

# WAYNESBORO BOROUGH AUTHORITY

SEPTEMBER 21, 2010

## MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 7:30 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, William Pflager, S. Allen Stine and Lee Layman

\_\_\_\_Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II, Authority Solicitor  
Scott Crum, Chief Draftsman-Inspector

Chairman Fleagle thanked the staff for their efforts in planning/preparing the picnic meal provided prior to the meeting.

**APPROVE MINUTES:** Lee Layman made a motion to approve the minutes of the August 17<sup>th</sup> meeting, as written. Christopher Snively seconded; the motion passed unanimously.

**WELL #2 UPDATE:** Leiter Pryor reported that representatives of ITT and Vista Chemical were on-site the previous week to do a chemical cleaning of the membranes. They didn't seem extremely dirty; and the unit is now back in-service. He reported that the pressures are slightly higher than before, and ITT seemed to feel that the system should run for a while due to the change in composition of the membranes. It has been approximately a week though, and not much change in the pressure has been seen. Mr. Pryor noted that this information is tracked on a daily basis; and he forwarded it to ITT for their review. He added that they are still experiencing an orange sediment on the filters; but otherwise, the well is "running well".

Mr. Pryor also reported that the staff continues to check on the spring at Mr. Long's property (every Monday and Friday), and there has been no change ... it is still dry.

**PROPOSED DEVELOPMENT BEHIND MT. VERNON TERRACE APARTMENTS (FRANKLIN COUNTY HOUSING AUTHORITY):** William Brindle and John High were present on behalf of the Franklin County Housing Authority and their proposed development behind the Mt. Vernon Terrace Apartments. Mr. Brindle noted that they began developing the plans in the early spring of 2010 – those were halted, however, due to the state approval process. The state has since directed them to obtain Borough approval for water and sewer service to the development.

Mr. Brindle noted that they are proposing to build two (2) units, consisting of 22 apartments in each facility, for elderly housing. There was previously an 8" extension made for W. Tenth Street (where townhomes have been built) from the main in Tenth Street back to approximately the property line; and they are proposing to extend that line back to a blow-off. Mr. Brindle added that they plan to build the units on higher elevation and connect them to a 10" sanitary sewer line running to Tenth Street to provide adequate flow and (hopefully) alleviate the necessity for pumping. Mr. Brindle explained that he is unable to provide connection points for the water and sewer service for each building at this time, as the architectural plans have not yet been completed.

Scott Crum recommended that the 8" line be looped, and explained that the WBA has not allowed dead-end lines during the last several years. Mr. Crum added that he "modeled" the water lines earlier, and there would be no problem with either a 6" or 8" loop (this would also provide 980 gpm for fire flow).

Chairman Fleagle explained that the WBA previously agreed to serve the development; and a "good set of drawings" will be required in order for a Main Extension Agreement to be approved. It was noted that Scott Crum will provide the necessary information regarding flow tests on the existing fire hydrant, standards for fire service lines, metering, etc. With regard to sewer, Mr. Crum noted he doesn't foresee any problems.

Mr. Fleagle questioned if the Housing Authority has any future plans for development in this vicinity. Mr. Brindle noted that he is unsure about any future development, because they are not able to comply with the Borough's new stormwater regulations.

**ANTIETAM DAM INSPECTION REPORT:** Leiter Pryor noted that the inspection report was very good; and the staff at the Water Plant does a great job in maintaining the breast of the dam and keeping the vegetation to a minimum.

In response to recommendations made in the report, Mr. Pryor stated that he will discuss the need for a motor-driven actuator for the gate valve with Gordon Cruickshanks for possible inclusion in the 2011 budget. He explained that the two (2) "leaks" in the pool side of the concrete outlet conduit are more like "seaps". He does not recommend grouting them, however, as the leaks may then develop at another location. They will continue to be actively monitored, and the staff will address the situation if/when it is deemed a problem. Mr. Pryor also reported that the Emergency Action Plan for the Dam was again returned by the state. He advised that the inundation area can be designated as a separate call list on the WBA's emergency notification system; and information can be provided to those affected regarding any modifications to the Plan.

William Pflager made a motion to accept the Antietam Dam Inspection Report, as presented. Allen Stine seconded; the motion passed unanimously. Mr. Pryor advised that the report will be forwarded to the State, as required.

**TANK MAINTENANCE FUND UPDATE - LEE LAYMAN:** Lee Layman provided WBA members with information from the auditors verifying the accuracy of the 2008 and 2009 rents vs. deposits with regard to the Tank Maintenance Fund. He explained the spreadsheet provided in detail ... noting that the total shortfall to the WBA is \$12,932.99. Allen Stine made a motion requesting that the Borough issue a check immediately, in the amount of \$12,933, for deposit into the PLGIT account. William Pflager seconded; the motion passed unanimously.

Chairman Fleagle thanked Mr. Layman for his efforts, acknowledging that he spent a significant amount of time obtaining and verifying this information.

**ANTRIM FAITH BAPTIST CHURCH WATER SERVICE REQUEST:** Chairman Fleagle noted that correspondence was received from WTMA requesting that the WBA provide water service to the Antrim Faith Baptist Church located on Marsh Road. It was noted that this is in the WBA's indirect water service area. The Church has negotiated with an adjoining land owner (Jim Zaiger) for a right-of-way to connect to the Borough's water line in the Coldspring Estates area. Lee Royer is currently working on drawings.

Discussion followed regarding the number of taps which would be needed. Leiter Pryor noted he was told there are eight (8) service connections, several of which are seasonal. He recommended installing a master meter on the private line after the tap off the main at Coldspring Estates. He noted

the WBA will need to determine how they want to deal with seasonal use vs. residential/commercial use with regard to tap fees. The staff indicated that a 2" line would be more than sufficient, but would be beneficial because of the long run (and the tap fee should be based on a smaller line, as has been done in the past when a larger line is recommended by the staff).

Chairman Fleagle noted that the WBA could agree to supply water, but should insist on reviewing/approving the plans prior to construction. A note that the WBA will have access to the entire length of the line should be included on the drawings, as well as the number of taps required. Allen Stine made a motion to grant the request, subject to the conditions discussed. William Pflager seconded; the motion passed unanimously.

**SEWER PLANT UPGRADE DESIGN STATUS:** Leiter Pryor reported that Gannett Fleming held their kick-off meeting at the Sewer Plant on August 25<sup>th</sup>. The design team was on-site at that time, and survey work was done several weeks later. The surveyor requested a deed and research was conducted for the property. A wetlands and environmental impact assessment was also done, and they are currently working on pre-purchase specifications. They are "holding off" on the geotechnical investigation until it is determined if the H2O grant will be approved in November.

**UPS REPLACEMENT - WATER TREATMENT PLANT:** Leiter Pryor reported that the UPS system at the Water Plant "crashed" about a week ago. Replacement/installation costs are estimated at approximately \$8,000; and he recommended proceeding, because all data will be lost if there is a power interruption without this equipment. Christopher Snively made a motion to approve the UPS replacement. Allen Stine seconded; the motion passed unanimously.

**PAY BILLS:** Christopher Snively made a motion to approve the payment of the following requisitions --

Sewer Requisition No. 920 - Gannett Fleming Companies - \$8,458.20 - Engineering services to the Waynesboro Borough Authority associated with the upgrade and rehabilitation of its wastewater treatment plant for the period of July 31, 2010 through August 27, 2010

Water Requisition No. 10-18 - Gannett Fleming Companies - \$219.14 - Water System Engineering Services related to the performance of the duties of the Authority's consulting engineer and other services as authorized (Part B - 2010 Annual Services) for the period of July 3, 2010 through July 30, 2010

Water Requisition No. 10-19 - Gannett Fleming Companies - \$273.74 - Water System Engineering Services related to the performance of the duties of the Authority's consulting engineer and other services as authorized (Part B - 2010 Annual Services) for the period of July 31, 2010 through August 27, 2010

Water Construction Requisition No. WC-77 - Gannett Fleming Companies - \$1,407.90 - Water system engineering services related to the performance of the duties of the Authority's consulting engineer and other services as authorized, including Part A - Pennvest Assistance (Well 2), for the period of July 3, 2010 through July 30, 2010

Water Construction Requisition No. WC-78 - Gannett Fleming Companies - \$297.68 - Construction Management Services related to Membrane Treatment at Well No. 2 for the period of July 31, 2010 through August 27, 2010

Water Construction Requisition No. WC-79 - Gannett Fleming Companies - \$615.80 - Water system engineering services related to the performance of the duties of the Authority's consulting engineer and other services as authorized, including Part A - Pennvest Assistance (Well 2), for the period of July 31, 2010 through August 27, 2010

Allen Stine seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 8:50 p.m. on a Snively/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Administrative Assistant