

# WAYNESBORO BOROUGH AUTHORITY

DECEMBER 16, 2014

## MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m., with the following in attendance:

Borough Authority Members – Jon Fleagle, Christopher Snively, Lee Layman, S. Allen Stine and William Pflager

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II, Authority Solicitor  
Lloyd R. Hamberger, II, Borough Manager

**APPROVE MINUTES:** Lee Layman made a motion to approve the minutes of the November 18, 2014 meeting, as written. Christopher Snively seconded; the motion passed unanimously.

Mr. Hamberger was present to advise WBA members of his upcoming retirement (effective at 12:01 a.m. on 02/01/2015). He wished WBA members and water/sewer staff well in the future.

**UPDATE – SEWER PLANT UPGRADE:** Mr. Pryor reported that the contractors are working on punch-list items. Kinsley has completed most of the physical work, but some work on the O&M manuals is still pending.

The instrumentation crew returned yesterday to work on the SCADA system – the slide gates in the denitrification pump station were not functioning properly when there were high-flow conditions. Some programming changes were made and those are now working properly. The level sensor for the methanol tank has been replaced and is functional. A print issue with the SCADA reports has also been repaired.

Mr. Pryor noted that the WWTP staff and Gordon Cruickshanks have been working hard on organizing and cleaning up. They have installed new cabinets and work benches. All parts have been labeled, boxed and stored on shelves in appropriate locations throughout the plant. The O&M manuals have been catalogued in the denitrification storage area.

Mr. Pryor noted that a pay estimate has been submitted for consideration for Kinsley Construction in the amount of \$72,698.75. He reviewed the estimate with Gannett Fleming, who explained that the bulk of this estimate is the balance on the paving (inside the fence) and curb work. There is also a change order for consideration, which

is a combination of several small items (credits) in the total amount of \$14,671. This amount will be deducted from Kinsley's next pay estimate. He commented that approximately \$300,000 in retainage is still being withheld from Kinsley.

Mr. Pryor added that the sludge issues have still not been resolved, but Gannett Fleming is currently reviewing the proposed change order submitted by Kinsley. They are aware of, and agree with, the WBA's position on the matter (that the WBA is responsible for a small portion of the overage, but the remainder is Kinsley's responsibility because they delayed the contract). They are working to address/resolve the situation.

Leiter Pryor provided WBA members with an updated spreadsheet on construction costs. He pointed out that Gannett Fleming's charges have exceeded their not-to-exceed contract amount, and they have asked to meet with WBA representatives to discuss the overage. He noted that some of the overage is justified because the duration of the contract was extended, but it should have been re-negotiated. Chairman Fleagle suggested that a meeting can be scheduled after January 1<sup>st</sup>.

Leiter Pryor also advised that there are still outstanding change orders from Kinsley amounting to credits of approximately \$80,000 (a \$60,000 allowance for supplemental power that was not utilized and \$26,000 for work on the digester cover that was not necessary). Those will also be forthcoming in the near future.

Mr. Pryor noted that Eaton has checked the harmonic balancer – the main board was “fried” prior to the power surge at the plant. The equipment was covered by the factory warranty. It has been replaced and is working fine.

Mr. Pryor also noted that the manufacturer of the surge protectors denied the claim. Mention was made regarding the check received from Allegheny Power in the amount of \$500, and WBA members agreed to deposit the check into the Sewer Construction Fund since all avenues of recovery seem to be exhausted. Mr. Pryor noted that he has met with Tom Moore (Craig Friedly Potter & Moore Insurance) and confirmed that everything is now insured for replacement values.

Mr. Pryor stated that the garage floors have been painted, the lab building (upper and lower) is done, the upper floor of the digester floor is done, and the lower floor still needs to be done. The painters will be returning to complete that work shortly.

He also stated that the digester cover is done and the digester is performing satisfactorily (no foaming). Gordon Cruickshanks pressure-washed the bricks and it cleaned up well. The fall sludge hauling event began last week. Mr. Pryor advised that sampling will begin after January 1<sup>st</sup> in an attempt to determine where the molybdenum spikes have been coming from. He mailed Industrial Wastewater Contribution Survey forms to WTMA (for their customers in the Zullinger Industrial Park), but he has had no response yet.

William Pflager made a motion to approve Change Order #9 for Kinsley Construction, for

credits to the WBA in the amount of \$14,671. Allen Stine seconded; the motion passed unanimously.

**UPDATE – LAND ACQUISITION (WATERSHED):** Solicitor Reichard reported that he has negotiated a purchase price of \$1,000 for the Engelbrecht property at the watershed (total settlement costs will be \$1,406.06). He will have the appropriate paperwork completed, deed recorded, and will provide a statement for his services. No action was required.

**REQUEST TO INSTALL ADDITIONAL EQUIPMENT AT STANDPIPE (SHENTEL):** Leiter Pryor noted that Shentel is requesting to make an equipment swap (with like equipment). A structural analysis was done, and the load remains the same. He sees no problem with their request. Christopher Snively made a motion to authorize Leiter Pryor to execute the authorization for Shentel to upgrade their equipment on the N. Broad Street standpipe. William Pflager seconded; the motion passed unanimously.

Discussion followed regarding inspection of the N. Broad Street tank (the weather was too prohibitive for them to do the standpipe). They have invoiced for part of the work, but will return in the spring to complete the standpipe. Mr. Pryor noted he received a video report of the inspection – everything looks good with the exception of several spots showing some wear. It was suggested that the inside should be repainted within five (5) years.

**AGREEMENT WITH PENN STATE-MONT ALTO (FORESTRY DEPARTMENT):** Leiter Pryor noted that he was contacted by the business manager of Penn State-Mont Alto regarding the current agreement with the Forestry Department (Craig Houghton and Beth Brantley) to do timber management on the WBA's watershed. He explained that they (the students) cut salvage timber for firewood, which they use to supplement their woodsmen team; and the business manager felt that an addendum to the agreement should be in place to preclude any problems. Accordingly, this addendum would give permission for them to take up to 20 cords/year for the woodsmen team. Mr. Pryor noted that they do a lot of work on the watershed and don't charge anything, so he recommended approval. Allen Stine made a motion to authorize execution of the agreement, as presented. William Pflager seconded; the motion passed unanimously.

**WATER MAIN EXTENSION AND SEWER PLANNING MODULE - FRYE PROPERTY:** Leiter Pryor noted it was his understanding that Lee Royer would be present to discuss this matter (which he was not). The Robert and Margaret Frye Land Development Plan has been reviewed by the Planning Commission and will be presented to Borough Council for approval at their meeting on 12/17. The Application for Water Main Extension is to serve four (4) residential lots.

Discussion followed regarding water quality issues in the area and the WBA's thoughts on requiring the developer to loop the lines. Chairman Fleagle asked that Scott Crum model the proposal and make a recommendation. As the Application for Water Main Extension confirms that the WBA has the capacity (and is willing) to serve the

property(s), Leiter Pryor was instructed to provide correspondence to Kevin Grubbs that the drawings will need to be revised/looped before WBA approval of the Water Main Extension Agreement.

A Sewer Planning Module for the Frye property was also presented. Chairman Fleagle noted there are no issues with the sewer lines ... it is just a matter of tapping into the existing line. William Pflager made a motion to approve the Sewer Planning Module for the Frye Development, as presented. Allen Stine seconded; the motion passed unanimously.

**SEWER PLANNING MODULE - MARSH RUN, LLC:** Mr. Pryor presented the Sewer Planning Module for Marsh Run Properties, LLC on Clyde Street, which was subdivided into two (2) single-family homes (existing utilities are in place). William Pflager made a motion to approve the Sewer Planning Module for Marsh Run Properties, LLC on Clyde Street, as presented. Allen Stine seconded; the motion passed unanimously.

**SEWER PLANNING MODULE - DARWYN BENEDICT:** Mr. Pryor presented a Sewer Planning Module for Darwyn Benedict for a six (6) unit apartment building on the west side of S. Church Street (off Mulberry Street), which is currently a vacant lot. Lee Layman made a motion to approve the Sewer Planning Module for Darwyn Benedict's proposed six-unit apartment building on S. Church Street, as presented. Allen Stine seconded; the motion passed unanimously.

Chairman Fleagle requested a brief executive session at the end of the meeting.

**PAY BILLS:** Christopher Snively made a motion to approve the payment of the following requisitions --

Sewer Construction Fund Requisition #1134 - PSI Pumping Solutions, Inc. - \$1,300.00 - Estimate No. 15-Final for Contract Four (Electrical Work - Wastewater Treatment Plant Upgrade) for work performed up to and including October 27, 2014

Sewer Construction Fund Requisition #1135 - Kinsley Construction, Inc. - \$72,698.75 - Estimate No. 27 for Contract One (General Construction - Wastewater Treatment Plant Upgrade) for work performed up to and including December 5, 2014

Sewer Revenue Fund Requisition #SA-132 - D. Lloyd Reichard, II - \$988.50 - Base Retainer for Legal Services for January 1, 2015 to March 31, 2015

Tank Maintenance Fund Requisition #TM-02 - Liquid Engineering Corporation - \$4,760.00 - Exterior/Interior In-Service Dive Assessment (N. Broad Street Standpipe)

Water Revenue Fund Requisition #14-30 - D. Lloyd Reichard, II - \$988.50 - Base

Retainer for Legal Services for January 1, 2015 to March 31, 2015

Water Revenue Fund Requisition #14-31 - Sharpe & Sharpe, LLP - \$1,406.06 -  
Purchase/Settlement Costs (Engelbrecht Property)

Allen Stine seconded; the motion passed unanimously.

WBA members adjourned to executive session at 7:33 p.m. and returned to regular session at 8:10 p.m.

**WBA RE-ORGANIZATIONAL MEETING:** Chairman Fleagle asked for a motion to move the WBA's re-organizational meeting to the first regular meeting in January (01/20). Christopher Snively made the motion. Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 8:25 p.m. on a Stine/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Administrative Assistant