

JUNE 24, 2014
WAYNESBORO, PA 17268
SPECIAL MEETING

Council President C. Harold Mumma called the special meeting of the Waynesboro Borough Council to order at 2:00 p.m. with the following in attendance:

Borough Council Members – Benjamin Greenawalt, Delmos Oldham, C. Harold Mumma, Wayne Driscoll and Michael Cermak (Darrel Potts was absent)

Mayor Richard Starliper

Borough Staff – Lloyd R. Hamberger, II, Borough Manager
Sam Wiser, Borough Solicitor (Salzmann Hughes, PC)
Amy Kauffman (GMS Funding Solutions)
Jason Stains, Assistant Borough Manager
Kevin Grubbs, Head of Engineering Services

DISCUSS GRANT OPPORTUNITY THROUGH MULTIMODAL TRANSPORTATION

FUND: Jason Stains noted that Amy Kauffman (GMS Funding Solutions) was the guest speaker at the Cumberland-Franklin County Boroughs Association (CFCBA) meeting held in the fall. Since that meeting, he has corresponded with her regarding possible funding for some street projects. She has provided him with information regarding the Multimodal Transportation Fund grant, sponsored by PENNDOT, which would require a 30% match of funds. The deadline for this grant application is June 30th,

Mr. Stains noted he wanted to present this opportunity to Council, because they have discussed these street projects in the past, but did not have the funding available in-house to take care of them. He feels it is worthwhile to pursue the grant ... otherwise, it may be a very long time until the Borough has available monies to reconstruct these streets.

Mr. Hamberger noted that the Multimodal Transportation Fund (MTF) grant provides funding for items such as sidewalks, crosswalk safety projects, bicycle lanes, bridges that benefit state systems and local economic developments, greenways, streetscapes, lights and transit-related projects to develop local government, multimodal activities, airport safety features, transit-related projects, etc. Mr. Hamberger explained that funding will be sought for Welty Road and Fairview Avenue, and he explained the many positive aspects for reconstructing these roadways which will be included in the application. Letters of support will be requested from various entities including Washington Township, Otterbein Church, Waynesboro Planning Commission, Waynesboro Area School District and Franklin County Housing Authority.

Proposed costs for the projects are as follows: \$150,000 for Welty Road + \$600,000 for Fairview Avenue = \$750,000 (Borough's match of 30% = \$225,000).

Amy Kauffman, GMS's Director of Economic Development, explained that the MTF is

“new monies” made available through the newly-passed Transportation Bill and is very competitive. The grant program is open to every municipality in the Commonwealth, as well as profit and non-profit private businesses. The application is due on June 30th, and it is very likely that this funding will not be available in following fiscal years. The proposed application would include both Welty Road and Fairview Avenue, and there are many positive aspects to include which would make the application competitive.

Council members were provided two (2) proposals. First, should Council desire to move forward with the grant application, it would require a resolution that indicates the Borough is pledging the required matching funds. Second is a proposal from GMS Funding Solutions to retain their services to develop the application and take it through the approval process. Ms. Kauffman explained that GMS will “babysit” the application through the scoring process, and will work with legislative staff in the House/Senate and agency heads at PENNDOT on its behalf. She also suggested that the application budget include allowable allocations for administrative costs (2%) and engineering/design (10%).

Ms. Kauffman further explained the GMS proposal – which includes a monthly retainer fee of \$3,500 for a minimum term of six (6) months. She noted that, typically, their clients retain their services for a longer period of time; but they would like to illustrate the value of their services before requesting a longer commitment. If the grant application is approved, they will work through the compliance and drawdown stages; and during the period they are facilitating the MTF application, they will look for funding sources for additional other needs. Then, at the end of the six-month period, Council can consider extending or adjusting the scope of work accordingly. Ms. Kauffman added that GMS retains a lobbying partner in Harrisburg, and very regular updates are provided to them on legislation that impacts available funding.

Ms. Kauffman noted that the Liquid Fuels allocation can be leveraged at only 10% of a PA Infrastructure Bank loan, so she proposed utilizing the monies obtained from the Hospital settlement to meet the matching requirement of this grant. The Liquid Fuels monies could then be used at a later date to undertake a larger project. Mr. Hamberger noted, however, that the Borough is not in a position to borrow any additional money because of the storm water project. At this point in time, though, the Borough doesn’t have to commit where the funds are coming from, just that they commit to spending the amount for the required match.

Ms. Kauffman noted that a decision on the grant can be expected in approximately November.

Councilman Greenawalt then made a motion to approve Resolution No. 2014-07, as presented. Councilman Cermak seconded; the motion passed unanimously.

RESOLUTION NO. 2014-07

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF

WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, AUTHORIZING THE FILING
OF AN APPLICATION FOR A MULTIMODAL TRANSPORTATION FUND GRANT, AS
THE APPLICANT/ADMINISTRATOR OF THE FAIRVIEW AVENUE AND WELTY
ROAD IMPROVEMENTS PROJECT

Complete copy on file at Borough Hall.

Councilman Driscoll made a motion to authorize execution of the agreement with GMS Funding Solutions, as presented. Councilman Cermak seconded; the motion passed unanimously.

REVISION TO RESIGNATION OF COUNCILMAN: Councilman Driscoll noted he would like to make a revision to his resignation (announced at a previous meeting) to make it effective this day (06/24/2014) in order for Council to proceed with finding a replacement. Councilman Greenawalt made a motion to accept Mr. Driscoll's resignation as Councilman, effective immediately. Councilman Oldham seconded; the motion passed unanimously.

Solicitor Wiser advised that the latest codification of the Borough Code added a specific provision relating to resignations, and noted that a vacancy can be filled "after the resignation is effective". As Mr. Driscoll's resignation is effective today, Council can take action to accept nominations to fill the vacancy. If the vacancy is not filled within thirty (30) days, the decision goes to the Vacancy Board; and if it is not filled by the Vacancy Board, it goes to the Court of Common Pleas to appoint a replacement. Even though there is no requirement in the Borough Code to advertise the vacancy, Councilman Greenawalt suggested that it be advertised to see what responses are received by individuals in the first ward. Interviews can then be held at the next Council meeting (scheduled for July 16th).

Mayor Starliper advised of a property maintenance issue at 115 E. North Street, and reported that former Civil Service Commission member Barry Stevenson continues to have health issues. He asked that everyone keep him in their thoughts and prayers.

Councilman Greenawalt mentioned issues at 116 Hamilton Avenue which occurred over the weekend. Sam Wiser reported that appropriate actions are being taken to address the code violations.

Having no further business to discuss, the meeting adjourned at 2:48 p.m. on a Cermak/Oldham motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant