

Borough of Waynesboro Payment Allocation Policy

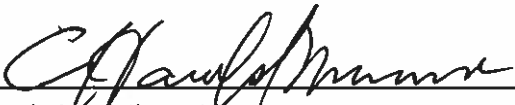
The Borough of Waynesboro has established the following policy for the allocation of payments received for Borough and Waynesboro Borough Authority utility accounts.

Customers are encouraged to pay all charges in full by the due date listed on their utility bill to avoid late fees, penalties or utility termination procedures. The following allocation will be utilized for applying credit to each utility account.

- A. Penalties
- B. Emergency Notification System
- C. Electronic Recycling
- D. Storm water
- E. Sanitation/Refuse
- F. Sewer
- G. Water

Customers must pay their account(s) in full to avoid late fees, penalties or utility termination procedures. Customers not paying their account in full are subject to the following procedure:

- A. A 30 Day Past Due Notice will be mailed to the customer. If not paid in full by the due date:
- B. A 10 Day Notice will be posted on the property and a \$10.00 Administrative Fee will be assessed to the account. If not paid in full by the due date:
- C. Utilities are disconnected if payment is not received and a \$75.00 Administrative Fee will be assessed to the account.
- D. Notices of Violation under the International Property Maintenance Code will be issued.
- E. Utilities will be reconnected upon receipt of payment during normal business hours, Monday – Friday 8:00 AM to 5:00 PM excluding holidays.


Borough Council President