

MAY 21, 2014
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Benjamin Greenawalt, Delmos Oldham, Darrel Potts, C. Harold Mumma and Wayne Driscoll (Michael Cermak was absent)

Mayor Richard Starliper

Borough Staff – Lloyd R. Hamberger, II, Borough Manager
Denny Benschhoff, Maintenance Superintendent
Dan Sheffler, Zoning-Code Enforcement Officer
Kevin Grubbs, Head of Engineering Services
Jason Kelso, Borough Solicitor (Salzmann Hughes, PC)
Jason Stains, Assistant Borough Manager
Jim Sourbier, Police Chief
Shawn Adolini, Fire Chief

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

COMMITTEE REPORTS

PERSONNEL COMMITTEE: Councilman Driscoll noted he will present an item during the “voting section” of the meeting.

PROPERTY AND PUBLIC SAFETY COMMITTEE: No report.

STREET COMMITTEE: Councilman Potts stated that the next Street Committee meeting will be held on Wednesday (05/28) at 9:00 a.m. He will present three (3) items for action later in the meeting.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION COMMITTEE: No report.

FINANCE COMMITTEE: Councilman Greenawalt reported that he, Councilman Oldham and Lloyd Hamberger attended the ground-breaking ceremony at Mt. Vernon Terrace the previous day.

MAYOR'S REPORT: The Mayor's Report was as follows –

“On May 9th, I had the privilege to speak to the Special Ed students in the Social Studies class at WASHS.

On May 15th, along with Chief Sourbier, Kim Green, current police officers and retired officers, I hosted a breakfast at the Velvet Café in honor of National Police Officer Day.

On May 21st, I attended the Chamber's mixer at F & M Bank.”

SOLICITOR'S REPORT: Solicitor Kelso noted that he will discuss three (3) items under Section 7 “Unfinished Business”.

PUBLIC COMMENT - ITEMS ON AGENDA: None.

VOTING ON ITEMS FROM COMMITTEE REPORTS: Councilman Driscoll made a motion to hire Tina Rideout as Custodian at Northside Pool. Councilman Greenawalt seconded; the motion passed unanimously.

Councilman Potts stated that, at the last Council meeting, the Street Committee postponed action on several requests for “no parking” zones and were asked to review the Borough's policy on charging individuals for requests of this nature. After review and discussion, it is the consensus of the Street Committee that no fees be charged at this time.

To follow-up on those requests, Councilman Potts made a motion to approve the request for a “no parking” zone in front of 111 and 115 Clayton Avenue. Councilman Oldham seconded; the motion passed unanimously. Councilman Potts made a further motion to approve the request for a “no parking” zone for 366 Ringgold Street (to be located on E. Fifth Street). Councilman Oldham seconded; the motion passed unanimously.

Councilman Potts also made a motion to approve a request for a handicapped parking space for 16 W. North Street (to be located in front of 17C W. North Street). Councilman Oldham seconded; the motion passed unanimously.

CONSIDER APPROVAL OF CONSENT AGENDA: Councilman Greenawalt made a motion to approve the Consent Agenda, as presented. Councilman Oldham seconded; the motion passed unanimously.

RESOLUTION FOR
COUNCIL MEETING OF May 21, 2014
“CONSENT AGENDA”

WHEREAS, the Mayor and Borough Council have either previously discussed or considers certain agenda items to be of a routine nature; and

WHEREAS, items of the nature noted in the paragraph above generally meet with the consensus approval of the Mayor and Borough Council.

NOW, THEREFORE, on motion of Councilman _____, seconded by Councilman _____, by a vote of _____, it was resolved that the following items are approved by the Mayor and Borough Council:

Award of Contracts: N/A.

Routine:

1. Accept reports of the Code Enforcement Officer, Police Chief and Fire Chief - April, 2014
2. Pay Bills - Voucher List dated 05/14 (and any others following preparation of this agenda)

Previously Discussed: N/A.

UNFINISHED BUSINESS

MOWING AND MISCELLANEOUS FINES ORDINANCE: Mr. Hamberger noted that draft copies of two (2) ordinances were presented to Council for review – one which modifies Ordinance No. 1088 and one which brings the ordinance adopting the International Property Maintenance Code into the “ticket situation” (utilizing tickets as opposed to citations) identical to the process used for weed violations. Councilman Driscoll made a motion to authorize advertisement of the proposed ordinances for Council’s consideration at their next meeting. Councilman Greenawalt seconded; the motion passed unanimously.

A third draft ordinance was also presented which would authorize the Borough to charge interest and penalties on municipal claims/liens. Councilman Greenawalt made a motion to authorize advertisement of this proposed ordinance for consideration at Council’s next meeting. Councilman Driscoll seconded; the motion passed unanimously.

NEW BUSINESS

SHARE COSTS OF APPRAISAL FOR GOLF COURSE: Pursuant to current negotiations regarding future operation of the golf course, Mr. Hamberger noted that the Waynesboro Borough Authority (technically the owners of the golf course property) have agreed to share costs of an appraisal with the Borough and partnership who is interested in the property. This would result in a cost to each of \$4,000. Councilman Driscoll made a motion to move forward with splitting the appraisal cost three (3) ways, with Council’s portion not-to-exceed \$4,000. Councilman Potts seconded.

After discussion, Councilman Driscoll noted it seems that all three (3) parties are unsure about this proposed venture; and for that reason, he is concerned about committing \$4,000. Darwyn Benedict (representing the interested partnership), noted he would

take the offer back to his organization ... but he also suggested splitting the appraisal cost two (2) ways (the Borough and WBA) and if the deal comes together, his organization could pay their third.

A vote was called and the motion passed unanimously.

REQUEST FROM ARTS ALLIANCE FOR SMALL “NO PARKING” AREAS

DOWNTOWN: Jason Stains presented a request from the Arts Alliance to allow them to block off one (1) parking space in front of Gallery 50 at 50 W. Main Street and two (2) parking spaces in front of Gallery 20 at 20 E. Main Street during the hours that Destination Arts is in operation (Fridays from 5-8 p.m., Saturdays from noon to 6 p.m. and Sundays from 1-4 p.m., beginning June 27 thru October 5, 2014). This would ease sidewalk congestion and allow passing motorists to see the free performing arts at those locations.

Mayor Starliper mentioned that, in the past, Council denied a request from the Historical Society for “no parking” signs at their location for volunteers; and he doesn’t think it would be a good idea to approve this request. Councilman Driscoll made a motion for discussion on the matter. Councilman Oldham seconded.

Councilman Oldham commented that several businesses have asked for loading/unloading zones in the past, and those have also been denied. As Destination Arts! displays flags at their gallery locations, that should provide the visibility they are seeking. Scott Hershberger (Arts Alliance Board of Directors) added that they are not looking at posting standard “no parking” signs, but would put their flags in the space to prevent people from parking there and would be willing to “feed” the meters the entire time.

After much discussion, Councilman Oldham made a motion to deny the request. Councilman Greenawalt seconded; the motion passed 4-1. A poll of votes was taken for verification – Councilman Driscoll was the only opposing vote (he was in favor of the request and opposed the motion to deny it).

REQUEST FROM ST. ANDREW CATHOLIC SCHOOL FOR OKTOBERFEST FAMILY

FUN DAY (10/04): Kevin Grubbs reported that the St. Andrew Catholic School submitted a request to close Main Street, between Broad Street and Clayton Avenue, on 10/04 for their annual Oktoberfest event. This event, once again, will be held in conjunction with MSW’s annual Market Day. Information has been submitted to the Police Chief and Fire Police Captain, and a meeting will held with all parties involved to ensure adequate coverage for traffic control. Councilman Greenawalt made a motion to approve the request. Councilman Potts seconded; the motion passed unanimously.

RESOLUTION NO. 2014-05 RE: COMPLIANCE WITH PROFESSIONAL SERVICES

CONTRACT PROVISIONS OF ACT 44 OF 2009: Mr. Hamberger noted that the Auditor General’s Office is currently conducting an audit of the Borough’s pension plans, and recommended that a resolution be adopted in conformance with Act 44 (which outlines

procedures by which a pension plan administrator is selected). Councilman Oldham made a motion to approve Resolution No. 2014-05, as presented. Councilman Potts seconded; the motion passed unanimously.

BOROUGH OF WAYNESBORO
FRANKLIN COUNTY, PENNSYLVANIA
RESOLUTION NO. 2014-05

A RESOLUTION ESTABLISHING PROCEDURES FOR COMPLIANCE WITH THE
PROFESSIONAL SERVICES CONTRACT PROVISIONS OF ACT 44 OF 2009

Complete copy on file at Borough Hall.

RESOLUTION RE: DOWNTOWN WAYNESBORO GRANT: Mr. Hamberger noted that Mainstreet Waynesboro, Inc. (MSW) discussed their request previously for Council to apply for an additional \$30,000 grant from DCED to continue with the Downtown Facade Program. It was noted that a sub-recipient agreement will be entered into by both parties regarding this matter. Councilman Greenawalt made a motion to approve Resolution No. 2014-06, as presented. Councilman Oldham seconded; the motion passed unanimously.

BOROUGH OF WAYNESBORO
FRANKLIN COUNTY, PENNSYLVANIA
RESOLUTION NO. 2014-06

RESOLUTION OF THE BOROUGH OF WAYNESBORO AUTHORIZING THE FILING
OF A PROPOSAL FOR FUNDS WITH THE DEPARTMENT OF COMMUNITY AND
ECONOMIC DEVELOPMENT (DCED), COMMONWEALTH OF PENNSYLVANIA

Complete copy on file at Borough Hall.

PUBLIC COMMENT - NON-AGENDA ITEMS: Maria Marion, 12395 N. Welty Road, introduced Brennan Marion, the new head football coach at Waynesboro Area Senior High School. The Marions and members of the WASHS football team, IQ Club and cheerleaders have been doing acts of kindness in the community, and are planning a "Six Hours of Kindness" event on 06/28. During this time, they will be passing out heart-shaped messages of kindness to residents on Potomac Street, giving flowers to doctors and nurses at Waynesboro Hospital, visiting with residents of the Leland of Laurel Run, giving balloons to the children at New Hope Shelter, assisting shoppers with their groceries at Martin's, and giving hugs, smiles, baked goods and water to individuals on Main Street. Council wished them well with their endeavor.

FOR INFORMATION ONLY

POOL OPENING: Jason Stains reported that Northside Pool opens this weekend and there has been a steady flow of individuals in Borough Hall purchasing pre-season

memberships. Pool personnel are in Council Chambers all this week from 12-5 p.m. to take pictures for the membership ID cards, which will continue next week at the pool. Twenty-one (21) lifeguards and ten (10) cashiers were hired to staff the pool this season. They have completed the appropriate paperwork and received their initial orientation/training last evening; and lifeguards will also be doing rescue drills this evening. The Borough's maintenance crew has extended the apron around the pool in those areas where the chlorinated water killed the grass and Newton the Turtle has been rebuilt. The pool will be ready for Opening Day on 05/24. .

COUNCIL AND STAFF COMMENTS: Councilman Driscoll announced that the first "Movie in the Park" has been rescheduled from 06/10 to 06/17 (because the last day of school was later than originally anticipated). Subsequent movies will be held on 07/08 and 08/12.

Jason Stains noted that several businesses have agreed to sponsor "Theme Thursdays" at Northside Pool. Lowe's will also send staff and supplies out on several of those evenings to build crafts with the children (at no charge to the Borough).

Mr. Stains thanked Coach Marion for his work with the WASHS football team, and thanked him for their efforts several weeks ago when members of the IQ Club, players and parents did community service throughout the downtown area including painting poles, etc.

Mr. Stains provided Council members with a copy of the current financial statements for the golf course. He reminded them that when the 2014 budget was approved, Council agreed to a deficit budget for the golf course of \$20,000 (it is currently at a deficit of approximately \$3,600). He added that they are keeping a very close eye on spending; but mulching and weeding done recently was a much-needed improvement. As the Borough's computer system was down recently and some of the financial information has not yet been entered, he will have a "better picture" of the finances by the second week of June.

Scott Hershberger reported that MSW will be applying for the Franklin County Tourism Enhancement Grant offered to municipalities and non-profit organizations by the Franklin County Commissioners. They are hoping to create a walking trail through town, connecting Northside Park, Rotary Park and Memorial Park – the first phase of which would be to plant trees along Walnut Street from Main Street to Memorial Park and Gold's Gym Plaza. Mr. Hershberger noted that he has drawings of their proposal available for view. He added that business owners have welcomed this idea, as it will make their properties more aesthetically pleasing for patrons and tourists. Mr. Hamberger reminded Mr. Hershberger that trees within the public right-of-way must be approved by the Borough's Shade Tree Commission.

Kevin Grubbs advised that the Borough's \$153,000 grant application for rectangular rapid flashing beacon lights has been reviewed/scored and is at the top of the list for approval. The application will now be sent to PENNDOT; and it likely that the Borough

will receive the requested funds.

Councilman Potts noted that Kevin Grubbs also provided information to the Street Committee on the Automated Red Light Enforcement (ARLE) Program, for which there are grants available for updating traffic signals. This grant would permit the Borough to undertake a study of the timing of the mechanisms in order to justify modifications to the signalization subsequent to the original permit. Mr. Grubbs noted that the traffic study conducted in 2010 (when the new traffic signals were put in place) was based on a previous study with a projected 10% increase. Even at that time, however, traffic flows on Main Street were considerably higher than the 10% increase. He would like to have the entire system re-visited so that timings and dedicated turn arrows (where needed) could be justified. The entire study should cost between \$25,000 and \$40,000; and Mr. Grubbs will try to include upgrades to the current system (such as video detection at intersections, instead of loop systems in the asphalt) in the reimbursement program. Councilman Potts made a motion to authorize Mr. Grubbs to pursue the ARLE Grant Program. Councilman Oldham seconded; the motion passed unanimously.

Councilman Greenawalt noted that a recent article in *The Borough News* mentioned available grant monies, and he asked if those can be used to do some paving. Mr. Grubbs noted that at least \$1.5 million is needed to do two (2) streets in desperate need (Fairview Avenue and Welty Road). Mr. Hamberger stated he will review the article.

Mayor Starliper reported that the Waynesboro Fire Police will be assisting at Hooverville Elementary School's annual yard sale on 05/24, at Greencastle's Memorial Day parade on 05/26, and at the "God Bless America" motorcycle ride on 06/01.

Mayor Starliper reminded Coach Marion (and he has reminded the WASHS Athletic Director also) to ensure that students stop at the intersections before proceeding across the streets when running in town.

President Mumma thanked Denny Benshoff and his crew for their assistance at the golf course. He added that the Golf Course Manager has been directed to prepare a list/schedule to ensure that the area is maintained, as well as the office, workshop and storage areas being cleaned/organized.

President Mumma stated that he has heard many favorable comments about the Arts Alliance events downtown, and the traffic they have brought to Waynesboro. He noted he is very much in favor of their activities. .

Having no further business to discuss, the meeting adjourned at 8:40 p.m. on a Driscoll/Greenawalt motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant