



The Borough of Waynesboro

55 EAST MAIN STREET, P.O. BOX 310
WAYNESBORO, PENNSYLVANIA 17268
(717) 762-2101 TELEPHONE
(717) 762-4707 FAX
WWW.WAYNESBOROPA.ORG

Before Signing a Lease or Opening Doors for Business

You will need at a Minimum:

1. A Zoning Compliance Certificate issued by the Borough of Waynesboro
2. A Certificate of Occupancy issued by PA Municipal Code Alliance or Commonwealth Code Inspection Services

Please Note: Business signs and building alterations are not included in a Zoning Certificate or Certificate of Occupancy. Additional applications for Land Use / Zoning or Construction permits may be required!

The Borough of Waynesboro recognizes the need to encourage entrepreneurship and business growth as an important aspect of Waynesboro's economic vitality and welcomes the prospect of new businesses to the Borough. If you are considering the idea of launching a new business in the Borough, the **first step** is to contact the Waynesboro Office of Zoning and Code Enforcement to determine if your business fits with the Borough's overall Zoning plan. Requirements for ordinances, regulations and licenses vary, depending on the unique elements of your type of business, location and the previous property uses. More information can be found by visiting the following websites:

<https://waynesboropa.org/>

<https://ecode360.com/WA2132>

And by contacting Zoning and Code Enforcement Officer Matthew Schmidt at the information below.



Matthew Schmidt, Zoning and Code Enforcement
BOROUGH OF WAYNESBORO
55 East Main Street, P.O. Box 310
Waynesboro, PA 17268
717-762-2101, Ext. 230
matt@waynesboropa.gov