

JANUARY 9, 2019
WAYNESBORO, PA 17268
SPECIAL MEETING

Council President C. Harold Mumma called the special meeting of the Waynesboro Borough Council to order at 6:30 p.m. with the following in attendance:

Borough Council Members – Jarred Knott, Patrick Fleagle, Niccole Rolls, C. Harold Mumma, Michael Cermak (Dade Royer was absent)

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager

Mainstreet Waynesboro, Inc. – Bill Kohler, Alex Sipe, Don Smith, Craig Mahrle and Holly Wheeler

PUBLIC COMMENTS – AGENDA ITEMS: Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

PUBLIC COMMENTS – NON-AGENDA ITEMS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS

DISCUSSION WITH REPRESENTATIVES OF MAINSTREET WAYNESBORO, INC. REGARDING VARIOUS PROCEDURAL ISSUES AND ONGOING WORKING RELATIONSHIPS WITH THE BOROUGH OF WAYNESBORO: Mr. Stains reviewed the following documents with representatives of Mainstreet Waynesboro, Inc.:

- **Special Event Request Document** -- The document outlines that requests for events and specific requirements must be received at Borough Hall three (3) months prior to an event. The document further outlines that event requests will then be taken to the Street Committee for consideration before being presented to Borough Council. This document outlines that, no later than ten (10) days prior to the event, all fees for barricades and traffic cones, contact lists including the names and phone numbers for the Event Coordinator, All Event Volunteers and All Certified Flaggers will be received by the Borough Manager and Engineering Department. Additionally, the document spells out the minimum coverage for a certificate of insurance, which is currently one-million (\$1,000,000) dollars. Finally, the document outlines permit requirements for events that require use of a state highway. All documents must be to the Waynesboro Engineering Department ten (10) weeks prior to the event.

- Building Permit process for obtaining permits for electrical work, demolition and construction work through the Borough's appointed representative, Accredited Services.
- Peddling and Soliciting Ordinance -- This ordinance outlines the rules and regulations for the Borough Manager to process permits for vendors operating within the Borough.

Discussion followed regarding the need for Mainstreet Waynesboro, Inc. to be meeting the requirements of these provisions and that most recently, there was an issue with a crane being placed on Main Street (a state highway) that altered the flow of traffic and did not have permits to be in place. Borough Council expressed the desire to be supportive of Mainstreet Waynesboro, Inc. events, but Mainstreet Waynesboro, Inc. must follow these established rules or risk the possibility of an event being stopped or not approved in the future. Mr. Kohler admitted that they had not always followed these provisions, but they would be a good partner and follow all established provisions moving forward.

PRESS QUESTIONS:

Jennifer Fitch, Herald Mail – None.

COUNCIL AND STAFF COMMENTS: None.

Having no further business to discuss, Council adjourned to executive session at 7:00 p.m. They reconvened to regular session and adjourned the meeting at 8:00 p.m., with no further action.

Respectfully Submitted,

Jason B. Stains
Borough Manager/Treasurer