

WAYNESBORO BOROUGH AUTHORITY

OCTOBER 18, 2011

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 7:30 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, S. Allen Stine, Christopher Snively, Lee Layman and William Pflager

Borough Staff – S. Leiter Pryor, Director of Borough Utilities

D. Lloyd Reichard, II, Authority Solicitor

Scott Crum, Draftsman-Inspector

APPROVE MINUTES: Christopher Snively made a motion to approve the minutes of the September 20, 2011 regular meeting as written and the October 4, 2011 special meeting as written. Allen Stine seconded; the motion passed unanimously.

SEWER PLANT UPGRADE: Mr. Pryor reported that, by the next meeting, the Authority should be able to award the bid. There have been a few additional items and clarifications that were needed from the contractors concerning bonding, insurance and MBE/WBE items. Jon Fleagle asked if the PENNVEST closing would be held in Harrisburg. Mr. Pryor reported that the closing is done electronically. Mr. Pryor stated that, after the PENNVEST loan is closed, the WBA should pay down the revolving line-of-credit with Susquehanna Bank. This will keep the revolving line-of-credit funded to be utilized as interim financing. PENNVEST sometimes can take up to ninety (90) days to fulfill a payment request, so the Susquehanna account will help with the lag. Jon Fleagle asked about an invoice for the denitrification filters. Mr. Pryor reported that he has not received one yet. Lloyd Reichard asked about the Susquehanna Bank revolving line-of-credit being 1.5 million, and if it could handle the request for payments until the PENNVEST money was received. Mr. Pryor reported that it should be sufficient.

MOUNT AIRY PUMPING STATION: Mr. Pryor presented a quote to replace the pumps at the Mount Airy Water Pumping Station. The existing pumps are obsolete and parts are no longer available for them. The quote is over \$10,000, so the project needs to be bid. This was included in the 2010 budget. Jon Fleagle told Mr. Pryor to have the bid package ready for the next meeting. Mr. Crum reported that the spouting and soffit on the Mount Airy Pumping Station are in need of maintenance.

ISO RATING: Mr. Pryor presented the ISO Fire Rating for the Borough of Waynesboro. The Borough has a rating of 5 out of 10, with 10 being the worst. The Borough received a more detailed breakdown that places them in the top 20% of the State for fire protection. Hydrant flows, emergency response times, and firefighting equipment contribute to this rating.

WATER LINE PROJECTS FOR THE 2012 BUDGET: Mr. Pryor presented a list of projects supplied to him by the Borough Maintenance Superintendent, Dennis Benshoff. The list includes:

- 1) 4" line on Wedgewood Avenue - from Oyer Drive to Rinehart Drive. Mr. Crum reported that this line now is a dead-end, and that The Authority will need to obtain an easement from Mr. Matt Oyer. Mr. Oyer has been contacted and agrees with supplying the easement. There was a leak on this line last month and it is in very bad shape.
- 2) 6" line on N. Landis Avenue - from the end of the existing line to Antietam Drive. Mr. Crum reported that this line is just to remove the dead-end on N. Landis Avenue. No other benefits are foreseen.
- 3) 6" line replacing the 4" line on Barnett Avenue.
- 4) Water services on Fairview Avenue for the proposed Borough paving project.
- 5) Stottlemeyer Road upgrade. Mr. Pryor reported that this project has been in the budget for a few years. The Borough's maintenance crew is planning to start on the Cross Street and West Avenue lines yet this year. The dual lines along N. Church Street and Anthony Highway are more than they can handle. We will need to acquire a complex PENNDOT permit and easements from land owners. Mr. Crum recommended getting a proposal from Gannett Fleming to do the design and bid package. Jon Fleagle asked Mr. Pryor to include this project with the evaluation of the Water Plant and the distribution system. Jon Fleagle added that we should include Zullinger in the distribution study.

INFLOW AND INFILTRATION: Jon Fleagle asked about the status of the I&I. Mr. Crum reported that he had pump run times collected for the month of September, and that there was some infiltration recorded. Mr. Crum stated that the Enterprise Avenue Pumping Station was pumping a lot of sewage and it was on by-pass to the Township. Mr. Pryor reported that in heavy rain, the by-pass line will surcharge and run back into the pumping station. Jon Fleagle asked Mr. Pryor to get the line from the pumping station to Welty Road inspected.

ANTIETAM DAM: Jon Fleagle reported that he was at the dam last weekend and everything looked nice. He also commented on some horse manure that was on the breast of the dam. A discussion was held with ideas to keep the horses off the dam. It was suggested to install a bar on the bridge railing to prevent a horse from accessing the dam.

PAY BILLS: Christopher Snively made a motion to approve the payment of the following requisitions –

Water Construction Fund Requisition #WC-93 - PSI Pumping Solutions, Inc. - \$4,399.98 - Repairs (Antietam Dam)

Water Revenue Fund Requisition #11-25 - Gannett Fleming Companies - \$389.64 - Water system engineering services related to the performance of the duties of the Authority's consulting engineer and other services as authorized for the period of August 27, 2011 through September 23, 2011

Water Revenue Fund Requisition #11-26 - Borough of Waynesboro (Clearing Account) - \$298,124.00 - 4th Quarter, 2011 Water Allocation

Water Revenue Fund Requisition #11-27 - Commonwealth of Pennsylvania (Invoice ID 792285)
- \$500.00 - Annual Fee for NPDES Permits under Chapter 92A

Sewer Construction Fund Requisition #947 - Gannett Fleming Companies - \$524.25 -
Engineering assistance to Waynesboro Borough Authority associated with PENNVEST
financing for the Wastewater Treatment Plant Rehabilitation Project for the period of
August 27, 2011 through September 23, 2011

Sewer Construction Fund Requisition #948 - Gannett Fleming Companies - \$377.25 -
Engineering services to the Waynesboro Borough Authority associated with the upgrade
and rehabilitation of its wastewater treatment plant for the period of August 27, 2011
through September 23, 2011

Sewer Construction Fund Requisition #949 - Accredited Services, Inc. - \$12,500.00 - Plan
Review/Building Permit for 99 Cemetery Avenue (Wastewater Treatment Plant)

Sewer Revenue Fund Requisition #SA-68 - D. Lloyd Reichard, II - \$6,500.00 - Professional
services rendered in connection with 2011 revolving line of credit from Susquehanna
Bank

Sewer Revenue Fund Requisition #SA-69 - Borough of Waynesboro (Clearing Account) -
\$167,965.00 - 4th Quarter, 2011 Sewer Allocation

Allen Stine seconded; the motion passed unanimously.

PROPOSED 2012 WATER AND SEWER BUDGET REVIEW: Jon Fleagle led a detailed review of the
water and sewer budgets. Leiter Pryor highlighted the revisions to both the water and sewer budgets
that were recommended during the last budget meeting. Leiter Pryor was directed to obtain up-to-date
proposed general expense figures from Lloyd Hamberger, and the water line replacement estimates
from Kevin Grubbs, for the next meeting.

Having no further business to discuss, the meeting adjourned at 9:05 p.m. on a Layman/Pflager
motion which passed unanimously.

Respectfully Submitted,

Scott Crum
Draftsman-Inspector