

JANUARY 18, 2017  
WAYNESBORO, PA 17268  
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Council Members – Delmos Oldham, Patrick Fleagle, Niccole Rolls, C. Harold Mumma, Chad Rooney and Michael Cermak

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager  
Denny Benshoff, Maintenance Superintendent  
Dan Sheffler, Zoning-Code Enforcement Officer  
Kevin Grubbs, Head of Engineering Services  
Sam Wisner, Borough Solicitor (Salzmann Hughes, PC)  
S. Leiter Pryor, Director of Utilities

Junior Councilperson – Arianna Taylor

**PLEDGE OF ALLEGIANCE:** Mayor Starliper led those present in the Pledge of Allegiance.

**PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS:** None.

**EXECUTIVE SESSION:** Council President Mumma noted that Council will hold an executive session at the end of the meeting. No voting will take place after the executive session.

**COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS (AS NEEDED)**

**PERSONNEL COMMITTEE:** Councilman Cermak noted that he received a favorable performance evaluation for Don Kaiser, however no action was required.

Having received a favorable performance evaluation for Adam Koontz, Councilman Cermak made a motion to remove him from probationary status. Councilman Rooney seconded; the motion passed unanimously.

Councilman Cermak made a motion to appoint Eric Krinks to a vacancy on the Building Code/Property Maintenance Board of Appeals. Councilman Rooney seconded; the motion passed unanimously.

**PROPERTY AND PUBLIC SAFETY COMMITTEE:** No report. Councilman Rooney noted that the Property Committee will meet the following evening (01/19) at 6:00 p.m.

**STREET COMMITTEE:** No report. Councilwoman Rolls noted that the next Street Committee meeting will be held on 01/25 at 9:00 a.m.

**INTERGOVERNMENTAL COMMITTEE:** No report.

**DOWNTOWN REVITALIZATION COMMITTEE:** No report. Councilman Fleagle noted that the next Downtown Revitalization Committee meeting will be held on 02/07 at 10:00 a.m.

**FINANCE COMMITTEE:** President Mumma noted that the 2016 year-end financial statements have been received. After review/evaluation, he will report back to Council at the next meeting.

**RECREATION BOARD:** No report. The next Recreation Board meeting will be held on 01/25 at 6:30 p.m.

\*President Mumma noted that, due to a scheduling conflict, the special Council meeting (to continue review of proposed amendments to the Zoning Ordinance and Subdivision/Land Development Ordinance) scheduled for 01/25 at 6:00 p.m. will be moved to 7:30 p.m.

**MAYOR'S REPORT:** The Mayor's Report was as follows –

“On January 6<sup>th</sup>, I attended the ribbon cutting for the new Maxwell/Sipe Law Offices at the Landis Complex.

On January 8<sup>th</sup>, along with Chief Sourbier, I attended the Christ United Methodist Church service and dinner in appreciation of Law Enforcement Sunday. We thank the congregation for their support.

On January 10<sup>th</sup>, along with Manager Stains and Chief Sourbier, I attended the Fire Police meeting. Also in attendance were the Fire Chief, Deputy Fire Chief and Assistant Fire Chief. It was a very productive meeting.

On January 18<sup>th</sup>, along with Manager Stains, I attended the Council of Governments meeting in Chambersburg.”

**SOLICITOR'S REPORT:** No report.

**DIRECTOR OF UTILITIES' REPORT:** Leiter Pryor highlighted projects that the Waynesboro Borough Authority is currently working on –

## WATER

- Gannett Fleming conducted an evaluation of the Water Treatment Plant and is in the early stages of preliminary design for needed upgrades. They anticipate final design to be completed in mid-April and are hoping to go to bid early next year.
- Gannett Fleming has also performed an analysis of the Antietam Dam and will be meeting with WBA members in the near future to review options for expansion.
- Gannett Fleming is also assisting the WBA in seeking another water source in the area of Well 2 on Route 316.

## SEWER

- The WBA has been working on formulating an updated Sewer Use Ordinance, which is currently before Council for review. Gannett Fleming has prepared a study/recommendation on local limits which would be imposed in the ordinance (to address certain parameters which were not addressed in the previous ordinance), which the WBA is currently reviewing. Mr. Pryor noted he will apprise Council of their recommendations when available.

## **MANAGER'S REPORT:** Mr. Stains reported the following –

- The garage at the rear of Borough Hall has been demolished and the lot has been cleared and leveled. Money for paving will be considered in the 2018 budget. The library has been notified that they may begin to use the lot for overflow parking, and it will be opened for public events held downtown in the future.
- The house at 116 Hamilton Avenue (a problematic residence with regard to code enforcement issues) has been demolished.
- Work has begun on the lobby at Borough Hall. Brick was installed at the front counter, wallpaper has been removed, and the walls will be re-drywalled and painted following.
- All state reports that are due to date have been filed.
- A productive meeting was held with Bill Kohler (MSW) yesterday. They will meet again next week.
- Medic 2 sent a letter thanking Council for the contributions budgeted for 2017.

## **JUNIOR COUNCILPERSONS' REPORT:** No report.

**PUBLIC COMMENTS – AGENDA ITEMS:** Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

**PUBLIC COMMENTS – NON-AGENDA ITEMS:** None.

**CONSENT AGENDA:** Councilman Fleagle made a motion to approve the Consent Agenda, as follows –

- A. Approval of Transcript – December 7, 2016 (public hearing re: proposed Zoning Ordinance and Subdivision/Land Development Ordinance “SALDO”)

- B. Approval of Minutes as Presented (December 21, 2017 regular meeting)
- C. Accept Reports of the Code Enforcement Officer, Police Chief and Fire Chief for the month of December, 2016
- D. Pay Bills – Check Detail dated 01/10

Councilman Oldham seconded; the motion passed unanimously.

### **UNFINISHED BUSINESS**

**UPDATE ON CURATIVE AMENDMENT ORDINANCE (INDOOR SHOOTING RANGE):** Solicitor Wisner reported that the proposed curative amendment ordinance for indoor shooting ranges was advertised on 01/16 and 01/23 for action by Council at their 02/01 meeting.

### **NEW BUSINESS**

**ELECTRONIC RECYCLING:** Information was provided to Council regarding an electronic equipment recycling event which Mr. Stains has discussed with Waste Management. The Borough of Chambersburg held an e-recycling event, during which 79,000+ electronic units were collected, at a cost of \$27,335. Although this item was not budgeted for 2017, Mr. Stains noted that funds could be utilized from the Administrative Reserve Fund for this purpose. In addition, a nominal fee could be charged to residents who drop off items, which would help to offset the total cost to the Borough. He feels this would be beneficial, as televisions etc. can no longer be landfilled; and this could prevent many of these items from being “dumped” throughout the community. President Mumma referred the matter to the Property Committee for review and recommendation to Council no later than the second meeting in February.

**APPOINT DELEGATE AND ALTERNATE DELEGATE TO PSAB CONFERENCE:** Mr. Stains recommended that Mayor Starliper be appointed as the Borough’s delegate for the PSAB’s upcoming conference in May and Jason Stains be appointed as the alternate. Councilman Oldham made a motion as such. Councilman Rooney seconded; the motion passed unanimously.

**TRAFFIC AND PARKING REGULATIONS ORDINANCE:** Kevin Grubbs reported that the proposed Traffic and Parking Regulations Ordinance has been drafted and presented to the Street Committee for review. This ordinance will include all traffic and parking amendments approved by Council in 2016. Councilwoman Rolls made a motion to authorize advertisement of the proposed ordinance for Council’s consideration at their 02/01 meeting. Councilman Rooney seconded; the motion passed unanimously.

**ORDINANCE AMENDING CIVIL SERVICE COMMISSION TO PROVIDE FOR ALTERNATE MEMBERS:**

Jason Stains noted that there are currently three (3) members on the Borough's Civil Service Commission. The Borough Code dictates that a quorum will be three (3) members, and it is sometimes difficult to get all three (3) members together at the same time and location. This proposed ordinance would expand the board to add up to three (3) more alternate members. The alternate members would attend all meetings, but only have voting ability if one (1) to three (3) of the regular members would be absent. Councilman Cermak made a motion to authorize advertisement of the proposed ordinance, as presented. Councilman Rooney seconded; the motion passed unanimously.

**FOR INFORMATION ONLY**

**CUMBERLAND-FRANKLIN COUNTY BOROUGH ASSOCIATION MEETING (FEBRUARY 28, 2017):**

Mr. Stains noted that the next CFCBA meeting will be held on 02/28 at The Velvet Café in Waynesboro, and State Representative Paul Schemel will be the guest speaker. As Waynesboro is hosting this event, he is hoping for an excellent turnout among Council members. Those interested in attending were asked to notify Melinda Knott.

**PRESS QUESTIONS:** None.

**COUNCIL AND STAFF COMMENTS:** Bill Kohler (Mainstreet Waynesboro, Inc.) thanked the Borough's maintenance staff for installing the three (3) donated dog waste stations downtown. He noted that additional waste stations will be purchased and installed when sponsors are obtained.

Councilman Oldham noted that he and/or Jason Stains will be attending the Franklin County Area Tax Bureau's meeting on 01/26.

Councilman Fleagle thanked the Borough's maintenance crew for their work on the garage demolition project, adding that the Library Board is very appreciative of the extra parking now available for their patrons' use.

Councilwoman Rolls reported that she attended the recent WaynesboroFest meeting with Councilman Fleagle. The Committee is working to plan a full year of events for the Seventh Triennial Celebration of the Incorporation of Waynesboro. Their meetings are held on the third Monday of each month, beginning at 6:30 p.m., at the Mainstreet Waynesboro office.

Mayor Starliper reported on 2016 drug statistics for the Waynesboro Police Department as follows: 307 pounds of prescription and over-the-counter drugs were turned back to the County's Drug Task Force, and Narcan was used 10 times (9 times it was successful). He also reminded residents that the Borough's snow emergency plan will be placed in effect when there is 4" or more of snow.

Mr. Stains added that the Borough's Junior Councilpersons Program was highlighted recently in *The PSAB Magazine*. He will obtain additional copies for Ms. Taylor and Ms. Van Gilder.

Council adjourned for a brief executive session at 8:04 p.m. to discuss personnel and litigation matters. No action was taken following, and they proceeded to continue review/discussion of proposed amendments to the Zoning Ordinance and Subdivision/Land Development Ordinance (SALDO).

Respectfully Submitted,

Melinda S. Knott  
Borough Secretary