

JANUARY 7, 2015  
WAYNESBORO, PA 17268  
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:35 p.m. with the following in attendance:

Borough Council Members – Benjamin Greenawalt, Delmos Oldham, C. Harold Mumma, Hans Bader and Michael Cermak (Darrel Potts was absent)

Mayor Richard Starliper

Borough Staff – Jason Stains, Assistant Borough Manager  
Denny Benshoff, Maintenance Superintendent  
Dan Sheffler, Zoning-Code Enforcement Officer  
Kevin Grubbs, Head of Engineering Services  
Sam Wisner, Borough Solicitor (Salzmann Hughes, PC)  
Lloyd Hamberger, Borough Manager  
Jim Sourbier, Police Chief  
Shawn Adolini, Fire Chief  
Jody Sanders, Deputy Fire Chief

Mr. Mumma noted that Council held an executive session prior to this meeting for the purpose of discussing litigation updates.

**PLEDGE OF ALLEGIANCE:** Mayor Starliper led those present in the Pledge of Allegiance.

**COMMITTEE REPORTS**

**PERSONNEL COMMITTEE:** Councilman Cermak noted that he received a favorable performance evaluation for Stacie Noll. No action was required. He will present several others during the “voting section” of the meeting.

**PROPERTY AND PUBLIC SAFETY COMMITTEE:** No report.

**STREET COMMITTEE:** No report. Councilman Oldham announced that the next Street Committee meeting will be held on 01/28 at 9:00 a.m.

**INTERGOVERNMENTAL COMMITTEE:** No report.

**DOWNTOWN REVITALIZATION COMMITTEE:** No report.

**FINANCE COMMITTEE:** No report.

**MAYOR'S REPORT:** The Mayor's Report was as follows -

“On January 5<sup>th</sup>, along with Chief Sourbier and Daryl Burns (Fire Police Officer), I met with Ashley Gardner of the YMCA staff in regards to their Triathlon to be held on May 24, 2015, in connection with the YMCA's 100<sup>th</sup> Anniversary Celebration. Information will be forwarded to Kevin Grubbs.”

**SOLICITOR'S REPORT:** No report.

**PUBLIC COMMENT - ITEMS ON AGENDA:** None.

**VOTING ON ITEMS FROM COMMITTEE REPORTS:** Councilman Cermak noted that he received a favorable performance evaluation for Todd Sharrah, and made a motion to approve a step increase for him to salary level 10B. Councilman Greenawalt seconded; the motion passed unanimously.

Councilman Cermak made a motion to reappoint S. Allen Stine to a full term on the Waynesboro Borough Authority; said term to expire on 01/01/2020. Councilman Greenawalt seconded; the motion passed unanimously.

Councilman Cermak noted that the terms of Clint Barkdoll and Patricia Groff on the Library Board are due to expire on 02/01/2015, however they do not wish to be reappointed. Accordingly, he made a motion to appoint Eunice Statler to a term on the Library Board to expire on 02/01/2018. Councilman Greenawalt seconded; the motion passed unanimously. Further, Councilman Cermak made a motion to appoint Pat Fleagle to a term on the Library Board to expire on 02/01/2018. Councilman Greenawalt seconded; the motion passed unanimously.

**CONSIDER APPROVAL OF CONSENT AGENDA:** Councilman Greenawalt made a motion to approve the Consent Agenda, as presented. Councilman Oldham seconded; the motion passed unanimously.

**RESOLUTION FOR  
COUNCIL MEETING OF January 7, 2015  
“CONSENT AGENDA”**

**WHEREAS**, the Mayor and Borough Council have either previously discussed or considers certain agenda items to be of a routine nature; and

**WHEREAS**, items of the nature noted in the paragraph above generally meet with the consensus approval of the Mayor and Borough Council.

**NOW, THEREFORE**, on motion of Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_, by a vote of \_\_\_\_\_, it was resolved that the following items are approved by the Mayor and Borough Council:

**Award of Contracts:** N/A.

**Routine:** N/A.

Previously Discussed: N/A.

**NEW BUSINESS**

**CONSIDER ORDINANCE FOR ADOPTION (ZONING CHANGE FROM RM TO GC AT 410 N. GRANT STREET):** Kevin Grubbs presented the proposed ordinance to change the zoning at 410 N. Grant Street from RM to GM, which has been duly advertised for Council's consideration at this time. Councilman Greenawalt made a motion to adopt the ordinance, as presented. Councilman Oldham seconded; the motion passed unanimously.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, AMENDING THE OFFICIAL ZONING MAP OF THE BOROUGH OF WAYNESBORO AS PROVIDED IN ORDINANCE NO. 937 BY CHANGING THE ZONING OF A CERTAIN AREA FROM MEDIUM DENSITY RESIDENTIAL, RM, TO GENERAL COMMERCIAL, GC.

Complete copy on file at Borough Hall.

**AMENDMENT TO AGREEMENT (PENNSYLVANIA STATE UNIVERSITY):** Jason Stains noted that the Waynesboro Borough Authority currently has a verbal agreement with the Forestry Department at Penn State-Mont Alto to allow them to do projects on the WBA's watershed property and to take no more than 20 cords of timber on an annual basis. Penn State University is now requesting a signed, written agreement between the governmental entities. The WBA has previously approved the document and Council will need to authorize execution on their behalf. Councilman Greenawalt made a motion to authorize execution of the agreement, as presented. Councilman Bader seconded; the motion passed unanimously.

**REVISION OF 2013 CDBG PROGRAM BUDGET (RESOLUTION NO. 2015-01):** Jason Stains reported that the CDBG street projects came in over budget, and a transfer of \$10,279.83 from the curb ramps line item (which was under budget by \$19,425.25) is required. He presented proposed Resolution No. 2015-01, and Councilman Oldham made a motion for approval. Councilman Bader seconded; the motion passed unanimously.

RESOLUTION NO. 2015-01

RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WAYNESBORO REVISING THE FISCAL YEAR 2013 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Complete copy on file at Borough Hall.

**PUBLIC COMMENT - NON-AGENDA ITEMS:** None.

**REQUEST FROM RESIDENTS FOR “NO PARKING” SIGNS ON WEST SIDE OF SUNNYSIDE AVENUE AND “NO PARKING BETWEEN 7 A.M. AND 3 P.M. WITHOUT PERMIT” SIGNS ON EAST SIDE OF SUNNYSIDE AVENUE:** Jason Stains noted that he received numerous telephone calls and written correspondence from Mr. and Mrs. Robert Huntzberry, 701 E. Main Street, claiming that parking in front of their residence has increased since it was restricted on various streets around the high school. The Street Committee has discussed the matter and recommended that no action be taken until the Hospital’s building project has concluded later this year. Kevin Grubbs noted that “no parking” on the west side of Sunnyside Avenue is part of the Land Development Plan for the Hospital’s Medical Office Building (and the Hospital will pay for the necessary signs). Council concurred with the Street Committee’s recommendation for no action at this time.

**CLOSE-OUT ALL 2014 ACCOUNTS:** Lloyd Hamberger noted that a motion is required to authorize the staff to make any necessary transfers to close-out the 2014 accounts. Councilman Cermak made a motion as such. Councilman Greenawalt seconded; the motion passed unanimously.

**FOR INFORMATION ONLY**

**2014 AUDIT (SMITH ELLIOTT KEARNS & COMPANY):** Jason Stains advised that he received notification that Smith Elliott Kearns & Company will begin the 2014 audit on 02/02, and they intend to complete it by 08/31/2015.

**WORKSHOP MEETING IN FEBRUARY:** Jason Stains reminded those in attendance that Council will hold a workshop on the first Wednesday of February (in place of a regular meeting). The public is invited to attend and the meeting format will be less formal.

**PRESS QUESTIONS/COMMENTS:** President Mumma noted that the news media will be given an opportunity to ask questions and/or give comments for a total of five (5) minutes, prior to Council and staff comments, and this and all future meetings. At this time, media representatives had no questions or comments.

**COUNCIL AND STAFF COMMENTS:** Kevin Grubbs noted that he received a request for a time extension from Darwyn Benedict for his proposed Land Development Plan on S. Church Street. Council approved the plan, with contingencies, at their last meeting; and Mr. Benedict is requesting a time extension of 191 days (from 12/22/2014 to 06/30/2015) in order to complete those requirements. Councilman Cermak made a motion to approve the requested time extension. Councilman Bader seconded; the motion passed unanimously.

Scott Hershberger noted that tickets are now on sale for “A Night at the Races”, a new event which was approved by Council at their last meeting. The event will be held on 02/07 at Green Grove Gardens, and will be co-presented by the Greater Waynesboro

Area Chamber of Commerce.

Councilman Oldham asked if information regarding the 2014 budget close-out could be available for discussion at Council's upcoming workshop on 02/04.

Mayor Starliper reminded residents that throwing and/or blowing snow into a plowed street is prohibited.

President Mumma thanked the Borough's maintenance crew for their efforts on clearing the streets, and thanked the public for their attendance at this meeting.

Having no further business to discuss, the meeting adjourned at 7:54 p.m. on a Greenawalt/Cermak motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Administrative Assistant