

WAYNESBORO BOROUGH AUTHORITY

JUNE 18, 2019

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, Lee Layman and S. Allen Stine

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor
Scott Crum, Chief Draftsman-Inspector

APPROVE MINUTES: Lee Layman made a motion to approve the minutes of the May 14, 2019 meeting, as written. Allen Stine seconded; the motion passed unanimously.

I & I WORK (MANHOLE REHABILITATION): Scott Crum reported on I & I/manhole rehabilitation work conducted -- from the sewer treatment plant to Maple Street and up Old Mill Road, W. Third Street from Church Street to Potomac Street, S. Price Avenue from Third Street to Main Street, and Hamilton Avenue from Sixth Street to Eighth Street. (The last three streets are in very poor condition and would be potential upcoming street projects.) Chimney seals were also done on manholes checked in the last two years; and repair work is planned on Virginia Avenue near CVS and on Hamilton/Ridge Avenue where a tree root has destroyed the pipe.

I & I work was budgeted at \$50,000, and Mr. Crum estimated that the work performed this year should be between \$48,000 and \$50,000.

In addition to the current work, however, he would still like to TV and root-cut lines he discovered last year ... on Walnut Street near The Beer Shed, on Ninth Street near the pharmacy on S. Potomac Street, on Park Street from Seventh to Eighth Street, and on Sixth Street between Fairview and Ridge Avenues – at a total approximate cost of \$8,000; and TV up S. Price Avenue, as there is continuous flow there.

Lee Layman made a motion to authorize proceeding with TV/root cutting on the sewer lines mentioned above, to be paid out of the Sewer Construction Fund. Allen Stine seconded; the motion passed unanimously.

Mr. Crum noted that rain dishes will also be added to manholes in need.

Mr. Pryor confirmed that sampling is still being done and there continues to be a problem with Fil-Tec in the Zullinger Industrial Park. The staff has observed primarily color issues and tint at the Coldsprings Pumping Station (and on occasion, at the

WWTP). Effluent from the plant is satisfactory, however it was questionable around St. Patrick's Day when it was very green. This has all been documented and correspondence has been sent to WTMA (as Fil-Tec is their direct customer).

WATER PLANT UPGRADE – UPDATE: Mr. Pryor reported on the bid opening for the Water Treatment Plant Upgrade project, which was held on 06/11. Bids were received as follows --

Contract 1 (General Construction):

PSI Pumping Solutions, Inc. - \$2,898,000

Pact Construction - \$3,763,000

Contract 2 (Mechanical Work):

Edwin L. Heim Company - \$469,964

W. C. Eshenaur & Son, Inc. - \$376,000

Contract 3 (Electrical Work):

PSI Pumping Solutions, Inc. - \$483,000

Bids for Contracts 2 and 3 were significantly higher than the engineering estimates. Gannett Fleming provided an opinion letter justifying the numbers, but they do not recommend re-bidding.

Chairman Fleagle provided WBA members with a financial analysis he prepared for the Water Treatment Plant upgrade, noting they are in good shape for the upcoming project and in preparation for the impounding dam project as well.

Lee Layman made a motion to approve the issuance of a Notice of Intent to Award to the apparent low bidders for Contracts 1, 2 and 3. Allen Stine seconded; the motion passed unanimously.

Mr. Pryor noted that the PENNVEST announcement meeting is scheduled for 07/17. In addition, Gannett Fleming will be preparing a contract for masonry repair work at the Water Treatment Plant, as this is one of the first items that should be done prior to actual construction for the upgrade.

INTER-FUND TRANSFERS: Mr. Pryor noted that each year, after completion of the previous year's audit, water and sewer tap fees deposited to the Revenue Funds are transferred to the Construction Funds. In addition, \$700,000 was budgeted to be transferred from the Water Revenue Fund to the Water Construction Fund in 2019. He has made the appropriate transfers (for consistency purposes when discussing the water projects) and requested the WBA's affirmation.

Accordingly, Allen Stine made a motion to affirm the transfer of \$700,000 (based on the 2019 budgeted figure) from the Water Revenue Fund to the Water Construction Fund,

as well as \$171,500 (for water tap fees) from the Water Revenue Fund to the Water Construction Fund. Lee Layman seconded; the motion passed unanimously.

Allen Stine made a further motion to approve the transfer of \$58,000 (for sewer tap fees) from the Sewer Revenue Fund to the Sewer Construction Fund. Lee Layman seconded; the motion passed unanimously.

LEAK DETECTION – UPDATE: Mr. Pryor reported that Aqua Tech was on-site for five (5) days. They found several small leaks (mostly on service lines), but reported that the overall system is “pretty tight”. They will be doing work in Washington Township and will re-check several locations they were unsure about.

ANTIETAM DAM – UPDATE: Mr. Pryor noted that they are still waiting for DEP to finalize the PMP study. Another meeting has been scheduled and Amanda Hess (from Gannett Fleming) will be attending.

He added that they received information regarding a potential grant opportunity for the dam work, which they plan to pursue.

UTILITY BILLING SYSTEM – UPDATE: Mr. Pryor noted that online training has continued and the staff seems to have a better handle on how the program works. They ran into an issue with the credit card processing company, which should be resolved later this week, and he is hopeful that they will be ready to “go live” by the end of the month (one month behind the original schedule).

ADDITIONAL ITEMS FOR DISCUSSION: Chairman Fleagle asked if there has been any word on scheduling of the water and sewer line projects budgeted for 2019. Mr. Pryor stated that he will discuss the matter with Chad Rooney (Administrative Services Coordinator) for a definitive answer.

Mr. Fleagle advised that the WBA will conduct a six-month budget review during their July meeting.

PAY BILLS: Allen Stine made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-250 – D. L. Reichard, II - \$1,080.25 – Base Retainer for Legal Services (07/01/2019 to 09/30/2019)

Sewer Revenue Fund Requisition #SA-251 – Hunter Gift - \$3,528.00 – WTMA Sewer Tap Fee Refund

Tank Maintenance Fund Requisition #TM-09 – Guernsey - \$1,484.00 – Ten (10) Conference Room Chairs (Inv. #INV-15093267)

Water Construction Fund Requisition #WC-139 – Comcast Cable - \$51,697.06 – Construction Cost for Broadband Service to the Water Treatment Plant

Water Construction Fund Requisition #WC-140 – Gannett Fleming, Inc. - \$52,965.89 – Design and Bid Phase Engineering Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of March 30, 2019 through April 26, 2019

Water Construction Fund Requisition #WC-141 – Gannett Fleming, Inc. - \$21,453.14 – Design and Bid Phase Engineering Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of April 26, 2019 through May 24, 2019

Water Revenue Fund Requisition #19-11 – D. L. Reichard, II - \$1,080.25 – Base Retainer for Legal Services (07/01/2019 to 09/30/2019)

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:10 p.m. on a Stine/Layman motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Office Supervisor