

MARCH 2, 2016
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Delmos Oldham, Patrick Fleagle, Niccole Rolls, C. Harold Mumma, Chad Rooney and Michael Cermak

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager
Denny Benshoff, Maintenance Superintendent
Dan Sheffler, Zoning-Code Enforcement Officer
Kevin Grubbs, Head of Engineering Services
Sam Wisner, Borough Solicitor (Salzmann Hughes, PC)
Jim Sourbier, Police Chief

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

EXECUTIVE SESSION: President Mumma noted that Council members would be adjourning to an executive session to discuss a personnel issue. They reconvened to regular session at 7:53 p.m.

COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS (AS NEEDED)

PERSONNEL COMMITTEE: Councilman Cermak noted that he received a favorable evaluation for Chris Eyler, however no action was necessary.

PROPERTY AND PUBLIC SAFETY COMMITTEE: Councilman Rooney noted that the following items were discussed at the Property Committee's last meeting –

- OFFICIAL MAP -- Kevin Grubbs was thanked for presenting material regarding the Borough of Chambersburg's review/revision of their Official Map. Darwyn Benedict was also thanked for his attendance.
- GARAGE BEHIND BOROUGH HALL – It was noted that the garage is in dire need of attention, and the staff is looking for direction from the Property Committee on future action. Councilman Rooney noted that a recommendation on the matter will be forthcoming in the near future.
- ENTERPRISE FLEET MANAGEMENT CONTRACT – Enterprise's proposal regarding fleet management was discussed. It is the Property Committee's recommendation, based on discussions and input from department heads, that

no action be taken on acceptance of their proposal at this time. Concern was noted regarding short-term and long-term investments if the current fleet is sold and replaced by leased vehicles.

- RECORDS STORAGE – The Borough Manager reported on actions taken so far regarding records retention and disposal.
- WALKING TRAIL – Current status and issues regarding the proposed walking trail were discussed.
- CHARGERS FOR POLICE DEPARTMENT – The Police Department's need for chargers was also discussed.

Councilman Rooney noted that the next Property Committee meeting will be held on 03/17 at 6:00 p.m.

STREET COMMITTEE: Councilwoman Rolls reported that the Street Committee met the previous week and discussed the following items –

- DOWNTOWN STREET LIGHT UPGRADES – Members of the public who gave comments on the Main Street lighting were thanked for their input. It was the general consensus that the sample lights don't offer a significant increase in the amount of light, and the Street Committee will look at other options. There are currently 79 decorative lights at 150' intervals along Main Street (the ideal distance between lights would be 75'). The possibility of doubling the number of lights is financially prohibitive, but price estimates will be obtained for cobra-style lights at various intersections and crosswalks to augment the existing lights.
- TRAFFIC PATTERN CHANGE -- One-way traffic on W. North Street from Franklin Street to C.V. Avenue was implemented on 03/01.
- REQUEST FOR NO PARKING SIGNS -- Councilwoman Rolls made a motion to approve the request to install two (2) No Parking signs on each side of the driveway entrance to the Attic Storage at 44 E. Main Street; the costs for said signs to be paid by the property owner. Councilman Rooney seconded; the motion passed unanimously.
- STREET MAINTENANCE PLAN -- Discussion was held regarding a plan for determining which streets need repairs to assist with budgeting projects in the future. Kevin Grubbs noted that the Engineering Department surveys all Borough streets every five (5) years; and, as the surveys are scheduled to be completed this year, he anticipates completion by August 1st for the Street Committee's review.
- MAINTENANCE OF TREES IN PUBLIC RIGHT-OF-WAYS -- Discussion was held regarding the maintenance of trees overhanging certain streets. It was suggested that residents be invited to attend a meeting of the Street Committee and Shade Tree Commission to discuss the required tree trimming options. An update on the matter will be presented to Council in the near future.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION COMMITTEE: Councilman Fleagle noted that the Downtown Revitalization Committee met on 03/01. Discussion was held regarding the following –

- MAINSTREET PLAZA – Scott Hershberger gave a report on progress of the project. New renderings of the façade will be available in the near future. MSW has acquired the property immediately to the west of the plaza property and gave preliminary ideas for its future.
- STREET LIGHT UPGRADE – An update was received from the Street Committee regarding downtown lighting.
- BLIGHTED PROPERTY -- Dave Mackley (Franklin County Redevelopment Authority) presented options available to municipalities for combating blighted properties and the process to declare a property blighted was discussed. This matter will continue to be discussed and a report will be presented to Council shortly.
- S. MULBERRY WALKWAY ARCHWAY -- Bob Correll presented preliminary designs for the proposed S. Mulberry Street walkway.

The next Downtown Revitalization Committee meeting will be held on 04/12 at 10:00 a.m.

FINANCE COMMITTEE: President Mumma noted that Council members received a January 31, 2016 month-end and year-to-date financial statement from Cohick & Associates. He requested that Council members review the information and inform Manager Stains if they desire any changes to be made.

MAYOR'S REPORT: The Mayor's Report was as follows –

“On February 18th, I attended the Chamber's mixer at the Knights of Columbus' new facilities.

On February 20th, the Lions Club and Chamber held their Breakfast and Business Affair at the High School.

On February 23rd, along with Manager Stains and Councilpersons Mumma, Rolls, Rooney and Cermak, I attended the CFCBA meeting in Carlisle.

On February 24th, I attended the Waynesboro Beneficial Fund Association's Board meeting.

On February 24th, along with Township Supervisor Reichard, I attended a meeting sponsored by St. Mary's Episcopal Church to voice our views on the Borough of Waynesboro and Washington Township.

On February 27th, I had the privilege of uniting in marriage Jessica Shetler and Antonio Ramirez. Wish the Ramirez's the very best.

On March 1st, I attended the Waynesboro Rotary's annual meeting for their Four-Way Speech Competition as one of their judges."

Mayor Starliper thanked Tom Shockey for his assistance to individuals whose vehicles have been spray-painted recently by vandals, and Darwyn Benedict for his donation of four (4) chairs to the Police Department.

SOLICITOR'S REPORT: Solicitor Wisner requested that Council take action to authorize the Council President's execution of a separation agreement with a non-uniformed employee. Councilman Cermak made a motion as such. Councilman Rooney seconded; the motion passed unanimously.

PUBLIC COMMENTS – AGENDA ITEMS: Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

PUBLIC COMMENTS – NON-AGENDA ITEMS: None.

CONSENT AGENDA: Councilwoman Nolls made a motion to approve the Consent Agenda, as presented --

A. Award of Contracts – None.

B. Routine

(1) Approval of Minutes – February 3, 2016 (regular meeting) and February 11, 2016 (joint meeting with Washington Township Supervisors)

(2) Pay Bills – Check Details dated February 20, 2016, February 22, 2016, February 23-25, 2016 and February 26, 2016

(3) Previously Discussed Items – None.

Councilman Rooney seconded; the motion passed unanimously.

UNFINISHED BUSINESS

RESOLUTION NO. 2016-03 RE: PARTICIPATION IN THE PENNSYLVANIA STATE ASSOCIATION OF BOROUGH'S JUNIOR COUNCIL PERSON PROGRAM: Mr. Stains noted Councilman Rooney discussed the concept of participating in PSAB's Junior Council Person Program and provided additional information to Council members for consideration. Proposed Resolution No. 2016-03 was presented for Council's approval, and Councilman Rooney requested that Council appoint him the individual

responsible for implementing the program. Councilman Cermak made a motion to approve the resolution and appoint Councilman Rooney as responsible for implementing the Junior Council Person Program. Councilwoman Rolls seconded. Discussion was also held that, as the school year normally ends in early-June, the end of the Junior Council Person's term would be the last Council meeting in May. Councilman Cermak made that amendment to his motion and Councilwoman Rolls seconded the amendment. The motion passed unanimously. Councilman Fleagle thanked Mr. Rooney for "running with the ball" in this initiative, adding it will be refreshing to have new ideas from the community.

RESOLUTION NO. 2016-03

A RESOLUTION OF WAYNESBORO BOROUGH COUNCIL AUTHORIZING PARTICIPATION IN THE PENNSYLVANIA STATE ASSOCIATION OF BOROUGH JUNIOR COUNCIL PERSON PROGRAM

Complete copy on file at Borough Hall.

NEW BUSINESS

REALLOCATE FUNDS FROM SALARY OF CORPORALS AND PATROLMEN TO LEGAL SERVICES AND CIVIL SERVICE COMMISSION: Mr. Stains noted that \$2,000 was included in the 2016 budget for civil service examinations, however promotional testing will also need to be conducted this year due to retirements, etc. in the Police Department. As there are available funds in the Salary of Corporals and Patrolmen line items due to current vacancies, he requested that Council reallocate \$2,500 from the Salary of Corporals and \$2,500 from the Salary of Patrolmen into the Police Civil Service line item. Councilman Cermak made a motion as such. Councilwoman Rolls seconded; the motion passed unanimously.

REQUEST TO RELEASE LETTER OF CREDIT (HOMETOWNE HOMES, LLC): Mr. Grubbs presented a request from Hometowne Homes for release of their Letter of Credit in the amount of \$29,838.00 for the Land Development project on E. Ninth Street (12 townhomes), which has been completed. He noted they have met all requirements pertaining to this project. Councilman Oldham made a motion to approve the request. Councilman Fleagle seconded; the motion passed unanimously.

REQUEST TO HOLD JULY 4TH PARADE (BROTHERS OF THE BRUSH): Mr. Grubbs presented a request from the Brothers of the Brush to hold the July 4th parade on 07/04 at 10:30 a.m., utilizing the same route as last year. He noted that they have requested assistance from the Fire Police, and a meeting will be held with them to finalize details. Mayor Starliper stated, however, that the Fire Police have a concern regarding the exit at Enterprise Avenue; and he requested that the matter be tabled until the next Council meeting. Council concurred.

RESOLUTION NO. 2016-04 RE: SALE OF MUNICIPAL PROPERTY: Mr. Stains presented proposed Resolution No. 2016-04 requesting Council's authorization to sell two (2) vehicles which no longer serve purpose to the Borough: (1) the old bucket truck, which has been replaced with a newer model; and (2) the former pick-up truck utilized at the golf course. Councilman Cermak made a motion to approve Resolution No. 2016-04, as presented. Councilman Oldham seconded; the motion passed unanimously.

RESOLUTION NO. 2016-04

**RESOLUTION OF THE BOROUGH OF WAYNESBORO
AUTHORIZING THE SALE OF MUNICIPAL PROPERTY AT
MARION AUCTION SERVICE**

Complete copy on file at Borough Hall.

FOR INFORMATION ONLY

COUNCIL MEETING RESCHEDULED FROM MARCH 16, 2016 TO MARCH 23, 2016:

Mr. Stains noted that he and Solicitor Wisner will be attending a training conference on Public Employer Labor Relations in State College from 03/16-03/18; and at the President's request, the Council meeting originally scheduled for 03/16 will be rescheduled to 03/23. Council concurred.

PRESS QUESTIONS:

Dustin Haluska, Record Herald

Question: How will a Junior Council Person be selected?

- Councilman Rooney replied that information regarding the program will be advertised in the newspaper and schools. Interested students will submit a written application, with cover letter, for Council's consideration. Qualified candidates will be interviewed, and two (2) individuals (an actual and an alternate) will be announced at a regular Council meeting.

Question: When will their term begin and end each year?

- Councilman Rooney noted that the term of office will be during the school year (September thru June), with the last meeting in May being their last to attend.

Jennifer Fitch, Herald Mail

Question: What grades would apply?

- Councilman Rooney noted that juniors and seniors in high school will be accepted, as well as homeschoolers and cyber-schoolers.

REQUEST TO HOLD EASTER EGG HUNT (FAITH UNITED METHODIST CHURCH):

Mr. Stains presented a request from the Faith United Methodist Church to hold their annual Easter Egg Hunt on 03/26 at 2:00 p.m. at Northside Park. Councilman Rooney made a motion to approve the request. Councilwoman Rolls seconded; the motion passed unanimously.

REQUEST TO BURN BRUSH (SUSAN SHEARER): Mr. Stains presented a request from Susan Shearer to burn brush on her property at 574 Cleveland Avenue, which had been authorized by Council in the past. He noted that Ms. Shearer approached Council last year and a resolution was prepared, but the resolution was not approved at that time. Denny Benschhoff commented that Ms. Shearer has a lot of trees on her property, resulting in a lot of dropped limbs, etc.; and he sees no reason why the request shouldn't be approved. Solicitor Wiser added that Council is permitted to put conditions on the burn, if they so desire. Council agreed to table the matter until additional information can be obtained.

CORRESPONDENCE FROM MONTY WESTMEYER: Mr. Stains provided Council members with a copy of correspondence he received from Monty Westmeyer, 9 State Hill Road. He reminded Council that Mr. Westmeyer had addressed them last year regarding the direction of traffic flow on Old Mill Road, and Council had decided not to take any action. He suggested, however, that the Street Committee could review the matter again in response to his request.

The remaining items discussed by Mr. Westmeyer, however, appear to be civil matters with Red Roof Storage and Navitor. Mr. Grubbs was asked if the trees being removed at Red Roof Storage were a requirement of their Land Development Plan, which he stated they were. He added, though, that the existing pine trees are being removed because of a maintenance issue; and they are being replaced with regular shrubs. Councilwoman Rolls requested that that fact be communicated to Mr. Westmeyer, and his other concerns will be addressed at the next Street Committee meeting. She will report back to Council after the meeting.

COUNCIL AND STAFF COMMENTS:

Mr. Stains noted that Council members received an invitation to the Drug Task Force Breakfast on 03/24 at 8:30 a.m. at the Pleasant Hall Volunteer Fire Company in Pleasant Hall, PA. He encouraged them to attend, as this meeting is very informative. RSVP's are due to Melinda Knott by 03/10.

Mr. Stains reported that he will be meeting with representatives of the Kilmer Group regarding health insurance plans later this week. He will also meet with other groups within the next several months.

Mr. Stains noted that he and Councilmen Cermak and Mumma will meet on 03/07 at 4:00 p.m. with representatives of the local restaurants who are interested in discussions regarding the Board of Health.

Councilman Rooney thanked Council members for approving participation in the Junior Council Person Program, as he feels it will be a very valuable program. He also thanked the public for their attendance at this meeting.

Councilman Cermak thanked Councilman Rooney for his efforts with the Junior Council Person Program.

Police Chief Sourbier expressed his dissatisfaction to Council regarding the new workmen's compensation carrier (AmeriHealth). He noted they have not been helpful or even cooperative in providing information to injured employees, and he feels this is not fair to the Borough's employees. President Mumma noted that Council will look into the matter. Chief Sourbier also noted his appreciation to Council for their support of the Public Safety Training Center, which has provided much new equipment and top-notch training for employees "at home" instead of traveling.

Scott Hershberger (Mainstreet Waynesboro, Inc.) noted that the 10th Annual Chocolate Extravaganza will be held on 03/05 at the American Legion, and tickets are now on sale for the Brewmasters' BeerFest on 05/21.

Councilman Oldham asked if bid documents have been sent out yet for the reconstruction projects on Fairview Avenue and Welty Road. Mr. Stains explained that core sampling is being conducted this week on the streets, which must be done before the bid specifications can be completed. Kevin Grubbs noted that bid documents will be sent out during the beginning of April, but added that only two (2) companies will bid on this type of project (as the cold-in-place recycling process is unique).

Councilwoman Rolls reminded the public of the Street Committee's next meeting to be held on 03/23 at 9:00 a.m. She also thanked Chief Sourbier for his recent television interview regarding vandalism in Waynesboro, noting there were many positive comments about it on social media.

Mayor Starliper thanked Scott Hershberger for selecting him as a judge for the Rotary Club's speech contest.

Having no further business to discuss, the meeting adjourned at 8:40 p.m. on an Oldham/Rolls motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary