

NOVEMBER 20, 2007
WAYNESBORO, PA 17268
REGULAR MEETING

Council President Craig Newcomer called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Allen Porter, Jason Stains, Richard George, Craig Newcomer, Charles McCammon and Allen Berry

Mayor Richard Starliper

Borough Staff – Lloyd R. Hamberger, II, Borough Manager
Dan Sheffler, Zoning-Code Enforcement Officer
Melissa Dively, Borough Solicitor (Salzmann Hughes, PC)
Kevin Grubbs, Head of Engineering Services
Denny Benshoff, Maintenance Superintendent
Ron Flegel, Fire Chief

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

APPROVE MINUTES: Councilman McCammon made a motion to approve the minutes of the November 7, 2007 meeting, as written. Councilman Porter seconded; the motion passed unanimously.

ACCEPT REPORTS: Councilman Stains made a motion to accept the reports of the Code Enforcement Officer, Police Chief and Fire Chief, as presented. Councilman Berry seconded; the motion passed unanimously.

COMMITTEE REPORTS

PERSONNEL COMMITTEE: Councilman Berry noted that he will present four (4) items during the “voting section” of the meeting.

PROPERTY AND PUBLIC SAFETY COMMITTEE: Councilman McCammon reported that he and Mr. Hamberger have begun discussions with Quincy Township regarding the fire protection contract. He also noted that he will present a motion later in the meeting to appoint Jerry Kauffman to fill a vacancy created on the Zoning Hearing Board when Harold Mumma takes his seat on Council in January.

STREET COMMITTEE: No report.

INTERGOVERNMENTAL COMMITTEE: Councilman Stains reported on channel changes proposed by Comcast Cable, effective December 10, 2007.

DOWNTOWN REVITALIZATION AND FINANCE COMMITTEE: Council President Newcomer noted that Senator Terry Punt has secured a grant in the approximate amount of \$76,000 for repaving of the Rotary parking lot.

Mr. Hamberger added that the proposed 2008 budget will be placed on public display in mid-December. In addition, Council’s meeting scheduled for Tuesday, November 27th, has been

postponed to Thursday, November 29th, at 7:00 p.m., for the purpose of adopting the proposed Local Services Tax Ordinance.

MAYOR'S REPORT: The Mayor's Report was as follows –

“On November 9th, along with Chief Shultz and Councilman Porter, I attended the Franklin County Drug Task Force meeting at the Mountain Gate Restaurant. The Drug Task Force (at this point) is understaffed, but is hoping to be up to full strength soon.

On November 13th, I had the privilege of attending the Veterans' Day Program at the Saint Andrews School. Once again, the youngsters did very well.

November 17th was the holiday parade in Waynesboro; and my congratulations to Carlene Willhide and her staff for an outstanding parade.”

SOLICITOR'S REPORT: No report.

PUBLIC COMMENT - ITEMS ON AGENDA: None.

VOTING ON ITEMS FROM COMMITTEE REPORTS: Councilman Berry reported that he received a favorable performance evaluation for Terry Rideout, however no action was required at this time. He made a motion to approve a step increase for John Baumgardner to salary level 9C. Councilman McCammon seconded; the motion passed unanimously. He made a further motion to approve a step increase for S. Frank Stine to salary level 5D. Councilman McCammon seconded; the motion passed unanimously.

Councilman Berry noted that he received correspondence from Lorena Newcomer, who is interested in a vacant position on the Zoning Hearing Board. Accordingly, he made a motion to appoint her to this vacancy (and to adopt proposed Resolution 2007-16). Councilman Porter seconded; the motion passed unanimously.

RESOLUTION 2007-16

WHEREAS, the Borough of Waynesboro has a vacancy on the Zoning Hearing Board, and

Complete copy on file at Borough Hall.

Councilman McCammon made a motion to appoint Jerry Kauffman of 408 W. Eighth Street to serve on the Zoning Hearing Board, to replace C. Harold Mumma, effective January 1, 2008. (Mr. Hamberger noted that Resolution 2007-17 will be prepared for this action.) Councilman George seconded; the motion passed unanimously.

RESOLUTION 2007-17

WHEREAS, the Borough of Waynesboro has a vacancy on the Zoning Hearing Board, and

Complete copy on file at Borough Hall.

Councilman McCammon added that two (2) more vacancies exist on the Zoning Hearing Board, as Council decided several months ago to appoint two (2) alternate members to fill-in when regular members are unable to attend. Anyone interested in serving in this capacity was asked to contact Lloyd Hamberger.

UNFINISHED BUSINESS

UPDATE ON STORM SEWER STUDY: Kevin Grubbs reported at the last Council meeting that all tiles have been completed and presented to the engineering consultant for processing. He is hoping to have an idea on the time frame for completion of the analysis in the very near future.

President Newcomer stated that an invoice has been received from Land & Mapping Services for \$2,600.00. He has discussed the matter with the Solicitor; and she is recommending that Council request a professional courtesy discount due to the unsatisfactory timeliness in receiving the information (they had promised it would be completed in mid-summer, but it was not available until several months later). Councilman George made a motion to authorize that a letter be written to Land & Mapping Services requesting that they consider extending a professional courtesy discount as recommended by the Borough Solicitor. Councilman Stains seconded. Councilman Berry stated that it is customary for a customer to hold back 4% from a contractor until a particular job is completed satisfactorily; and he recommended that the Borough request a minimum discount of 4%. Councilman George commented that he would prefer not listing an amount. A vote was then called on the matter; and the motion passed unanimously.

APPOINT SOLICITOR FOR BUILDING CODE BOARD OF APPEALS AND PROPERTY MAINTENANCE CODE BOARD OF APPEALS: Mr. Hamberger noted that discussion was held at the last Council meeting regarding the fact that a Solicitor will need to be appointed for the Building Code Board of Appeals and Property Maintenance Code Board of Appeals, just as is done for the Zoning Hearing Board and the Civil Service Commission. He has contacted Attorney Clint Barkdoll, who quoted a discounted hourly rate of \$125.00 for these services. Discussion ensued regarding the belief that the Board itself should appoint a Solicitor (not Council); and Solicitor Dively concurred. The matter will be handled administratively.

RECOMMENDATION ON CIVIL SERVICE COMMISSION RULES/TESTS: Councilman Berry advised that the Personnel Committee has met with Fire Chief Flegel and Police Chief Shultz regarding recommended changes to the Civil Service Commission's regulations. He made a motion to modify the requirement for FFI (Firefighter I certification) for applicants to a requirement within one year of being hired as a Fire Apparatus Driver. Councilman McCammon seconded; the motion passed unanimously.

In addition, Councilman Berry noted that there were no applicants for the most recent Police Officer's test. As the HACC class ends in December, the Personnel Committee recommends re-testing in February. At that time they will determine if additional changes need to be made in the training requirements for applicants, based on the number of applications received. Councilman Berry made a motion as such. Councilman Stains seconded; the motion passed unanimously.

NEW BUSINESS

REVISED MINIMUM MUNICIPAL PENSION OBLIGATIONS: Mr. Hamberger reminded Council members that he presented an MMO (Minimum Municipal Pension Obligation) to them in September for the Borough's pension plans, which was based on the actuarial study done several years ago. A new actuarial study has since been completed; and the actuary advised that the new study can be used as a basis for the 2008 MMO (which will bring down costs significantly). Accordingly, he presented a revised MMO to Council for their review. Councilman McCammon made a motion to acknowledge receipt of the revised MMO as submitted by the Borough Manager. Councilman Berry seconded; the motion passed unanimously.

REQUEST FOR PERMISSION TO PLACE TEMPORARY SIGN AT WAYNESBORO MALL (WAYNESBORO AREA GIRLS' YOUTH SOFTBALL): Dan Sheffler reported that he received a

request from the Waynesboro Area Girls' Youth Softball (WAGS) to place a temporary registration sign at Waynesboro Mall for two weeks, beginning on December 31, 2007 and ending on January 14, 2008. They have secured permission from the property owner, Harvey Bair, to do this. Councilman George made a motion to approve the request. Councilman Stains seconded; the motion passed unanimously.

AWARD BIDS (WATER TREATMENT CHEMICALS AND SNOW PLOWING): Mr. Hamberger noted that no bids were received for snow plowing; and Leiter Pryor (who is on vacation) will need to review the bids received for water treatment chemicals. He recommended deferring award of the chemical bids until Council's next meeting. Council concurred.

DISCUSSION OF NOISE ORDINANCE: Mr. Hamberger noted that this item was placed on the agenda as a follow-up to discussion held at the last meeting. Solicitor Dively advised that she has not yet completed her research on the matter.

PUBLIC IN ATTENDANCE - NON-AGENDA ITEMS:

Dave Martin, representing the Waynesboro Volunteer Fire Department – Mr. Martin thanked Council members for considering their request regarding debt relief. He noted that the volunteers have committed over \$1 million dollars during the last several years for equipment purchases; and all but approximately \$250,000 of that has been paid off so far.

FOR INFORMATION ONLY

MECHANICS STEAM FIRE ENGINE AND HOSE COMPANY ANNUAL DINNER: Mr. Hamberger reminded Council members of the invitation received to attend the MSFE&H Company's Annual Dinner on December 5th. RSVP's are requested no later than November 23rd.

PAY BILLS: Councilman Stains made a motion to approve the payment of Voucher Lists VL-07-34 and 35. Councilman George seconded; the motion passed unanimously.

COUNCIL AND STAFF COMMENTS: Denny Benshoff reported that the new pedestrian crosswalk signs have been installed.

Kevin Grubbs noted that the Waynesboro Planning Commission, at their last meeting, recommended Council's approval of a minor sideyard lot addition at the end of Tritle/Frick Avenues for the West End Development. Councilman George made a motion for approval. Councilman Stains seconded; the motion passed unanimously.

Ron Flegel reiterated Dave Martin's comments in thanking Council for assisting with the volunteers' request for debt relief during the upcoming budget year. Councilman Porter commented that the Borough is very fortunate to have its Fire Department; and he thanked all the members for the work that they do.

Councilman George agreed with the Mayor's earlier statements regarding the Christmas parade. Many people assisted with the activity; and he thanked the Chamber and downtown organizations for their efforts.

Mayor Starliper reminded Councilman Porter about the need for a stop sign on Fairview Avenue. Councilman Porter made a motion to authorize the placement of a stop sign at the intersection of Fairview Avenue and W. Fourth Street (before the crosswalk). Councilman George seconded; the motion passed unanimously.

Council members wished each other, the staff and members of the public a “Happy Thanksgiving”.

Having no further business to conduct, the meeting adjourned at 8:03 p.m.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant