

JANUARY 4, 2017
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Council Members – Delmos Oldham, Patrick Fleagle, Niccole Rolls, C. Harold Mumma, Chad Rooney and Michael Cermak

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager
Denny Benshoff, Maintenance Superintendent
Dan Sheffler, Zoning-Code Enforcement Officer
Kevin Grubbs, Head of Engineering Services
Sam Wiser, Borough Solicitor (Salzmann Hughes, PC)

Junior Councilpersons – Arianna Taylor and Sophie Van Gilder (alternate)

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS: None.

EXECUTIVE SESSION: Council adjourned to executive session at 7:33 p.m. for the purpose of discussing personnel and litigation issues. They reconvened to regular session at 7:52 p.m.

COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS (AS NEEDED)

PERSONNEL COMMITTEE: Councilman Cermak made a motion to approve a salary level increase for Tyler Grove to 10A, effective 11/10/2016. Councilman Rooney seconded; the motion passed unanimously.

Councilman Cermak made a motion to approve a step increase for Kim Green to salary level 10B, effective 11/19/2016. Councilman Rooney seconded; the motion passed unanimously.

PROPERTY AND PUBLIC SAFETY COMMITTEE: No report. Councilman Rooney noted that the next Property Committee meeting will be held on 01/19 at 6:00 p.m.

STREET COMMITTEE: Councilwoman Rolls reported on the following –

- Residents were thanked for their comments regarding Pen Mar Street. The Street Committee has considered those comments and decided they will *not* proceed with making it one-way.
- Discussion was also held regarding the extension of snow emergency routes on N. Grant Street, W. Main Street and S. Potomac Street. It is the Street Committee's recommendation that those snow emergency routes *not* be expanded at this time.
- An updated Traffic and Parking Regulation Ordinance will be presented to Council in the near future for review and authorization to advertise for consideration.

Councilwoman Rolls made a motion to approve the request for a handicapped parking space at 48 E. Fifth Street. Councilman Cermak seconded; the motion passed unanimously.

Councilwoman Rolls made a motion to change the wording on four (4) no parking signs at the crosswalk at Mulberry Avenue/Main Street to "No Parking, Standing or Sitting Here to Crosswalk". Councilman Cermak seconded; the motion passed unanimously.

The next Street Committee meeting will be held on 01/25 at 9:00 a.m.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION COMMITTEE: Councilman Fleagle reported that the January meeting was canceled. The next meeting will be held on 02/07 at 10:00 a.m.

FINANCE COMMITTEE: No report.

RECREATION BOARD: No report. The next Recreation Board meeting will be held on 01/25 at 6:30 p.m.

MAYOR'S REPORT: Mayor Starliper reported that there have been a number of thefts from unlocked vehicles in the Borough, and he reminded residents to lock their vehicles. Mr. Starliper also thanked members of the Waynesboro Volunteer Fire Department, Waynesboro Fire Police, and all other emergency service organizations involved with Robert Biesecker's funeral.

SOLICITOR'S REPORT: No report.

MANAGER'S REPORT: Mr. Stains reported the following –

- Snow cost reimbursements for "2016 Jonas" were received on 12/22 in the amount of \$18,974.70, which represents 75% of the total costs. He explained that FEMA reimburses 75%, however PA will not provide any reimbursement as snow is an annual occurrence in PA municipalities.

- Demolition of the house at 116 Hamilton Avenue began today and will be completed by next week.
- The filing of annual reports to the Commonwealth began this week.

JUNIOR COUNCILPERSONS' REPORT: Arianna Taylor reported that she and Sophie VanGilder continue to work on a Drug and Alcohol Program at WASHS. They are hoping to have information for presentation to Council in the near future.

PUBLIC COMMENTS – AGENDA ITEMS: Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

PUBLIC COMMENTS – NON-AGENDA ITEMS: President Mumma noted that questions/concerns regarding proposed amendments to the Zoning Ordinance and/or Subdivision/Land Development Ordinance (SALDO) should be presented at this time. Council will be moving to the conference room following this meeting to begin review of the proposed amendments, and no further comments will be accepted at that time from the audience. Subsequent meetings scheduled for 01/11 and 01/25 will be conducted in the same manner.

No comments were heard from the public.

CONSENT AGENDA: Councilman Fleagle made a motion to approve the Consent Agenda, as follows –

- A. Pay Bills – Check Details dated 12/20, 12/23 and 12/30

Councilman Oldham seconded; the motion passed unanimously.

UNFINISHED BUSINESS: None.

NEW BUSINESS

AUTHORIZE HIRING OF NEW POLICE DEPARTMENT EMPLOYEES: Councilman Cermak made a motion to authorize a conditional offer of employment as Patrolman to Joshua Elkins. Councilman Rooney seconded; the motion passed unanimously.

Councilman Cermak made a motion to authorize a conditional offer of employment as Patrolman to Cody Davis. Councilman Rooney seconded; the motion passed unanimously.

Councilman Cermak made a motion to authorize a conditional officer of employment as Records Clerk/Receptionist to Caitlyn Adolini. Councilman Rooney seconded; the motion passed unanimously.

APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO FRANKLIN COUNTY EMERGENCY SERVICES ALLIANCE: Mr. Stains requested Council's action on the annual appointment of a representative and alternate to the Franklin County Emergency Services Alliance; they are currently Pat Fleagle and Jody Sanders respectively. Councilman Cermak made a motion to appoint the same individuals for 2017. Councilman Oldham seconded; the motion passed unanimously.

APPOINTMENT OF REPRESENTATIVE TO MAINSTREET WAYNESBORO, INC. BOARD: Mr. Stains requested Council's action on the appointment of a representative to the Mainstreet Waynesboro, Inc. Board; it is currently Niccole Rolls. Councilman Cermak made a motion to appoint Ms. Nolls again for 2017. Councilman Fleagle seconded; the motion passed unanimously.

APPOINTMENTS TO RENFREW COMMITTEE, INC.: Mr. Stains presented recommendations from Renfrew for appointments to the Renfrew Committee, Inc. Board as follows –

- Representing M&T Bank – Robert Benchoff, Douglas Burkholder and Greg White
- Representing the Borough of Waynesboro – Allison Kohler, David Hykes, A. J. Benchoff and Connie Huet

Councilman Oldham made a motion for approval of the recommendations, as presented. Councilman Cermak seconded; the motion passed unanimously.

AUTHORIZE LEGAL SERVICES AGREEMENT TO FACILITATE POLICE VEHICLE ACQUISITION THROUGH THE U.S. DEPARTMENT OF AGRICULTURE'S COMMUNITY FACILITIES PROGRAM: Solicitor Wisner presented a legal services agreement recommended by the USDA for services necessary to facilitate the police vehicle acquisition through a grant/loan. Councilman Cermak made a motion to approve execution of the agreement, as presented. Councilman Rooney seconded; the motion passed unanimously.

CDBG PROJECT DISCUSSION: Mr. Stains reported that a meeting was held earlier today with staff and representatives from Mullin & Lonergan to discuss potential future projects utilizing CDBG funding. In addition to continuing with curb ramps, it was suggested that several projects to improve ADA-accessibility at Borough Hall be considered ... those include modifications to the restrooms near Council Chambers and "push" buttons for the front doors leading into the lobby and from the lobby to the administrative offices on the first floor. If Council wishes to pursue these projects, a brief public hearing would need to be held in February and the projects would need to be completed before the end of 2017.

Coinciding with the curb ramp projects, when there are grading issues, a third party engineering firm must be contracted to conduct a "TIF" (Technically Infeasible Form) if a design value is not in compliance with PENNDOT's regulations.

Councilman Fleagle made a motion to proceed with the ADA-accessible restroom project, as presented (with the decision regarding 1 or 2 restrooms to be determined based on the required available space). Councilman Cermak seconded; the motion passed unanimously.

Councilwoman Rolls made a further motion to proceed with the projects involving ADA “push” buttons for the lobby doors, as well as soliciting proposals from a third-party engineering firm for the TIF reviews, as presented. Councilman Cermak seconded; the motion passed unanimously.

FOR INFORMATION ONLY

NOTIFICATION RE: RENEWAL OF AIR EMISSIONS PERMIT (LANDIS SOLUTIONS, LLC): Mr. Stains presented correspondence from Landis Solutions, LLC regarding renewal of their Air Emissions Permit. They advise that no changes have been made to their air emissions since the last renewal. Comments, if any, are required within 30 days.

PRESS QUESTIONS: None.

COUNCIL AND STAFF COMMENTS: Councilman Cermak offered heartfelt regrets on the loss of Rob Biesecker, a long-time employee and good friend to many.

Chief Sourbier thanked Council for the hiring of three (3) new individuals in the Police Department. He also commented on the significant role played by members of the Fire Police, who directed traffic in the pouring rain for many hours during the funeral services for Mr. Biesecker. Council concurred.

Bill Kohler (Mainstreet Waynesboro, Inc.) thanked the Borough’s maintenance staff for their assistance in removing the Christmas wreaths from the light poles downtown. He noted that MSW is applying for another round of façade grant funding through DCED, and have scheduled a public hearing for 01/17 at 6:00 p.m. at their office.

Councilman Oldham concurred on comments regarding the loss of Rob Biesecker, and echoed condolences on the recent passing of Mike Snively (a long-time resident of Waynesboro).

Councilwoman Rolls reported that the next planning meeting for the 2018 WaynesboroFest celebration will be held on 01/16 at 6:30 p.m. at the Mainstreet Waynesboro, Inc. offices. Anyone interested in helping was asked to attend.

President Mumma noted that removal of the garage to the rear of Borough Hall is a “big improvement”. He thanked the maintenance crew for their efforts.

Having no further business to discuss, Council adjourned the meeting at 8:32 p.m. on a Fleagle/Oldham motion which passed unanimously. President Mumma noted that

Council would take a 10-minute recess prior to beginning review of proposed amendments to the Zoning Ordinance and Subdivision/Land Development Ordinance (SALDO).

Respectfully Submitted,

Melinda S. Knott
Borough Secretary