-114 – L/B Water Service, Inc. -
\$3,763.17 – Materials for Memorial Bridge Water Line (Inv. #3024794)

Water Construction Fund Requisition #WC-115 – L/B Water Service, Inc. -
\$2,437.80 – Materials for Memorial Bridge Water Line (Inv. #3025234)

Water Construction Fund Requisition #WC-116 – Dennis E. Black
Engineering, Inc. - \$1,106.90 – Modification to Stream Crossing Permit for Memorial Bridge Water Line

Water Revenue Fund Requisition #16-27 – Rhoads & Sinon, LLP - \$14,140.81
– Settlement Fee (Redemption of PENNVEST Loan #89184)

Water Revenue Fund Requisition #16-28 – PA Infrastructure Investment Authority (PENNVEST) - \$14,467.12 – 12/01/2016 Payment (Loan #89184)

Water Revenue Fund Requisition #16-29 – Gannett Fleming Companies - \$5,223.21 – Perform Hydrologic and Hydraulic Analysis (H&H Analysis) with Alternatives Evaluation for Antietam Dam for the period of October 1, 2016 through October 28, 2016

William Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 6:58 p.m. on a Stine/Layman motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Office Supervisor