

WAYNESBORO BOROUGH AUTHORITY

MAY 22, 2012

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 7:30 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, Lee Layman and S. Allen Stine
(William Pflager was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: Lee Layman made a motion to approve the minutes of the April 17, 2012 meeting, as written. Allen Stine seconded; the motion passed unanimously.

RUSS NEWBOLD (HONEYWELL TECHNOLOGIES) PRESENTATION: Russ Newbold, Honeywell Technologies, gave a presentation on energy performance contracts. He discussed possible opportunities where the Borough of Waynesboro and/or the Waynesboro Borough Authority can reduce energy consumption and upgrade necessary infrastructure or capital improvements in a self-funded manner (where the generated energy and operational savings actually cover the cost of the project). Mr. Newbold provided an overview of his company's services; and WBA members noted they will review and discuss the matter.

UPDATE - SEWER PLANT UPGRADE: Leiter Pryor reported that the general contractor has continued work on the chemical building (the floor and wall slabs have been poured), some of the plumbing work has been done, and the electrician has run some conduit on the interior walls. Excavation for the denitrification pump station has begun – they are about down to subgrade, and will begin putting in stone and doing some compaction work. Utility line relocation work has begun for the water and gas lines (they were too close to the excavation and are being paralleled to the existing lines). Plans for temporary disruptions have been discussed, and no major problems are anticipated. Mr. Pryor noted that masonry sample colors have been provided; and those chosen were a red brick close to the brick on the buildings which are to remain, and a gray brick similar to the garage color for the accent block (if required).

Mr. Pryor noted that he has requested an updated schedule for the project, and will provide a copy to the WBA members upon receipt. Chairman Fleagle added that he and Mr. Pryor attended a progress meeting at the Sewer Plant approximately two (2) weeks ago.

Mr. Pryor also reported that Jay Mongan, Sewer Plant Operator, recently resigned. Several interviews were held, and a member of the Borough's maintenance crew (Doug Whittington) noted his interest. Accordingly, Mr. Whittington has been moved unilaterally to the position of Sewer Plant Trainee..

Mr. Pryor provided WBA members with an updated spreadsheet on current construction costs. He will work on proposed rate projections for discussion at the next meeting.

UPDATE - NORTH CHURCH STREET WATER MAIN: Leiter Pryor advised that Dennis Black Engineering has completed the required field work and are working on the preliminary drawings. Kevin

Grubbs is working in conjunction with them on the PENNDOT permit application, which should be completed by the end of next week. At this point in time, the project is on schedule.

UPDATE - MR. REHAB (I & I WORK): Leiter Pryor reported that flow meters were placed throughout the collection system – the data will need to be processed for review, and should be available for discussion at the WBA's next meeting. Scott Crum will also be present at that meeting to explain the findings. Mr. Pryor stated that the TV portion of the relief line indicated no problems; and the only thing that was found to cause false readings in the meter chamber was debris. The blockage has been repaired; and WTMA personnel (as well as the Borough's Sewer Plant personnel) will keep a close watch on the situation.

UPDATE - WELL #2 WELL HEAD PROTECTION: Authority members acknowledged receipt of the appraisal conducted by Ausherman Brothers Real Estate.

NORTHFIELD AVENUE SEWER PUMPING STATION: Leiter Pryor provided information to WBA members regarding a package lift station, which is more simple and cheaper than the above-ground Gorman-Rupp type they were originally considering. He feels that this would be the way to go with that application and for the number of houses that it serves, and much of the installation work can be done in-house. Mr. Pryor was asked to get additional information on the exact number of houses the pumping station serves, topography, etc., and the matter can be discussed further at the next meeting.

UPDATED PROFESSIONAL SERVICES AGREEMENT FOR GENERAL ENGINEERING (GFE): Chairman Fleagle requested that this item be deferred until the next WBA meeting. A copy of the current agreement will be provided to WBA members in the next meeting packet.

SEWAGE TRANSPORTATION AGREEMENT: Leiter Pryor noted that he received an executed copy of the revised Sewage Transportation Agreement – Washington Township Supervisors and WTMA have both signed off. He explained that several years ago, the WBA agreed (in letter form) to allow WTMA to contribute an additional 100,000 gallons/day to the Borough's system; and this agreement formally documents that understanding. Following WBA approval, the agreement will need to go to Borough Council for execution also. Christopher Snively made a motion to approve the amendment to the existing Sewage Transportation Agreement, which will increase the transfer of sewage from 200,000 gallons/day to 300,000 gallons/day. Allen Stine seconded; the motion passed unanimously.

GETTYSBURG BIKE RACE: Mr. Pryor noted that Gettysburg Bicycle and Fitness has submitted their annual request for a temporary easement on 09/23. They have provided the WBA with proof of insurance; and Mr. Pryor stated there are never any problems with the event. Allen Stine made a motion to grant the temporary easement for the Gettysburg Bike Race, as requested. Lee Layman seconded; the motion passed unanimously.

POLICE FIRING RANGE: Discussion ensued regarding several issues at the police firing range located on the Water Treatment Plant property.

WEDGEWOOD RIGHT-OF-WAY: Solicitor Reichard noted that he has prepared the right-of-way agreement and forwarded it to the Oyers for execution.

PAY BILLS: Allen Stine made a motion to approve the payment of the following requisitions –

Water Construction Fund Requisition #WC-95 - D. L. Reichard, II, Esquire - \$550.00 - Researching Ownership of Real Estate, Preparing Right-of-Way Agreement for Water Line in Wedgewood Drive and related telephone conversations

Water Revenue Fund Requisition #12-13 - Gannett Fleming Companies - \$437.82 - Water system engineering services related to the performance of the duties of the Authority's

consulting engineer and other services as authorized for the period of February 25, 2012 through May 4, 2012

Water Revenue Fund Requisition #12-14 - Ausherman Brothers Real Estate, Inc. - \$900.00 - Appraisal fee (11084 Wayne Highway, Waynesboro, PA 17268)

Sewer Construction Fund Requisition #973 - Kinsley Construction, Inc. - \$66,356.55 - Estimate No. 3 for Contract One - General Construction (Wastewater Treatment Plant Upgrade) for work performed up to and including April 30, 2012

Sewer Construction Fund Requisition #974 - PSI Pumping Solutions, Inc. - \$51,165.00 - Estimate No. 1 for Contract Four - Electrical Work (Wastewater Treatment Plant Upgrade) for work performed up to and including April 30, 2012

Christopher Snively seconded; the motion passed unanimously.

Jon Fleagle led a presentation of the 2011 Water and Sewer Audits. After some discussion, a motion was made by Lee Layman, and seconded by Chris Snively, to accept the 2011 audits.

Having no further business to discuss, a motion to adjourn was made at 9:50 p.m. by Allen Stine. Christopher Snively seconded; the motion passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant