

WAYNESBORO BOROUGH AUTHORITY

JUNE 16, 2009

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 7:30 p.m. with the following in attendance:

Borough Authority Members – S. Allen Stine, Christopher Snively, Lee Layman and Jon Fleagle
(William Pflager was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: Minor typographical errors were noted; and Allen Stine made a motion to approve the minutes of the May 19, 2009 meeting, as amended. Lee Layman seconded; the motion passed unanimously.

SOURCE DEVELOPMENT UPDATE: Leiter Pryor reported that the power conversion at the pumping station went smoothly, and it is on-line and running with no problems. Training has been provided to the staff. There have been no alarms, and he noted that he is very impressed with the wireless device (dialer) that was installed. He suggested that they might want to consider (in the 2010 budget) purchasing another unit for the Third Street Pumping Station.

Mr. Pryor noted that they are in the midst of the software/hardware conversion at the “old plant”. Keystone Engineering did an excellent job.

Regarding Well #2, Mr. Pryor reported that the membranes were loaded into the unit earlier this day. Things went well – they started the plant and “ran some water through”; and he was very pleased with the water quality being produced. The plant will need to be run approximately an hour each day for a while (until the membranes become acclimated). DEP’s inspection is scheduled for July 1st, and he is hoping to put the plant on-line the second week of July. Mr. Pryor advised that the mason viewed the area on the back wall where dampness had been experienced. They re-flashed and replaced the block; and they feel this will solve the problem. He added that the disinfection process on the clear well has also begun.

Leiter Pryor was requested to notify WBA members when the plant will go on-line.

PENNVEST UPDATE: Leiter Pryor noted that there are no issues to discuss regarding the PENNVEST loan. He is preparing to submit another payment request for approximately \$500,000, as the Authority will receive a sizable requisition from the electrician at their next meeting.

BIOSOLIDS UPDATE: Leiter Pryor reported that the de-watering project has been going well. The secondary digester was pumped down and cleaned; and the primary digester should be done the following day. He anticipates the project will be completed by the end of this week. No materials have been taken to the landfill – it is being stockpiled on the drying beds under the roof for the summer. Then it will be taken to the landfill in Scotland and seed sludge from Chambersburg will be brought in to get the digester started again. It should be back on-line in approximately a week; and DEP will require an enhanced sampling plan (most likely on a monthly basis) for probably a year.

Mr. Pryor noted that Gordon Cruickshanks has been involved in much of the “investigation” process. He and representatives from Material Matters have visited several industrial sites, conducted interviews and took some samples. So far, AMP (Tyco) and Frick have tested “clean”. They went to Allegheny Power, who had impeccable record-keeping; but those results have not been received yet. They will now move on to Landis Machine and Landis Tool Company. They held a preliminary meeting with Travis George, but he was unable to answer many of the questions because they just recently purchased the Tool Company property. Lee Layman has agreed to assist in that investigation which will take place the following week. He reported that Material Matters is encouraged by some of the information obtained ... they are hopeful that they will be able to locate the source of the violation.

SEWER USE ORDINANCE #920: WBA members received copies of the Borough’s current Sewer Use Ordinance (No. 920). Mr. Pryor noted that the ordinance contains mention of a limit placed on discharge containing no more than 100 mg. (by weight) of fats, oils and grease for commercial and industrial users only. He stated that the Enterprise Avenue collection area has some concerns (probably from the school, because there is a noticeable difference when school is not in session, and no grease trap was installed with the high school’s new construction). Discussion followed regarding modifications that could be made to the ordinance, as well as the issue of enforcement. It was noted that new establishments should be required to put in grease traps first; and existing businesses could be dealt with if problems are experienced. The staff was requested to prepare a recommendation for the WBA’s proposal to Council.

SEWER TRANSPORTATION AGREEMENT UPDATE: Leiter Pryor noted that he has had several discussions with Sean McFarland regarding the Sewer Transportation Agreement, and they will meet within the next two (2) weeks to begin a review.

ENGINEERING STUDY UPDATE - SEWER TREATMENT PLANT: Leiter Pryor reported that he received a rather lengthy list from Gannett Fleming for information – some items have been provided, but the remaining will take some time to research. Additional analyses are also being requested. He reported that DEP’s February letter was received the end of May, and he is working on a response. He plans to advise them that a study is being conducted and the WBA will review their options when it is completed.

Chairman Fleagle asked for information on nutrient trading (some information is provided on DEP’s website, but it is confusing). Mr. Pryor noted that Trudy Johnson (Material Matters) mentioned some possibilities she would like to discuss with the Authority regarding the 2,000 acres of watershed area they own. Authority members agreed that a meeting should be scheduled.

REQUEST FOR GETTYSBURG BIKE RACE: A request was received from Gettysburg Bicycle & Fitness for their annual bike race on a portion of the watershed. No problems have been experienced in the past. The event is planned for September 20th. Allen Stine made a motion to approve the request, as submitted. Lee Layman seconded; the motion passed unanimously.

PROJECT STATUS REPORT: Leiter Pryor reported on the following --

- The Borough’s Maintenance Department has been working “long and hard” on the water line replacement in Center Square.
- A spreadsheet will be provided to WBA members showing costs on on the well project to date. He reported that the project is “on budget”.
- The old pumping station will need to be dealt with – some of the equipment will be re-used, but the open chamber will probably be filled with stone.

- TV and grouting was included in this year's budget, but it is doubtful that the engineering staff will be available to do that work at any time in the near future.
- The billing software upgrade has been placed "on hold" until the Borough's books are up-to-date and current. Chairman Fleagle noted that he will discuss the matter with the Borough Manager.
- Specifications have not yet been prepared for the roof replacement at the water plant, but Mr. Pryor will work on them as soon as possible.

PAY BILLS: Christopher Snively made a motion to approve payment of the following requisitions –

Water Requisition #09-15 - Gannett Fleming Companies - \$260.78 - Water system engineering services related to the performance of the duties of the Authority's consulting engineer and other services as authorized (2009 Annual Services) for the period of April 25, 2009 through May 22, 2009

Water Construction Fund Requisition #WC-39 - Gannett Fleming Companies - \$10,803.62 - Construction Management Services related to Membrane Treatment at Well No. 2 for the period of April 25, 2009 through May 22, 2009

Water Construction Fund Requisition #WC-40 - Gannett Fleming Companies - \$224.64 - Water system engineering services related to the performance of the duties of the Authority's consulting engineer and other services as authorized (PENNVEST Assistance - Well 2) for the period of April 25, 2009 through May 22, 2009

Allen Stine seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 8:36 p.m. on a Lee Layman/Allen Stine motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Administrative Assistant