

SEPTEMBER 21, 2005
WAYNESBORO, PA 17268

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council – Richard George, C. Harold Mumma, Charles McCammon and Stephen Monn (Lorena Newcomer and John Cook were absent)

Mayor Louis M. Barlup, Jr.

Borough Staff – Lloyd R. Hamberger, II, Borough Manager
Denny Benschhoff, Maintenance Superintendent
Kevin Grubbs, Head of Engineering Services
Ron Flegel, Fire Chief
Dan Sheffler, Zoning-Code Enforcement Officer
Ray Shultz, Police Chief
D. Lloyd Reichard, II, Borough Solicitor

PLEDGE OF ALLEGIANCE: Mayor Barlup led those present in the Pledge of Allegiance.

APPROVE MINUTES: Councilman McCammon made a motion to approve the minutes of the September 7, 2005 meeting, as written. Councilman Monn seconded; the motion passed unanimously.

ACCEPT REPORTS: Councilman McCammon made a motion to accept the reports of the Code Enforcement Officer, Fire Chief and Police Chief, as presented. Councilman Monn seconded; the motion passed unanimously.

COMMITTEE REPORTS

PERSONNEL COMMITTEE: No report.

PROPERTY AND PUBLIC SAFETY COMMITTEE: Councilman Monn reported that settlement on the sale of the property at 141 E. Fifth Street is still in delay. He noted, however, that the sidewalk repairs are being completed at this time. In addition, the garage behind the library has been demolished.

STREET COMMITTEE: Councilman George reported on the following items discussed at the Street Committee's recent meeting --

- Second Street will be completed within the next week
- Overlay projects will begin on September 26th (approximately a two-week project)
- The Engineering Department will investigate several concerns voiced by residents on Park Street and report back to the Street Committee
- Street financing is on schedule
- Actual costs for Park Street, Homewood Avenue and Ridge Avenue came in approximately \$152,000 less than anticipated – this will allow additional street projects to be completed in the upcoming two years
- Still awaiting agreement before placing convex mirror at N. Church Street and Alley #1 North

- Will provide a list of proposed street projects for 2006 for Council's action later in the meeting
- Will take action on installation of speed limit signs for Dickinson Avenue
- Discussed alley abandonments at Dickinson and Northfield Avenues
- Discussed sight distance problems at Hamilton and Cleveland Avenues
 - Discussed a citizen's request for one-way traffic on Fifth Street (from Fairview to Cleveland Avenues)
- Reviewed handicapped parking spaces requests
 - Discussed the number of large trucks traveling on narrow streets and will discuss this further at the next meeting (weight restrictions may be imposed on some of the streets)
- Discussed street signs at St. Andrews Church
- Discussed various speeding concerns (will work with Police Department on this issue)
- Heard from citizens regarding continued traffic issues on Third Street (will work with Police Department on this issue)

Mr. Hamberger provided an update on the street funding, as mentioned by Mr. George. He attended the loan settlement the previous Friday, and has written a letter of appreciation to the Secretary of Transportation for the program.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION AND FINANCE COMMITTEE: No report.

MAYOR'S REPORT: The Mayor's Report was as follows –

“It seems an ironic coincidence that Gov. Rendell proclaimed September 2005 as “National Preparedness Month in Pennsylvania”. Various events were planned well in advance of the tragedy in New Orleans to increase public awareness in Pennsylvania of exactly what to do in the event of an emergency.

It is now exceedingly clear that we each have the obligation to help prepare our families, friends and neighbors for emergencies, either natural disasters or man-made ones, such as terrorist attacks.

One of the simplest things we can do to be ready is to have an emergency communication plan. In the event of an emergency, you need to have a safe place for your family to meet. This is especially important if you aren't allowed back into your home or neighborhood for some reason. You should know the evacuation location and plans of your children's school. Everyone in the family should have important phone numbers handy including the closest relative and doctor.

Just having these simple plans could make the difference between a family that handles an emergency smoothly and calmly, and one that doesn't.

Preparedness is the responsibility of every citizen. If every family, business and school is prepared, our town will be better able to survive and recover from any disaster.

We must not think “It can't happen here!” I urge my fellow councilmen and the citizens of Waynesboro to think, take action and be prepared.”

PUBLIC COMMENT - ITEMS ON AGENDA: None.

VOTING ON ITEMS FROM COMMITTEE REPORTS: Councilman George made a motion to approve the following street projects for 2006 –

Reconstruction

Clayton Avenue (W. Fifth Street to Old Mill Road)
S. Broad Street (E. Main Street to E. Third Street)
S. Church Street (Main Street to Third Street)
Walnut Street (Alley south of E. Third Street to W. Sixth Street)
W. Ninth Street (Park Street to Anthony Avenue)
Park Street (W. Eighth Street to W. Ninth Street)

Resurfacing

W. Ninth Street (S. Potomac Street to Park Street)
Clayton Avenue (Old Mill Road to E. Ninth Street)
N. Franklin Street (W. North Street to King Street)
W. Second Street (Hamilton Avenue to Fairview Avenue)

Reconstruction (CDBG Funded Projects)

_____ Mt. Airy Avenue (N. Broad Street to Dickinson Avenue)
N. Broad Street (E. Main Street to Mt. Airy Avenue)
N. Potomac Street (W. Main Street to W. North Street)

Reconstruction (State Funded Projects)

Cumberland Valley Avenue (W. Main Street to King Street)

Councilman McCammon seconded; the motion passed unanimously.

Councilman George made a motion to approve handicapped parking spaces at 22 N. Price and 221 Dickinson Avenue; and further, to remove the handicapped parking space at 320 Ringgold Street (as it is no longer needed). Councilman McCammon seconded; the motion passed unanimously.

Councilman George made a motion to approve paving the following alleys:

- Alley behind Red Roof Storage (north/south between W. Third Street and Madison Avenue)
- Alley behind Red Roof Storage (east/west to Park Street)
- Alley between Clayton Avenue and Chestnut Street (north/south)
- First and second alleys between E. Third Street and Pen Mar Street (just west of Clayton Avenue)
- Alley between Clayton Avenue and Myrtle Avenue (from Second Street to Clayton Avenue)
- Alley between Clayton Avenue and Myrtle Avenue (from Second Street to alley behind McDonald's)
- Alley between E. Second Street and Pen Mar Street (east/west)
- Alley from Alley #1 north to E. North Street
- Alley on N. Franklin Street (behind former AMP building)

Councilman McCammon seconded; the motion passed unanimously.

Councilman George noted that Council has been discussing the replacement of downtown parking meters for some time now. He made a motion to approve the latest recommendation from the Borough

Manager for replacement of all parking meters during 2006. Councilman Monn seconded; the motion passed unanimously.

Councilman George made a motion to erect limited parking signs on the east side of N. Broad Street from E. Main Street to the driveway entrance at the St. Andrews School, as follows: "No Parking on School Days - 2:30 to 3:30 p.m." Councilman McCammon seconded; the motion passed unanimously.

Councilman George made a motion to install speed limit signs and "Children at Play" signs on W. Sixth Street between Park Street and Hamilton Avenue. Councilman McCammon seconded; the motion passed unanimously.

Councilman George made a motion to authorize the installation of speed limit signs (45 mph) on the Borough's portion of S. Welty Road. Councilman McCammon seconded; the motion passed unanimously.

UNFINISHED BUSINESS

CONSIDER ORDINANCE NO. 1032 (ALLEY ABANDONMENT - DICKINSON AVENUE): Kevin Grubbs noted he has confirmed that the 21" storm sewer discussed at the public hearing does not run in the alley right-of-way – it is to the east of the alley, as mentioned by Adam Hungerford. Therefore, the ordinance would not need to include the storm sewer right-of-way as previously thought. Solicitor Lloyd Reichard noted that, if this ordinance is approved, the Borough would be abandoning the portion of the alley requested by the Hospital as explained during the public hearing. Councilman McCammon made a motion to adopt Ordinance No. 1032, as proposed. Hearing no second, the motion died.

CONSIDER ORDINANCE NO. 1033 (ALLEY ABANDONMENT - NORTHFIELD AVENUE): Councilman McCammon made a motion to adopt Ordinance No. 1033, as proposed. Councilman George seconded; the motion passed unanimously.

ORDINANCE NO. 1033

AN ORDINANCE VACATING A PORTION OF THE ALLEY WEST OFF OF
NORTHFIELD AVENUE FROM THE CURRENT DRAIN ENDNG AT THE PROPERTY
CURRENTLY OWNED BY FLOYD AND GAIL MYERS

Complete copy on file at Borough Hall.

CONSIDER ORDINANCE NO. 1034 (TRAFFIC ORDINANCE AMENDMENT): Councilman McCammon made a motion to adopt Ordinance No. 1034, as presented. Councilman Monn seconded; the motion passed unanimously.

ORDINANCE NO. 1034

AN ORDINANCE AMENDING ORDINANCE NOS. 688, 845, 899, 955
AND 965 OF THE BOROUGH OF WAYNESBORO, AS AMENDED, PRESCRIBING
TRAFFIC AND PARKING REGULATIONS IN THE BOROUGH OF
WAYNESBORO, PRESCRIBING PENALTIES FOR VIOLATION AND
REPEALING CERTAIN PRIOR ORDINANCES.

Complete copy on file at Borough Hall.

CENTER SQUARE DESIGN: Harry Morningstar, Jr., 205 Clayton Avenue, was in attendance to represent Main Street Waynesboro, Inc. He asked if their suggestions (with regard to the brick paving

in Center Square) had been discussed with PENNDOT, and if any progress had been made on the project. Mr. Hamberger noted that he did discuss the proposal with PENNDOT, who tentatively indicated that additional brick in the roadway would probably not be feasible. They (PENNDOT) have some additional suggestions of their own, and will re-submit them to Council for review in the near future. They are hopeful that a design can be decided on by November, and it was noted that this issue is not halting progress on the entire project. President Mumma added that both the Downtown Revitalization and Street Committees are to review the matter and offer suggestions to Council by November 1st.

NEW BUSINESS

2006 MINIMUM PENSION CALCULATION: Mr. Hamberger noted that he submits information annually to Council regarding the Minimum Municipal Obligation for the pension plans. Council acknowledged receipt of the calculation for 2006.

BUDGET CYCLE: Mr. Hamberger reviewed the proposed schedule for the 2006 budget deliberations, with adoption tentatively scheduled for December 7th.

MAJESTIC MEADOWS LAND DEVELOPMENT: Kevin Grubbs presented a land development plan from Majestic Meadows. The plan was reviewed by the Franklin County Planning Commission, who gave no comments; and by the Waynesboro Planning Commission, who recommended several revisions be made. Those having been made, the Planning Commission recommended approval of the plan at its meeting on September 12th. Councilman McCammon made a motion to approve the land development plan for Majestic Meadows, as presented. Councilman Monn seconded; the motion passed unanimously.

COLD SPRING ESTATES SUBDIVISION: Kevin Grubbs presented a subdivision plan for Cold Spring Estates, which deals with their open space areas. The plan was forwarded to the Franklin County Planning Commission, who had no comments. The plan was reviewed by the Waynesboro Planning Commission on September 12th, and recommended to Borough Council for approval. Mr. Grubbs added that he has received a planning waiver indicating that nothing will be built on these lots. Councilman McCammon made a motion to approve the subdivision plan for Cold Spring Estates, as presented. Councilman George seconded; the motion passed unanimously.

PUBLIC IN ATTENDANCE - NON-AGENDA ITEMS: Jim Fisher, 133 E. Second Street, was present. He noted that he serves on Main Street Waynesboro Inc., representing their Design Committee, and provided Council with an update of the organization's progress with regard to several projects. In response to the state's criteria for the grant for a downtown manager, four (4) committees have been formed. He summarized the issues those committees are involved with, including: (1) Economic Restructuring Committee – conducting a business inventory of downtown Waynesboro, compiling both land and architectural data; (2) Organization Committee – surpassed the goal of raising the match of \$90,000 for the \$175,000 downtown manager grant; (3) Promotional Committee – participating with Oktoberfest and sidewalk sales; and (4) Design Committee – dealing with physical aspects of Main Street; and involved with issues such as loitering, noise, parking, signage, zero setback, etc.

Mr. Fisher offered several comments with regard to the Center Square design; in particular, "pedestrian friendliness", the adaptability of the chosen design to changes in the future, and the predominance of historic architecture around the Square. He shared a concept from a member of his committee for Council's review, adding that they are not advocating it, but simply demonstrating that there may be many ideas that could be considered. His opinion is that the more brick a design has, the more people are apt to favor it. He added that the committee is hoping to make a formal presentation to Council by November 1st on this matter.

Mayor Barlup stated his feeling that there is an enormous number of signs in the downtown area, and he feels that many should either be discarded or replaced. He asked Mr. Fisher if the Design Committee has looked at this issue. Mr. Fisher responded that members of the committee have discussed signs in the downtown area, and are considering ways to improve the current signage (including informational signs and more standardized signs). They are also reviewing the Borough's current Sign Ordinance and will be presenting recommendations to Council with regard to that matter. Going-out-of-business signs were also discussed; and it was noted that several, in particular, will be replaced by the new establishments at those locations.

Regarding the Square design, Councilman George asked if each quadrant will need to have a handicapped parking space. Kevin Grubbs noted that that would be "nice", but there are no regulations regarding it. He added that it is acceptable, through ADA standards, to put in handicapped parking spaces at the most convenient places possible.

REQUEST TO CLOSE STREET (FIRE DEPARTMENT): Mr. Hamberger noted that the Fire Department is requesting permission to close the first block of S. Potomac Street on Saturday, October 15th, from 1-4 p.m., for an Open House and display of their new fire apparatus. Fire Chief Flegel noted that the Virginia Avenue Station was considered, but the Potomac Street Station is larger and the CVS Pharmacy construction may interfere at Virginia Avenue. There is also parking available in the nearby Rotary lot, and there is a great deal of fire memorabilia on display in the Potomac Street Station. Traffic issues are being addressed with the Police Chief, and a proposed permit has been forwarded to the state for the street closing. Councilman McCammon made a motion to approve the Fire Department's request. Councilman Monn seconded; the motion passed unanimously.

PLANNING COMMISSION'S REQUEST FOR COMMENTS: Code Enforcement Officer Dan Sheffler conveyed a request from the Waynesboro Planning Commission for Council's comments on two issues they are currently considering – zero setback in the downtown business district, and a landlord registration program. These matters will be forwarded to Council's Property Committee for review and recommendation.

FOR INFORMATION ONLY

Mr. Hamberger provided Council with information regarding an invitation to the Quincy Retirement Community forum on growth plans. The forum will be held on Wednesday, October 26th, at 12:00 noon, in the Hess Community Room at Minnich Manor on the campus of Quincy Retirement Community. He requested that RSVP's be given to Melinda Knott no later than October 20th.

Council members were invited to attend a ribbon-cutting ceremony at the newly-opened Papa Johns Pizza on Friday, September 23rd, at 2:00 p.m.

Mr. Hamberger presented Council with correspondence from the YMCA regarding their use of Memorial Park for their summer day camp program.

Mr. Hamberger reminded Council members of the upcoming Tri-County Boroughs Association meeting on September 27th in Marysville, the Communities That Care/Vision 2015 Dinner on September 29th at the Waynesboro Country Club, and the Chamber of Commerce's Annual Dinner on October 6th at the Waynesboro Country Club. Anyone wishing to attend any of these functions was asked to contact Melinda Knott as soon as possible.

Mr. Hamberger also requested that Council hold a brief executive session at the end of the meeting this evening for the purpose of discussing a personnel matter.

COUNCIL AND STAFF COMMENTS: Councilman McCammon noted that he would like to “clear the air”, and referenced statements included in recent *Letters to the Editor* in *The Record Herald* from Amos Miller and Kim Tartaglia regarding his intention to sue the Borough. He clarified that he said he “would take legal action to overturn Lloyd Reichard’s interpretation of the (Council’s) re-organization”. He offered a copy of the meeting minutes for their review. Ms. Tartaglia stated that she would re-read her *Letter to the Editor*, but could not recall stating anything about a lawsuit.

Fire Chief Ron Flegel reminded Council and the public that Fire Prevention Week is October 9-15, and the Fire Department is planning many activities for the event. He reported that both pieces of apparatus purchased by the volunteers have arrived in Waynesboro – the engine will be placed in-service in approximately one week to 10 days; and the Tower, which was delivered last week, should be in-service in approximately 4-6 weeks. He invited Council members to attend the upcoming ceremony to view the new equipment, which will be very functional for Waynesboro.

Councilman George mentioned several street lights which are out on Main Street between Grant and Franklin Streets. Mr. Hamberger reported that Allegheny Power is aware of those outages and has provided work orders for their repair. He also mentioned a dusk-to-dawn light behind the Calvary Church on Snider Avenue which is malfunctioning. Mr. Hamberger will check to see if that is a Borough light; and if so, it will be reported to Allegheny Power also.

Councilman George asked Chief Shultz if markings (yellow lines) are required to designate “no parking” areas at fire hydrants, and if those would be helpful when determining violations. Chief Shultz noted that those are not required, but would certainly be helpful at both fire hydrants and intersections.

Mr. Hamberger noted that the Borough will be participating in a Surplus Sale through the County’s Council of Governments on October 19-20. Several out-of-service vehicles will be sold at that time.

PAY BILLS: Councilman George made a motion to approve the payment of Voucher Lists VL-05-26 and 27. Councilman McCammon seconded; the motion passed unanimously.

Council adjourned to executive session at 8:28 p.m. to discuss a personnel matter. They reconvened to regular session at 8:43 p.m. and adjourned the meeting at 8:44 p.m.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant