

WAYNESBORO BOROUGH AUTHORITY

JANUARY 20, 2015

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m., with the following in attendance:

Borough Authority Members – Jon Fleagle, Christopher Snively, Lee Layman, S. Allen Stine (William Pflager was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

REORGANIZATION OF AUTHORITY OFFICERS: The current WBA officers are as follows: Jon Fleagle (Chairman), S. Allen Stine (Vice-Chairman), Lee Layman (Treasurer) and Christopher Snively (Secretary). Lee Layman made a motion to re-elect the current officers for 2015. Christopher Snively seconded; the motion passed unanimously.

APPROVE MINUTES: Christopher Snively made a motion to approve the minutes of the December 16, 2014 meeting, as written. Allen Stine seconded; the motion passed unanimously.

UPDATE – SEWER PLANT UPGRADE: Leiter Pryor noted that the WBA made final payment to PSI at their last meeting, however he forgot to present their Final Completion Certificate for execution. Lee Layman made a motion to authorize execution of the Final Completion Certificate for PSI, as presented. Christopher Snively seconded; the motion passed unanimously.

Leiter Pryor reported that not a lot has transpired since the last meeting. Several punch-list items have been looked at – Allied Controls (a subcontractor for Kinsley Construction) worked on the SCADA, but there are still some outstanding issues and they have scheduled a time next week to complete the work. He noted that there is still approximately \$300,000 being held in retainage on Kinsley.

Mr. Pryor noted there is an issue with the mudwell pump (which he feels is a control issue). He reported that the pumps are alternated weekly — this is Pump #2 and the other is functioning properly. He reported that a technician will be on-site next week to investigate.

There is also a minor issue with the methanol pumps alternating from Pump #1 to Pump #2 and a recurring error message in one of the drives. Mr. Pryor believes this is a programming issue, and Geiger Systemms will be returning to resolve the matter.

Mr. Pryor noted that the digester basement floor is almost completed (grinding and painting). He explained that the steel grates covering the trenches are in need of replacement, for which he obtained a price estimate of \$1,200 (for aluminum diamond-plate). Allen Stine made a motion to authorize Mr. Pryor to obtain two (2) quotes and to replace the covers with aluminum diamond-plate for a price not-to-exceed \$1,200. Christopher Snively seconded; the motion passed unanimously.

Mr. Pryor advised that painting of the digester basement walls will be done in-house, and Gordon Cruickshanks has been working with the WWTP staff on a maintenance schedule. In addition, they will be drafting an appropriate job description for the new maintenance position, in hopes of hiring before spring.

Discussion followed regarding outstanding change orders and the WBA's desire to meet with Gannett Fleming representatives to discuss various design and construction issues. Mr. Pryor was requested to schedule a meeting with them on 02/12.

Mr. Pryor noted that the gate was installed on Cemetery Avenue (for the golf course), as well as signs to indicate that the area is closed from dusk to dawn.

PUBLIC IN ATTENDANCE:

Eugene Leatherman, 21547 Ringgold Street, Hagerstown, MD - Mr. Leatherman noted that he owns several properties in Waynesboro, and was present to complain about estimated bills he has received. In the course of his discussion, he also complained about the WBA's new policy on mailing bills to the property owners instead of tenants.

Mr. Pryor explained that the billing report did not indicate that the readings had been estimated, however the bills did. When this error was discovered, revised bills were mailed out with the actual readings. (The programmer has since created a new report to ensure that this doesn't occur in the future.) Mr. Leatherman's revised bill was actually higher than the estimated bill, and he is now disputing that amount.

Chairman Fleagle informed Mr. Leatherman that he and Mr. Pryor will review his account; and in the meantime, his water will not be shut-off. Mr. Fleagle also reiterated the WBA's position on bills being sent directly to the property owners.

UPDATE – LAND ACQUISITION (WATERSHED): WBA members received copies of the final deed for the piece of property at the watershed purchased from Mr. Engelbrecht. Solicitor Reichard noted that he will apply for exemption from property taxes on the WBA's behalf.

UPDATE – ANTIETAM DAM EAP: Leiter Pryor reported that he received correspondence from DEP's Dam and Waterways Division regarding update of the Antietam Dam Emergency Action Plan. He has since reformatted and resubmitted the EAP for review/comment. He advised that the inundation map was done in approximately 2000, which DEP will probably request to be updated. Scott Crum feels that he will be able to do

the work in-house.

LEAK DETECTION: Mr. Pryor noted that he received a telephone call from Aqua-Tech (who provides leak detection services for the WBA). Even though this service was not budgeted for 2015, he feels it may be beneficial to have it done in the spring. He noted that the cost last year, for the entire system including Zullinger, was approximately \$15,000.

Allen Stine agreed that this would be beneficial, as they discovered a lot of leaks the last time and it doesn't take many to incur costs of over \$15,000. Accordingly, he made a motion to authorize Mr. Pryor to contract with Aqua-Tech to do leak detection on the Borough's entire water system for \$15,000. Lee Layman seconded; the motion passed unanimously.

NPDES PERMIT RENEWAL: Mr. Pryor noted that the NPDES permit renewal submissions are all in, and the last round of WETT testing results were good. He attributed the problems with the previous results to the system upset during construction, and provided a written explanation of such to DEP.

WELTY ROAD WATER: Mr. Pryor advised that he received an email from Washington Township Manager Mike Christopher regarding a public hearing to be held by DEP regarding the well contamination issue in the Welty Road area. The hearing will be held on 03/17 at 7:00 p.m. in the Township's Municipal Office. DEP will make a presentation on their plan and take public comments to begin the process of providing public water service to the affected residents.

GMS FUNDING SOLUTIONS: Mr. Pryor was asked to contact Amy Kaufman of GMS Funding Solutions to discuss any potential grant/funding options.

PAY BILLS: Allen Stine made a motion to approve the payment of the following requisitions

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Sewer Revenue Fund Requisition #SA-133 - American Aquatic Testing, Inc. - \$2,375.00 - WETT Testing

Sewer Revenue Fund Requisition #SA-134 - Borough of Waynesboro (Clearing Account) - \$408,961.00 - 1st Quarter, 2015 Sewer Allocation

Water Construction Fund Requisition #WC-107 - Ferguson Waterworks - \$70,890.57 - Fairview Avenue Water Line Project

Water Revenue Fund Requisition #15-01 - Dennis E. Black Engineering, Inc. - \$129.60 - 2014 Antietam Dam Inspection & Report (12/06/2014 to 12/19/2014)

Water Revenue Fund Requisition #15-02 - D. L. Reichard, II - \$850.00 - Legal Services (Engelbrecht to Waynesboro Authority - Tract of Real Estate in

Adams County, PA)

Water Revenue Fund Requisition #15-03 - Borough of Waynesboro (Clearing Account) - \$630,930.00 - 1st Quarter, 2015 Water Allocation

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:11 p.m. on a Snively/Layman motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant