

**WAYNESBORO BOROUGH AUTHORITY**

**NOVEMBER 17, 2015**

**MINUTES**

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, S. Allen Stine and Lee Layman (William Pflager participated via telephone)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II, Authority Solicitor

**APPROVE MINUTES:** Lee Layman made a motion to approve the minutes of the October 20, 2015 regular meeting and the October 27, 2015 special meeting, as written. William Pflager seconded; the motion passed unanimously.

**SANITARY SEWER CONNECTION MODIFICATION – MT. VERNON TERRACE:** John Maun (William Brindle Associates) and Guy Henicle (Franklin County Housing Authority) presented a sketch/concept plan for their proposed land development for interior and site improvements to the Mt. Vernon Terrace campus. This has been discussed with the Planning Commission and they are looking to present the same concept plan to Council. They will then follow-up with a formal Land Development Plan submission shortly.

Mr. Maun noted that renovations will be made to the building interiors, and bedroom additions are proposed to the rear of some of the apartments (there are currently 82 units and will be 64 units, as some of them will be larger). Site improvements include a new parking lot and community center.

Regarding utilities, they are looking to replace the existing terra cotta sanitary sewer currently going to Fairview Avenue and eliminating the existing pumping station that serves the buildings. Tie-in points will be at the two (2) existing manholes on Fairview Avenue (new lines will be installed and networked through the buildings). There will be some constraints with getting acceptable cover over the new lines, particularly for the southernmost buildings and they are proposing installing a new lateral for the block of buildings closest to Tenth Street to be tied into the main line in Tenth Street.

Regarding water, they are looking to maintain two (2) existing services on Fairview Avenue with the exception of branching off to pick up the buildings outside vs. inside. There won't be any new taps or connections to the main line for the domestic service, but they are looking to sprinkler the buildings. When the Wayne Gardens project was

done, the main was extended from Eighth to Tenth Street; and they will do a tap for fire use of that 6" line.

Chairman Fleagle clarified that the project would involve one (1) new sewer connection and one (1) new fire service connection. Mr. Pryor noted there would be no tap fee as a result, just a connection charge for the fire service (they will receive an invoice from the Borough for labor and material costs).

**SEWER PLANT UPGRADE PROJECT CLOSEOUT:** Mr. Pryor reported that the final payment request will be uploaded to PENNVEST in the very near future. A spreadsheet with final costs was provided to WBA members. He noted that \$11,000,000 was budgeted for the project, however final costs came in at \$10,387,428 (which included some additional high-dollar items that were added to the scope of the project).

**UPDATE – GOLF COURSE OPERATIONS (DAN BAKER & JON BECKER):** Chairman Fleagle noted that, in accordance with the lease agreement for the golf course, WBA members would like to meet with the lessees on an annual basis to discuss improvements made (in lieu of lease fees) and/or plans for the upcoming year.

Dan Baker noted that he and Mr. Becker are pleased with their first year. During that time, they put a lot of money and hard work into the course. A summary list of the items discussed follows:

- Aerification – hasn't been done for a while, but did it twice this year
- Used a high-breed of top dressing with nutrients
- Marketing – has been successful, as people have been coming
- Renovation of clubhouse
- Saw there were some problems with the greens – put a better quality sand in the layers
- Numerous repairs to the irrigation system, as there were many leaks and faulty sprinklers throughout the course; they also need to add a sprinkler
- Reel grinding
- Leagues started
- Night golf held
- Implemented outings and tournaments – well attended
- Will move forward with soccer golf in an attempt to get kids at the course
- Also looking to do charity events with various organizations and churches

It was noted that no negative comments have been heard. Many past patrons who said they wouldn't return, have returned. Mr. Baker and Mr. Becker noted that their goal is to do whatever must be done to get the greens looking great.

**UPDATE – INDUSTRIAL WASTE STUDY:** Mr. Pryor noted that sampling results are being submitted to Gannett Fleming on a monthly basis. After evaluation of several months' results, several parameters were deleted (as they are currently part of the surcharge study being conducted). Mr. Pryor noted that the sampling costs

approximately \$3,500 per round and ten (10) rounds are being done. They continue to work on language for revisions to the Sewer Use Ordinance (Ordinance No. 920), and he is hoping to have draft documents for review in January.

Discussion followed regarding an update on discharge at the Zullinger Industrial Park. Mr. Pryor advised that the meat packing firm has made some additional modifications to their plumbing system and are using holding tanks more vs. the sanitary sewer. BOD results have been coming down. Mr. Pryor noted that the Sewer Transportation Agreement was originally set up to deal strictly with residential waste, and it has evolved into a problem now because of the industrial park. In addition, when the WBA agreed to take waste from that area, they were told that it would be a business park and there would be no process wastewater coming into the system. Chairman Fleagle commented that any industry that discharges into the sanitary sewer system should have a pre-treatment plan.

Mr. Pryor noted he has heard no update on DEP's proposed water line on Welty Road.

**PAY BILLS:** Allen Stine made a motion to approve the payment of the following requisitions --

**Tank Maintenance Fund Requisition #TM-03** – Liquid Engineering Corporation  
- \$2,845.00 – Exterior/Interior In-Service Dive Assessment (N. Broad Street Standpipe)

**Sewer Revenue Fund Requisition #SA-156** – Gannett Fleming Companies -  
\$2,946.32 – Engineering Services related to Sewer Use Ordinance and Sewage Transportation Agreement Updates per GF's April 30, 2015 Proposal and as authorized under the Annual Services Agreement Miscellaneous Engineering Services. Includes the following tasks: Industrial Users Pollutant Limits Evaluation, a High Strength Wastewater Surcharge Study, a Sewer Use Ordinance Update and Revision, a Sewage Transportation Agreement Update and Revision, and Implementation of an Industrial Pretreatment Program for the period of June 27, 2015 through August 21, 2015

**Sewer Revenue Fund Requisition #SA-157** – Gannett Fleming Companies -  
\$176.74 – Engineering services related to review of Navitor proposed chemical usage/disposal for the period of August 22, 2015 through October 2, 2015

**Sewer Revenue Fund Requisition #SA-158** – Gannett Fleming Companies -  
\$435.68 – General Wastewater Engineering Services as authorized under the Annual Services Agreement for the period of August 22, 2015 through October 2, 2015

**Sewer Revenue Fund Requisition #SA-159** - Gannett Fleming Companies -  
\$99.12 – Engineering Services related to Sewer Use Ordinance and

Sewage Transportation Agreement Updates per GF's April 30, 2015 Proposal and as authorized under the Annual Services Agreement Miscellaneous Engineering Services. Includes the following tasks: Industrial Users Pollutant Limits Evaluation, a High Strength Wastewater Surcharge Study, a Sewer Use Ordinance Update and Revision, a Sewage Transportation Agreement Update and Revision, and Implementation of an Industrial Pretreatment Program for the period of August 22, 2015 through October 2, 2015

Christopher Snively seconded; the motion passed unanimously.

**ADDITIONAL ITEMS:** Mr. Pryor reported on the recent inspection of the N. Broad Street standpipe conducted by Liquid Engineering. Everything looked good inside, and there was only 1/4" of sediment (which was removed). There were several rust spots on the sidewalls, the floor looked great, and there was no heat damage on the roof structure from welding done to attach cell tower equipment. No comments were made regarding a need to paint ... Mr. Pryor anticipates that won't be for approximately 10 years.

He also reported that NTELOS will be merging with Sprint, so they will probably be removing their existing equipment on the tank (which means a loss of revenue). He will review the contract with regard to termination clauses.

Mr. Pryor noted that he had a discussion with a lady several weeks ago who was to receive assistance from her church in paying her water bill prior to shut-off. He advised that her water would not be turned off as long as he received a pledge from the church for the funds due. He did not receive a pledge from the church, however, and her water was shut off today. She called to inform him that the church will meet to discuss her case next Monday, which they have confirmed. He told her that the water would remain on for one (1) additional week and if it is not paid, it will be turned off next Tuesday. WBA members concurred with Mr. Pryor's decision.

**2016 WATER AND SEWER BUDGETS:** Discussion was held regarding the proposed 2016 Water and Sewer budgets. Lee Layman made a motion to approve the proposed budgets, as presented. Christopher Snively seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 8:40 p.m. on a Pflager/Stine motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Administrative Assistant