

APRIL 4, 2007
WAYNESBORO, PA 17268
REGULAR MEETING

Council President Richard George called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:40 p.m. with the following in attendance:

Borough Council Members – Allen Porter, Jason Stains, Craig Newcomer, Richard George, Charles McCammon and Allen Berry

Mayor Richard Starliper

Borough Staff – Lloyd R. Hamberger, II, Borough Manager
Denny Benschoff, Maintenance Superintendent
Kevin Grubbs, Head of Engineering Services
Melissa Dively, Borough Solicitor (Salzmann Hughes, PC)
Ray Shultz, Police Chief
Ron Flegel, Fire Chief

WELCOME: Council President George welcomed the public

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

APPROVE MINUTES: Councilman McCammon made a motion to approve the minutes of the March 21, 2007 regular meeting, as written. Councilman Stains seconded; the motion passed unanimously.

RESOLUTION 2007-05 (AUTHORIZING SUBMITTAL OF 2007 CDBG APPLICATION): Councilman McCammon made a motion to approve Resolution 2007-05, as presented. Councilman Porter seconded; the motion passed unanimously.

RESOLUTION 2007-05

RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WAYNESBORO
AUTHORIZING SUBMITTAL OF AN APPLICATION FOR STATE COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR 2007

Complete copy on file at Borough Hall.

MODIFICATIONS TO CDBG BUDGETS: Mr. Hamberger noted that Council members recently discussed modifications to previous year's CDBG budgets, and motions on the matter are required.

Accordingly, Councilman Berry made a motion to transfer funds in the 2002 CDBG program budget (in the amount of \$21,332.56) from the "Administration" line item to the "Streets" line item. Councilman McCammon seconded; the motion passed unanimously. Further, Councilman Stains made a motion to authorize Mullin & Lonergan Associates to prepare the appropriate documents for a public hearing for the purpose of transferring funds budgeted for "Streets" to "Handicapped Ramps". Councilman McCammon seconded; the motion passed unanimously.

COMMITTEE REPORTS

PERSONNEL COMMITTEE: Councilman Berry noted that he will present motions regarding several items later in the meeting.

PROPERTY AND PUBLIC SAFETY COMMITTEE: Councilman McCammon noted that he will present a report on the burned-out buildings on W. Main Street at Council's next Joint Committee meeting.

STREET COMMITTEE: Councilman Porter noted that the Street Committee met on April 2nd. During their meeting, much discussion was held regarding traffic control at the Senior High School during their construction period. It was agreed that it would be beneficial to limit "thru traffic" on Second Street as soon as possible, which has been done. They were advised that negotiations have been completed to pave the section of Third Street (from Myrtle Avenue to the school's parking lot) for access to/from the parking lot only.

Discussion was also held regarding the proper name for State Road (Route 997), as there is some confusion with regard to signs posted in the area. Mr. Porter noted that Ordinance No. 479 contains reference to "State Road from E. Fifth Street to the Borough line"; however, the Post Office maintains that the proper name is "State Hill Road". He requested that Borough Council review the matter and offer their opinion.

Another item of concern discussed by the Street Committee was heavy truck traffic in the alley by the 1912 Hoover House. After consideration, the Committee is recommending making the alley one-way north from its intersection with Alley #1 North to W. North Street. Councilman Porter will present a motion on the matter later in the meeting.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION AND FINANCE COMMITTEE: No report.

MAYOR'S REPORT: No report.

SOLICITOR'S REPORT: No report.

PUBLIC COMMENT - ITEMS ON AGENDA: None.

VOTING ON ITEMS FROM COMMITTEE REPORTS: Councilman Berry made a motion to appoint Craig Koons to an unexpired term on the Recreation Board; said term to expire on 12/31/2008. Councilman McCammon seconded; the motion passed unanimously.

Councilman Berry made a motion to hire the following individuals:

Assistant Pool Manager - Erin Rock

Pro Shop Attendants - Kaleigh Smith and Amanda Redano

Golf Course Maintenance Workers - Raymond Noll and Jason Sariano

Councilman McCammon seconded. Discussion ensued regarding the number of individuals hired to perform maintenance at the golf course. Mr. Hamberger noted that there are 1,000 hours budgeted for three (3) maintenance workers. The additional workers hired will "fill-in" when those three are not available to work. A vote was then called and the motion passed unanimously.

Councilman Porter made a motion to confirm the original ordinance dated 07/18/1955, which indicates the name of State Route 997 as "State Road". The motion died for lack of a second. Councilman Newcomer then made a motion that the road be called "State Hill Road", as requested by the Post Office. Councilman Stains seconded; the motion passed unanimously. Borough Solicitor Melissa Dively noted that an ordinance indicating the name change will need to be prepared and advertised for consideration. In addition, Kevin Grubbs added that the street name will need to be "cleared" through the Franklin County Planning Commission's database to ensure there is no duplication (due to the 9-1-1 system). Fire Chief Ron Flegel noted that the Fire Department's run books, which are issued by the County's Department of Emergency Services, list the street's name as "State Hill Road". Council instructed Mr. Hamberger to proceed with the necessary steps to rename the street and report back to Council.

Councilman Porter made a motion to make the alley off E. Main Street (on the east side of the 1912 Hoover House) one-way northbound from its intersection at Alley #1 North to W. North Street. Councilman Newcomer seconded. After discussion regarding sufficient area in the alleyway for trucks to maneuver at the intersection, a vote was called. The motion passed unanimously.

UNFINISHED BUSINESS

CONSIDER ORDINANCE AMENDING THE SUBDIVISION/LAND DEVELOPMENT ORDINANCE: It was noted that consideration of this ordinance for adoption should be tabled, due to Council's intention to modify the number of plans to be presented for submission from twenty (20) to fifteen (15). The proposed ordinance amendment will be re-advertised.

CONSIDER ORDINANCE AMENDING THE ZONING ORDINANCE: Councilman McCammon made a motion to approve the proposed amendment to the Zoning Ordinance, as presented. Councilman Newcomer seconded; the motion passed unanimously.

ORDINANCE NO.

AN ORDINANCE OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, AMENDING THE ZONING ORDINANCE OF THE BOROUGH OF WAYNESBORO

Complete copy on file at Borough Hall.

PAPER SHREDDING PROGRAM: Mayor Starliper reported that the County Planning Department has announced their plans to conduct a paper shredding event as part of the Earth Day Celebration being held at Renfrew on Saturday, April 21st. The shredder will be available between the hours of 11:00 a.m. and 3:00 p.m. in the parking lot of the Washington Township Municipal Building.

NEW BUSINESS

PARADE PERMIT APPLICATION (JULY 4TH PARADE - BROTHERS OF THE BRUSH): Mr. Hamberger presented an Application for Parade Permit from the Brothers of the Brush for the July 4th parade, which is schedule to begin that day at 10:30 a.m. Councilman Stains made a motion to approve the request, as presented. Councilman McCammon seconded; the motion passed unanimously.

RESOLUTION 2007-06 (MEMORANDUM OF UNDERSTANDING RE: JUSTICE NETWORK): Police Chief Shultz presented information to Council members regarding JNET (Justice Network), which gives law enforcement agencies secure access to justice information including, but not limited to, driver's license photos, criminal history records and the Department's new records management

system. He noted that no additional equipment will be required. Mayor Starliper added that these documents were reviewed and approved previously by the Borough Solicitor. Councilman Newcomer made a motion to approve Resolution 2007-06 (and the Memorandum of Understanding regarding JNET, as contained therein). Councilman Stains seconded; the motion passed unanimously.

RESOLUTION 2007-06

A RESOLUTION ENDORSING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING TO CONNECT TO THE PENNSYLVANIA JUSTICE NETWORK

Complete copy on file at Borough Hall.

FACADE PROGRAM POSTER: Mr. Hamberger noted that Council discussed the concept of displaying posters in buildings downtown where facade improvement grant funds were utilized. He contacted the School District's Art Department and four (4) students submitted posters for consideration. He added that the winning entry will receive a \$25.00 savings bond. Councilman McCammon made a motion to select the poster depicting a blooming rose with the caption "Helping Waynesboro Bloom". Councilman Porter seconded. After discussion on the matter and various opinions voiced, a vote was called. The motion passed unanimously. Councilman Stains suggested that a letter of appreciation be sent to all students who submitted entries.

PUBLIC IN ATTENDANCE - NON-AGENDA ITEMS:

Ronald Martin, 66 State Hill Road – Mr. Martin asked for information from Council on any upcoming street reconstruction/resurfacing projects, as well as a status report on the C. V. Avenue project. Council President George responded that the only street project scheduled for this year, at this time, is C. V. Avenue; however, he added that they "left the door open" that there may be more. Mr. Hamberger noted that requested information is being submitted to PENNDOT, and quotes for the environmental review are currently being obtained. He is hoping to have a recommendation on the matter at Council's next Joint Committee meeting; and stated that their goal is to have C. V. Avenue completed this year.

Discussion followed regarding funding for the project from Congressman Shuster. Council President George noted that it was Council's understanding that \$400,000 was ear-marked for the project, but there was some sort of mix-up. They are keeping in close contact with the appropriate legislators and are hopeful that the proposed funding will become a reality.

Dick Rose, 118 W. Fifth Street – Mr. Rose noted that he submitted a recommendation some time ago for additional crosswalk alerts on Main Street. Head of Engineering Services Kevin Grubbs explained that manual surveys need to be conducted, which include information regarding pedestrian travel in the area. If the results meet PENNDOT's criteria, they will supply signs for the crosswalks (at no charge to the Borough). When the weather is more favorable, the surveys will be performed.

Frank Bittner, 842 Anthony Avenue – In the absence of Carole Malin (Downtown Manager), Mr. Bittner reported on the "Chocolate Extravaganza" fundraiser held recently at the Susquehanna Bank. He noted that there were 200+ people in attendance at the event; and people are already asking if the event will be held again next year. President George thanked MainStreet Waynesboro, Inc. for their efforts, adding that he has heard very favorable comments about the event.

FOR INFORMATION ONLY

VARIOUS INVITATIONS: Mr. Hamberger noted that Council members received invitations to various upcoming events – he instructed them to contact Melinda Knott regarding those they plan to attend.

CENTRAL TRI-COUNTY BOROUGH ASSOCIATION SCHOLARSHIP PROGRAM: Mayor Starliper reported that the Central Tri-County Boroughs Association will be awarding three (3) \$1,000 scholarships, one to each of the counties listed above (Cumberland, Franklin and Perry). Eligibility requirements have been forwarded to the High School's Guidance Department. The deadline for applications is May 9th.

Mayor Starliper also noted that the next Tri-County Boroughs Association meeting will be held in Greencastle on April 24th, beginning at 6:00 p.m., at Casey's Bar and Grill.

PAY BILLS: Councilman Newcomer made a motion to approve the payment of Voucher Lists VL-07-08 and 09. Councilman Stains seconded; the motion passed unanimously.

COUNCIL AND STAFF COMMENTS: Mayor Starliper reported that Patrolman Travis Carbaugh will complete his DARE training this week.

Maintenance Superintendent Denny Benschhoff noted that he has heard positive feedback on the street closing at the Senior High School.

REQUEST FOR BANNER (BONDED APPLICATORS, INC.): Kevin Grubbs noted that Bonded Applicators, Inc. is celebrating their 60th anniversary in May and is requesting permission to place a banner across Main Street at their business' location. He added that all mounting hardware is in place at that location from previous banners. PENNDOT approval is required; and he presented proposed Resolution #2007-07 for Council's consideration. Councilman Porter made a motion to approve Resolution #2007-07, as presented. Councilman Stains seconded; the motion passed unanimously.

RESOLUTION 2007-07

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WAYNESBORO AUTHORIZING THE INSTALLATION OF A BANNER ACROSS MAIN STREET (S.R. 16)

Complete copy on file at Borough Hall.

REQUEST FOR MOUNTABLE CURBING - COLDSRING ESTATES: Kevin Grubbs noted that the Land Development Plans for Coldspring Estates (Phase 7) were approved at Council's last meeting, contingent upon revisions being made (which have not yet come in). The developer (Jim Zaiger) is requesting permission to install mountable curbing in this phase of the development, and Mr. Grubbs noted that permission for this type of curbing must be granted by Borough Council. Councilman Porter made a motion to approve the use of mountable curbing at Coldspring Estates (Phase 7), as requested. Councilman Berry seconded; the motion passed unanimously.

"NO PARKING" REQUEST FOR MEMORIAL DAY PARADE: Kevin Grubbs noted that a resident of S. Broad Street suggested that parking be prohibited on both sides of S. Broad Street (from Main Street to Third Street) during the Memorial Day parade; and he feels this is a good suggestion. Councilman Porter made a motion to approve "no parking" on both sides of S. Broad Street during the Memorial Day parade, as recommended. Councilman Stains seconded; the motion passed unanimously.

REMINDER OF PUBLIC HEARING: Kevin Grubbs reminded Council members that a public hearing has been scheduled prior to the next Council meeting (April 18th), at 7:00 p.m., to discuss the conditional use for a proposed Recycling Center on E. Sixth Street. He added that the Council meeting has been advertised to begin immediately following the hearing.

Having no further business to discuss, the meeting adjourned at 8:22 p.m. on a McCammon/Berry motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant