

SEPTEMBER 15, 2004

WAYNESBORO, PA 17268

Council President Charles McCammon called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members - Richard George, John Cook, Charles McCammon and Andrew Benchoff (Ardie Winters was absent)

Mayor Louis M. Barlup, Jr.

Borough Staff - Lloyd R. Hamberger, II, Borough Manager

Mike Benshoff, Maintenance Foreman

Kevin Grubbs, Assistant Director of Engineering

D. Lloyd Reichard, II, Borough Solicitor

Ron Flegel, Fire Chief

PLEDGE OF ALLEGIANCE: Mayor Barlup led those present in the Pledge of Allegiance.

APPROVE MINUTES: Councilman Cook made a motion to approve the minutes of the August 18th regular meeting, the August 30th special meeting, and the September 1st regular meeting, as written. Councilman Benchoff seconded; the motion passed unanimously.

ACCEPT REPORTS: Councilman George made a motion to accept the reports of the Building Inspector and Fire Chief, as presented. Councilman Cook seconded; the motion passed unanimously.

COMMITTEE REPORTS

PERSONNEL COMMITTEE: Councilman Cook noted that the Personnel Committee reviewed the performance evaluation for Darryll Wagaman (Water Plant), which met the standards of his position. No action was required.

Councilman Cook made a motion to re-classify Peggy Martin's position of part-time Secretary (Fire Department) to the same pay level as the part-time Police Dispatcher. Councilman Benchhoff seconded; the motion passed unanimously.

Councilman Cook made a motion to approve the hiring of Daniel Sheffler as Code Enforcement Officer, at a salary level of 10C, with a six-month probationary period. Further, the motion will also include the adoption of a revised job description for this position. Councilman George seconded; the motion passed unanimously.

PROPERTY AND PUBLIC SAFETY COMMITTEE: Councilman Benchhoff made a motion to approve giving the old Mack Ladder truck to the Capital Replacement Committee for sale. Proceeds of the sale will be deposited in the Capital Fund for the purchase of a future vehicle. Councilman Cook seconded; the motion passed unanimously.

Councilman George made a motion to authorize the Borough Manager to send notification to the Franklin County Commissioners for the District Justice's office to vacate the premises by the end of 2004. Councilman Benchhoff seconded; the motion passed unanimously.

STREET COMMITTEE: Councilman George made a motion to remove parking along the north side of W. Main Street, from N. Price Avenue to Tritle Avenue, at the Waynesboro Ambulance Squad's proposed land development for improved sight distance along Route 16. Councilman Cook seconded; the motion passed unanimously.

Councilman George made a motion to remove the temporary "One Hour Parking" along the east side of S. Potomac Street (at the proposed Rutters' location). Councilman Cook seconded; the motion passed unanimously.

Councilman George made a motion to install "No Parking" signs on the west side of Philadelphia Avenue (along the Rutter's site) for easier traffic flow at the intersection of W. Third Street and Philadelphia Avenue. He added that these are not to be installed until after completion of the Rutters Land Development. Councilman Cook seconded; the motion passed unanimously.

Mr. George noted that the staff and Street Committee will continue to look into traffic-calming issues and the possibility of additional stop signs on W. Third Street. These matters will be discussed at next month's meeting.

Councilman George made a motion to grant approval to start the process of the installation of a street light on the new portion of E. Ninth Street. Councilman Cook seconded; the motion passed unanimously.

Mr. George added that a traffic study will commence on W. Third Street in 7-10 days.

Council President McCammon asked if any comments were received in regards to the new four-way stop at Fairview Avenue and W. Third Street. Mayor Barlup stated that Joe Bock, crossing guard, said this was the best idea Waynesboro has had in years. The four-way stop has even helped with traffic flow in and out of the parking lot at the school.

INTERGOVERNMENTAL COMMITTEE: No report.

DOWNTOWN REVITALIZATION AND FINANCE COMMITTEE: Councilman Cook noted that the meeting originally scheduled for September 26th will be rescheduled to a later date.

Councilman Cook made a motion to release funds (\$5,000) for a study on a downtown manager. Councilman Benchoff seconded. Councilman George asked if Council had received a list of questions from Main Street, Inc. Mr. Cook responded that "they had not received yet". Main Street, Inc. is to establish a "Vision Study" to obtain information so a downtown manager will be effective, and the study will also answer the list of questions presented by Borough Council.

MAYOR'S REPORT: The Mayor's Report was as follows -

"I wish to call your attention to a recent announcement concerning two nearby Maryland fire companies who received awards totaling more than \$184,000 to buy new gear and equipment.

This was achieved through the Assistance to Firefighters Grant Program, which is a competitive program that awards one-year grants directly to local fire departments nationwide.

These grants may be used for training and equipment, fire education and awareness programs or for firefighting vehicles.

This year, about 20,400 departments nationwide made funding requests totaling more than \$2.6 billion. It is my understanding that grants for this funding cycle will be awarded weekly through September, 2005.

I firmly believe that there are many sources for grants to assist local fire and police departments. This is a valuable area where more emphasis must be placed if we are alert and diligent in seeking assistance."

PUBLIC COMMENT - ITEMS ON AGENDA: No comment.

UNFINISHED BUSINESS

CONSIDER ORDINANCE NO. 1023 (ORDAINING STREETS AT COLD SPRING ESTATES):

Councilman Cook made a motion to adopt Ordinance #1023, as presented by Kevin Grubbs, Assistant Director of Engineering. Councilman George seconded; the motion passed unanimously.

ORDINANCE NO. 1023

AN ORDINANCE IMPOSING, ORDAINING AND OPENING FOR PUBLIC USE
IN THE BOROUGH OF WAYNESBORO, PENNSYLVANIA, PORTIONS OF
THE STREETS KNOWN AS GOLD SPRING DRIVE, FIR SPRING DRIVE
AND WEST THIRD STREET

Complete copy on file at Borough Hall.

NEW BUSINESS

APPOINT COUNCIL MEMBER: Councilman Cook made a motion to appoint C. Harold Mumma as the Borough's new second ward councilman. Councilman Benchoff seconded; the motion passed unanimously.

2005 PENSION MMO: Mr. Hamberger noted this item is for Council's information. It will be discussed further during budget meetings, and no action is required at this time.

TREE LIGHTING CEREMONY/CHRISTMAS PARADE REQUESTS FROM CHAMBER OF COMMERCE: The Chamber of Commerce has requested to close Center Square on Friday, November 19th, from 6:45 p.m. to 8:00 p.m., for the Tree Lighting Ceremony. The parade will be held on Saturday, November 20th, beginning at 2:00 p.m. The parade route will be on Main Street, from C. V. Avenue to the Waynesboro Hospital. The Chamber is also requesting to have "No Parking" along the parade route. The Parade Committee will put up and take down the appropriate signs. Councilman Cook made a motion to approve the requests, as presented. Councilman Benchoff seconded; the motion passed unanimously.

PUBLIC IN ATTENDANCE - NON-AGENDA ITEMS: Samuel Taylor, 138 Snider Avenue, was present to request that Council allow him to clean up debris from the garage he took down. President McCammon stated that he has had ample time to do this, and now the Borough will complete the clean-up at the owner's expense.

FOR INFORMATION ONLY

INVITATION TO GREATER WAYNESBORO AREA CHAMBER OF COMMERCE ANNUAL DINNER MEETING (OCTOBER 7, 2004): Council received an invitation to the Chamber's annual dinner meeting to be held on October 7th. Those interested in attending were asked to inform Mr. Hamberger.

INVITATION TO "PLANNING FOR OUR FUTURE" DINNER SPONSORED BY WAYNESBORO COMMUNITIES THAT CARE (SEPTEMBER 30, 2004): Council also received an invitation to a dinner sponsored by the Waynesboro Communities That Care, to be held on September 30th. Those interested in attending were asked to inform Mr. Hamberger.

2005 BUDGET CYCLE: Mr. Hamberger presented a list of upcoming budget meetings. Meetings will be held on October 4th, 14th, 21st and 28th, and November 4th and 11th. Additional meetings will be scheduled, as needed.

SUBDIVISION/LAND DEVELOPMENT (PEIFFER): Kevin Grubbs presented a Subdivision/Land Development Plan for Timothy D. Peiffer (Fairview Avenue). The plan was recommended for approval by the Waynesboro Planning Commission. Councilman Cook made a motion to approve the plan, as presented. Councilman Benchoff seconded; the motion passed unanimously.

REQUEST FROM BREAST CANCER AWARENESS -- CUMBERLAND VALLEY, INC.: A request was received to place pink ribbons on the parking meters and trees in the downtown district on October 15th. They will put up the ribbons and remove them. Councilman George made a motion to approve the request. Councilman Cook seconded; the motion passed unanimously.

INVITATION TO "HABITAT FOR HUMANITY" DEDICATION: Council received an invitation to a dedication ceremony for the new house built at 227 N. Potomac Street. The dedication will be held on September 19th at 2:00 p.m.

INVITATION TO ATTEND PREMIER BROADCAST OF "OUR TOWN - WAYNESBORO": Council received an invitation to attend the premier broadcast on October 27th, from 7:30 p.m. to 10:00 p.m. Volunteers are needed to help with call-in donations for the Tele-a-Thon.

PAY BILLS: Councilman Cook made a motion to approve the payment of Voucher Lists VL-04-27, 28 and 29. Councilman George seconded; the motion passed unanimously.

COUNCIL AND STAFF COMMENTS: Mayor Barlup thanked all individuals involved in the Borough picnic for their help. The event turned out to be a lot of fun and a good time for all who attended. He noted he will be looking forward to next year's picnic.

Having no further business to discuss, the meeting adjourned at 8:13 p.m.

Respectfully Submitted,

Kevin D. Grubbs

Assistant Director of Engineering