



Wednesday, October 15, 2025

REGULAR MEETING OF WAYNESBORO BOROUGH COUNCIL

Borough Council will meet in Council Chambers at 6:30 p.m., and residents of the Borough wishing to participate may attend in person.

Individuals in attendance are requested to silence their phones for the duration of the meeting.

REGULAR MEETING

1. Call to Order _____

2. Pledge of Allegiance _____

3. Moment of Silence or Prayer _____

4. Presentations/Proclamations/Recognitions _____

A. Craig Witmer, SEK – Presentation of Borough of Waynesboro's 2024 Audit

5. Executive Session _____

6. Public Comments - **Visitors making comments are requested to state their name and address for the record.** _____

Public comments will be taken from Waynesboro residents and/or taxpayers of the Borough and will be limited to five (5) minutes. Public recording of Council meetings by individuals will be permitted, upon requesting same from Borough Council. Recordings by the public will not be part of public record.

A. Non-Agenda Items – Council will hear comments from visitors concerning matters other than those on the agenda.

B. Agenda Items -- Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

7. Staff Comments and Written Reports – limited to five (5) minutes

A. Mayor

B. Renfrew Museum and Park

C. Antietam Humane Society

D. Borough Solicitor

E. Director of Utilities

- F. Utilities Project Manager
- G. Borough Manager
- H. Office Manager
- I. Fire Chief
- J. Police Chief
- K. WellSpan EMS
- L. Ambulance Squad Chief
- M. Code Enforcement/Zoning Officer
- N. Head of Engineering Services
- O. Maintenance Foreman – Repair Report

8. Approval of Routine Items (Consent Agenda) _____

- A. Approve Borough Council Meeting Minutes as Presented

9. Committee Reports and Voting on Items from Committee Reports _____

A. Personnel Committee

- (1) Acknowledge and Approve Personnel Matters as Presented

B. Property Committee

C. Street Committee

- (1) Approve Tree Lighting Ceremony on Friday, November 21, 2025, from 5:30 p.m. to 7:30 p.m. (including the closure of Main Street between Potomac Street and Walnut Street from 5:00 p.m. to 8:30 p.m.)
- (2) Approve Holiday Parade on Saturday, November 22, 2025, from 2:00 p.m. to 4:00 p.m. (including the closure of Main Street between Fairview Avenue and Clayton Avenue from 1:45 p.m. to 4:30 p.m.)
- (3) Approval to Proceed with PENNDOT Permit Process to Install Crosswalk on S. Potomac Street at the Intersection of W. Fourth Street for Grace Brethren Church

D. Economic Development Committee

E. Finance Committee

- (1) Pay Bills - Check Detail(s) dated – 09/12, 09/19, 10/02 and 10/03
- (2) Retroactively Award Contract for Retirement Plan Investment and Administrative Services (Municipal Employees Pension Plan and Police Pension Plan) to Conrad Siegel
- (3) Authorize the Creation of a Fire Equipment and Apparatus Reserve Account

F. Recreation Board

10. Unfinished Business _____

11. New Business _____

- A. Retroactively Approve Mainstreet Waynesboro, Inc.'s Request to Hang Scarecrows on Light Poles and Street Trees from October 1, 2025 until October 17, 2025 – Borough Manager
- B. Approve Mainstreet Waynesboro, Inc.'s Request to Hang Banners Honoring Waynesboro Area Veterans on Light Poles of Main Street from Clayton Avenue to Tritle Avenue and Walnut Street between Second and Third Street from October 16, 2025 to November 17, 2025 (including permitting the Borough's maintenance crew to hang the banners) – Borough Manager
- C. Approve Mainstreet Waynesboro, Inc.'s Request to Hang Wreaths on Light Poles between Broad Street and Grant Street beginning November 17, 2025 (including permitting the Borough's maintenance crew to hang the wreaths) – Borough Manager
- D. Approve Resolution No. 2025-34 Authorizing the Police Department to Destroy and Dispose of Administrative and Non-Criminal Records and Investigative Reports in Accordance with Pennsylvania Law regarding the Disposal of Municipal Records – Police Chief
- E. Approve Resolution No. 2025-35 Approving Submission of 2025 CDBG Application to Department of Community and Economic Development – Borough Manager

12. For Information Only _____

13. Press Questions _____

14. Council Comments _____

15. Adjournment _____