

**WAYNESBORO BOROUGH AUTHORITY**

**DECEMBER 15, 2015**

**MINUTES**

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, S. Allen Stine and William Pflager (Lee Layman was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II, Authority Solicitor

**APPROVE MINUTES:** William Pflager made a motion to approve the minutes of the November 17, 2015 meeting, as written. Christopher Snively seconded; the motion passed unanimously.

**SEWER PLANT UPGRADE – PROJECT CLOSEOUT:** Leiter Pryor reported that everything for the closeout has been submitted to PENNVEST, it has been verbally approved, and he is hopeful that the reimbursement will arrive in approximately two (2) weeks. He noted that everything at the WWTP is running smoothly. They plan on hauling sludge again this week in order to reduce the inventory before spring.

Mr. Pryor also reported that DEP visited the plant recently to view the outfall because of “a discrepancy in the description of our outfall in the permit”. They planned to do sampling from the unnamed tributary of the East Branch of the Antietam Creek (where it converges with the actual East Branch in the Township) back to the outfall.

**UPDATE – INDUSTRIAL WASTE STUDY:** Leiter Pryor noted they are still sampling and will begin working with Gannett Fleming on the Sewer Use Ordinance and Sewer Transportation Agreement revisions in mid-January.

**INDUSTRIAL PARK WASTE:** Mr. Pryor noted there is nothing new to report regarding the slaughterhouse since the last meeting. BOD’s coming into the plant have been lower and Washington Township has also been sampling. Mr. Pryor will ask for a map and results from where they are sampling.

Mr. Pryor noted that Cam Super-Line had indicated they would fully implement their modified phosphate cleaning process in January, however he has not received a recent update. He will check to ensure it has been done. He added that the current Sewer Use Ordinance does not have parameters/limits for phosphorus, but the new one will.

Mr. Pryor also noted that he will be attending a meeting with an individual who wants to establish an agricultural laboratory at the Landis Complex on E. Sixth Street. They are currently operating in Washington County, MD, so they should be aware of discharge procedures and requirements. Mr. Pryor will provide him with a copy of the current Sewer Use Ordinance and request the completion of a Wastewater Contribution Questionnaire.

**2015 ANTIETAM DAM INSPECTION REPORT:** Mr. Pryor reviewed the Antietam Dam Inspection Report prepared recently by Dennis E. Black Engineering, noting that this year they did the underground inspection in the control tower. They identified the same several leaks as were previously observed, but noted they haven't gotten better or worse. They commented on the high vegetation on the water side of the dam, which is a difficult area to maintain; but commended the staff highly for maintaining the back side.

Mention was made of the Emergency Operations Plan. Mr. Pryor noted that he made the requested modifications and returned it to DEP for review the beginning of 2015, but has heard nothing back from them to date.

Mr. Stine noted that the railroad ties near the stream should be removed. It was mentioned that the Police Department was planning to build a structure for training on the firing range, however nothing has transpired. Mr. Pryor will discuss the matter with Chief Sourbier.

Chairman Fleagle noted that the piping inside the outfall channel is rusting and should be repaired. Mr. Pryor stated that that will be repaired when the water stops going over the spillway.

It was noted that the settling basin is in good condition.

Christopher Snively made a motion to acknowledge receipt of the 2015 Antietam Dam Inspection Report. William Pflager seconded; the motion passed unanimously.

**WELTY ROAD WATER LINE:** Discussion ensued regarding the proposed Welty Road water line project. Chairman Fleagle noted that he, Scott Crum and Kevin Grubbs attended a meeting with DEP at the Washington Township Municipal Office last week. DEP was advised that the WBA would like the line looped, if possible; and DEP has budgeted \$500,000 for the work. Cost estimates will be prepared for the work to be done by Borough forces, provided that the Maintenance Department has sufficient time. Mr. Fleagle noted he will keep the WBA updated as the project progresses.

Mr. Pryor noted that Sean McFarland will present a request to the WTMA board to allow these residents to be direct WBA customers. It was mentioned that these residents would pay capacity and meter fees to the WBA in the amount of \$3,350 each.

**REQUEST FOR TIME EXTENSION – COLDSRING ESTATES:** Mr. Pryor presented a request from Jim Zaiger for a three (3) year extension of his agreement for taps at

Coldspring Estates. Mr. Fleagle explained that Mr. Zaiger had paid for his tap fees in advance (under the WBA's old policy, to which he is grandfathered). He sees no problem with granting the extension, as Mr. Zaiger continues to build at this location. Christopher Snively made a motion to approve a three (3) year extension for Jim Zaiger, per his request. William Pflager seconded; the motion passed unanimously.

**FRANKLIN COUNTY HOUSING AUTHORITY (MT. VERNON TERRACE EXPANSION PROJECT):** Mr. Pryor noted that Franklin County Housing Authority representatives were in attendance at the last WBA meeting to discuss planned reconfigurations of the utilities as part of their expansion project. The WBA made some suggestions to that plan, which have been included in the drawing presented for this meeting. Mr. Pryor and Scott Crum have reviewed the plans and are satisfied.

Allen Stine made a motion to approve the water/sewer taps and line locations for the Mt. Vernon Terrace expansion project. William Pflager seconded; the motion passed unanimously.

**RESCHEDULE WBA REORGANIZATION MEETING:** Mr. Pryor noted that the WBA's bylaws require the reorganization meeting to be held on the first Tuesday of each new year, however the WBA normally votes to reschedule their reorganization to the first regularly scheduled meeting (which will be 01/19). William Pflager made a motion to reschedule the WBA's reorganization to the first regularly scheduled meeting of the new year (01/19). Allen Stine seconded; the motion passed unanimously.

**PAY BILLS:** Christopher Snively made a motion to approve the payment of the following requisitions --

**Sewer Revenue Fund Requisition #SA-160** – Gannett Fleming Companies - \$63.60 – General Wastewater Engineering Services as authorized under the Annual Services Agreement for the period of October 3, 2015 through October 30, 2015

**Sewer Revenue Fund Requisition #SA-161** – PA DEP (Bureau of Point and Non-Point Source Management) - \$1,250.00 – Annual Fee for NPDES Permits Under Chapter 92A

**Sewer Revenue Fund Requisition #SA-162** – D. L. Reichard, II - \$1,013.00 – Base Retainer for Legal Services (01/01/2016 to 03/31/2016)

**Water Revenue Fund Requisition #15-23** – Dennis E. Black Engineering, Inc. - \$4,828.90 – 2015 Antietam Dam Inspection

**Water Revenue Fund Requisition #15-24** – D. L. Reichard, II - \$1,013.00 – Base Retainer for Legal Services (01/01/2016 to 03/31/2016)

William Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:00 p.m. on a Stine/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Administrative Assistant