

FEBRUARY 21, 2018
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 7:30 p.m. with the following in attendance:

Borough Council Members – Jarred Knott, Patrick Fleagle, Niccole Rolls,
C. Harold Mumma and Chad Rooney (Michael Cermak was absent)

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager
Denny Benshoff, Maintenance Superintendent
Dan Sheffler, Zoning-Code Enforcement Officer
Kevin Grubbs, Head of Engineering Services
Sam Wisner, Borough Solicitor (Salzmann Hughes, PC)
S. Leiter Pryor, Director of Utilities
Mike Benshoff, Maintenance Foreman
Andrew Zeigler, Police Sergeant
Jody Sanders, Deputy Fire Chief

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS

PRESENTATION OF RETIREMENT PLATE TO DENNIS BENSHOFF, MAINTENANCE SUPERINTENDENT: As is the practice with Borough retirees, Manager Stains presented Denny Benshoff with his “Academy of Music” (old Borough Hall) plate and wished him well in his retirement. Mr. Benshoff thanked Council and the residents of Waynesboro for the opportunity to serve them.

PRESENTATION ON PROPOSED DEVELOPMENT ADJACENT TO BRIMINGTON DEVELOPMENT: Joe Daniels, 11281 Weatherstone Drive, provided a sketch of a proposed development on the remaining parcel (across the bridge) in Brimington Farms. He asked that Council consider allowing this to be a private road subdivision so that curb and guttering will not be required, as it would add approximately \$10,000-\$15,000 to the lot costs.

Discussion followed regarding the complications with private roads including paving, plowing, access of emergency vehicles, speed enforcement and trash collection. It was the consensus of Council members that Mr. Daniels follow the appropriate procedures

by presenting the plan to the Planning Commission for review/recommendation to Council.

EXECUTIVE SESSION: President Mumma noted that Council will hold an executive session at the end of this meeting regarding personnel issues and proposed litigation.

COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS (AS NEEDED)

PERSONNEL COMMITTEE: In Councilman Cermak's absence, Councilman Rooney made a motion to approve the reappointment of Patrick Fleagle to the Library Board, with a term to expire on 02/01/2021. Councilwoman Rolls seconded; the motion passed 4-0 (Councilman Fleagle abstained).

Councilman Rooney made a motion to appoint Marge Kiersz to the Library Board; term to expire on 02/01/2021. Councilman Fleagle seconded; the motion passed unanimously.

Councilman Rooney made a motion to appoint Doug Parks to Renfrew Committee, Inc. for the 2018 year. Councilwoman Rolls seconded; the motion passed unanimously.

PROPERTY AND PUBLIC SAFETY COMMITTEE: No report. Councilman Rooney noted that the next Property Committee meeting will be held on 04/05 at 6:00 p.m.

STREET COMMITTEE: Councilwoman Rolls noted that the Street Committee met on 02/15. They discussed a request from Gary Stem, 223 W. Sixth Street, for "no parking" signs to be installed on each side of his driveway to preclude the issues he has entering the driveway when vehicles are parked too close. Councilwoman Rolls made a motion to approve the "no parking" signs, contingent upon Mr. Stem paying for the signs, posts, installation and labor (approximately \$150). Councilman Knott seconded; the motion passed unanimously.

Councilwoman Rolls noted that a request was received for "no parking" signs for a resident at 600 W. Main Street, who has a disabled daughter. Discussion was held with the requestor, and accordingly, Councilwoman Rolls made a motion to approve the installation of "No Parking During School Days 8-9 a.m. and 3-4 p.m." beginning at the existing "No Parking Here to Corner" sign and extending 50' to the south along the west side of S. Price Avenue. Councilman Rooney seconded; the motion passed unanimously.

As a follow-up to discussion at the last Council meeting, Councilwoman Rolls noted the Street Committee reviewed the alternative options PENNDOT provided for the Rectangular Rapid Flashing Beacon crosswalk lights which will no longer be permitted. She described the options in detail, including cost, and then made a motion to approve the use of all three (3) options on eight (8) crosswalks at various locations in the Borough as follows:

- E. Main Street and Walnut Street
- E. Main Street and Ringgold Alley
- W. Main Street and Franklin Street
- W. Main Street and Price Avenue
- Clayton Avenue and E. Second Street
- W. Third Street and Cleveland Avenue
- Roadside Avenue at the entrance to the Waynesboro Hospital Rehab Center
- N. Grant Street and King Street

Councilman Rooney seconded; the motion passed unanimously.

In response to a request from Lori Kendall at 319 N. Broad Street, Councilwoman Rolls made a motion to approve the installation of a sign to read “Do Not Enter Private Driveway” with the “No U-Turn” symbol. Councilman Fleagle seconded; the motion passed unanimously.

Upon recommendation by the Head of Engineering Services, Councilwoman Rolls made a motion to approve two (2) streets for reconstruction in 2018, utilizing Code-In-Place Recycling, as follows: (1) E. Second Street from Waynesboro Mall Drive to E. Main Street – estimated cost of \$92,625; and (2) E. Fifth Street from Clayton Avenue to S. Church Street – estimated cost of \$87,100. This approval will include complete core sampling of the two streets to develop the mix design at a cost of \$3,500-\$4,000, and authorization for the Engineering Department to begin sidewalk inspections/notices to the appropriate property owners. Councilman Rooney seconded; the motion passed unanimously.

The next Street Committee meeting will be held on 03/22 at 6:30 p.m.

ECONOMIC DEVELOPMENT COMMITTEE: No report.

Councilman Fleagle reported that the WaynesboroFest Committee met this week. They discussed plans to sell shirts and gloves, a walk to be led by the Mayor on 03/24, and an Easter Egg Hunt to be held at Memorial Park on 03/31.

FINANCE COMMITTEE: No report.

RECREATION BOARD: No report. Councilman Rooney noted that the next Recreation Board meeting is scheduled for 02/28 at 6:30 p.m.

MAYOR’S REPORT: The Mayor’s Report was as follows –

- On February 8th, I attended the “Cabinet in Your Community” meeting in Gettysburg. Five (5) cabinet heads were in attendance from the State.

- On February 15th, I attended the Greencastle Antrim Chamber of Commerce meeting entitled “The Heart of Leadership”. The speaker was Randy Scott of Chick-Fil-A Leadership.
- On February 15th, I attended the Waynesboro Chamber of Commerce meeting on local government.
- On February 17th, I hope that everyone was able to attend the Lions Club Breakfast and the Chamber’s Expo.
- On February 20th, along with Chief Sourbier, Sergeant Zeigler and Corporal Hannah, I saw a video presentation regarding body cameras and tasers, etc.
- On February 21st, I attended the Chamber’s mixer at the Café Del Sol.

SOLICITOR’S REPORT: No report.

DIRECTOR OF UTILITIES’ REPORT: The Director of Utilities’ Report was as follows –

- Water Treatment Plant Upgrade – The WBA has refined and finalized the scope of the upgrade project and has requested an engineering services proposal from Gannett Fleming. This proposal will be considered during the March 20th meeting. After executing the document, the Authority will proceed with preliminary design and begin exploring financing options.
- NPDES Permit (Sewer Plant) – Plant staff has begun supplementary sampling for aluminum and total cyanide. With acceptable results, these monitoring parameters will be conditionally removed from the final permit. The chlorine demand study will begin in April and will be completed in 12 months.
- Recommendation of Approval (Sewer Planning Exemption Module – Eric Chaney) – This proposed four-unit apartment building is located at 147 N. Church Street consisting of four (4) EDU’s. There is adequate capacity to serve the proposed development.
- Recommendation of Approval (Sewer Planning Exemption Module – Wendy’s) – This proposed commercial development consists of four (4) EDU’s.

JUNIOR COUNCILPERSONS’ REPORT: Councilman Rooney reported that both Junior Councilpersons are involved in seasonal employment, however they will make a presentation to Council at the next meeting regarding their proposed park program.

MANAGER’S REPORT: The Borough Manager’s Report was as follows –

- I am meeting with the Conservation District tomorrow with hopes that we will get their approval to move the Memorial Park Project forward.
- I am in the process of finishing numerous Right-to-Know requests and will have that information for the next Council meeting.
- We are finishing up bid packets for the new pole lights at Northside Pool and Street Painting.
- I discussed with the Solicitor and am hoping to bring to Council a draft ordinance for the next meeting which would hold utility companies accountable for digging in our streets after they are paved.

- We have received approximately 70 resumes for the Administrative Services Coordinator position. The resumes were reviewed and narrowed to 16 candidates. Those 16 were reviewed and narrowed to 4 candidates who will be interviewed this week.

PUBLIC COMMENTS – AGENDA ITEMS: Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

PUBLIC COMMENTS – NON-AGENDA ITEMS: None. Mayor Starliper welcomed students from Shippensburg University Sam Weiger, Ryan Holler, Heidi Ross and Joshua Chast.

CONSENT AGENDA: Councilman Fleagle made a motion to approve the Consent Agenda, as follows –

- A. Award of Contract – 2018 Materials and Supplies
 - Random Curb and Sidewalk
 - Stone
 - Paving Materials
 - Ductile Iron Pipe
- B. Accept Reports of the Code Enforcement Officer, Police Chief and Fire Chief for the month of January, 2018
- C. Pay Bills – Check Details dated 02/12 and 02/19

Councilwoman Rolls seconded; the motion passed unanimously.

UNFINISHED BUSINESS: None.

NEW BUSINESS

STREET LIGHTING CONTRACT: Jason Stains presented Council with a proposal from Brinjac Engineering for lighting and engineering services to create a new streetscape for the downtown business district, at a cost of \$35,000. Mr. Stains noted that the Borough's Engineering Department can monitor installation of the lights, which they are hopeful will begin during the 2018 construction season. Councilwoman Rolls made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

PROPOSED REVISIONS TO NORTHSIDE POOL RULES AND REGULATIONS: Councilman Rooney asked that the matter be tabled until the Recreation Board has had an opportunity to review the final draft.

RESOLUTION NO. 2018-03 RE: AUTHORIZING THE SALE OF MUNICIPAL PROPERTY: Mr. Stains presented proposed Resolution No. 2018-03 authorizing the sale of the 2002 Dodge Neon currently used by the Zoning-Code Enforcement Officer. Councilwoman Rolls made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

RESOLUTION NO. 2018-03

RESOLUTION OF THE BOROUGH OF WAYNESBORO
AUTHORIZING THE SALE OF MUNICIPAL PROPERTY

Complete copy on file at Borough Hall.

RESOLUTION NO. 2018-04 RE: RECOMMENDING MAYOR RICHARD STARLIPER AS MAYOR OF THE YEAR: Mr. Stains presented proposed Resolution No. 2018-04 recommending Mayor Starliper as Mayor of the Year on the state level. Councilwoman Rolls made a motion for approval. Councilman Rooney seconded; the motion passed unanimously.

RESOLUTION NO. 2018-04

RESOLUTION OF THE BOROUGH OF WAYNESBORO
RECOMMENDING MAYOR RICHARD STARLIPER AS MAYOR OF THE YEAR

Complete copy on file at Borough Hall.

RESOLUTION NO. 2018-05 RECOGNIZING RICHARD ALLOWAY: Mr. Stains presented proposed Resolution No. 2018-05 recognizing Senator Richard Alloway's 50th birthday on February 22nd. Councilwoman Rolls made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

RESOLUTION NO. 2018-05

RESOLUTION OF THE BOROUGH OF WAYNESBORO
RECOGNIZING SENATOR RICHARD ALLOWAY ON HIS
FIFTIETH (50TH) BIRTHDAY

Complete copy on file at Borough Hall.

APPOINT VOTING DELEGATE AND ALTERNATE DELEGATE FOR PSAB ANNUAL CONFERENCE: Councilman Rooney made a motion to appoint Richard Starliper as the Borough's voting delegate and Jason Stains as the alternate for the PSAB's annual conference in June. Councilman Knott seconded; the motion passed unanimously.

SUMMER MEETING SCHEDULE: Mr. Stains recommended that Council adopt a summer meeting schedule whereby Council meetings will be held on the third

Wednesdays in June, July and August; additional meetings will be held at the call of the President. Councilwoman Rolls made a motion for approval. Councilman Rooney seconded; the motion passed unanimously.

FINAL LAND DEVELOPMENT PLAN (WENDY'S): Kevin Grubbs noted that the Waynesboro Planning Commission reviewed the Final Land Development Plan for Wendy's at the Waynesboro Mall. They recommended approval of the Land Development and Stormwater Management Plans, as all required revisions have been made and they now meet all applicable ordinances. Solicitor Wisner recommended that approval be contingent upon receipt of an agreement for Operations and Maintenance of Stormwater Controls, a developer's agreement and financial security as recommended by the engineering staff. Councilman Fleagle made a motion for approval in accordance with the Solicitor's recommendation. Councilman Knott seconded; the motion passed unanimously.

FOR INFORMATION ONLY

FRANKLIN COUNTY AREA DEVELOPMENT CORPORATION (FCADC) ANNUAL STATE OF THE ECONOMY BREAKFAST (MARCH 8, 2018): Mr. Stains reminded Council of the upcoming FCADC Breakfast on 03/08. RSVP's are to be submitted to Melinda Knott by 02/26.

NIGHT AT THE RACES: Mr. Stains announced that "A Night at the Races" will be held on 03/17 at 6:00 p.m. at Green Grove Gardens. Tickets are \$25.00 per person.

PRESS QUESTIONS: None.

COUNCIL AND STAFF COMMENTS: Mr. Stains reported that correspondence has been sent to the PUC asking them to consider all voices in Franklin County when making a final decision on the Transource Energy Project. In addition, he noted that sponsorships have been received for half of the Theme Thursday events this year at Northside Pool; and F & M Trust and the Chamber of Commerce will be co-sponsoring Northside's Opening Weekend with music and prize giveaways.

Many congratulatory comments and wishes for an enjoyable retirement were voiced to Denny Benshoff by the Mayor, Council members and staff. Appreciation was noted for the many years of dedicated service he provided to the Borough and its residents. President Mumma noted that Mr. Benshoff has been a tremendous asset to the community and he will be greatly missed.

Councilman Fleagle commented on a recent article in the *PSAB Magazine* written by Solicitor Sam Wisner with regard to opportunities/avenues for cooperation in meeting budgetary constraints and providing services with the resources at hand.

Councilwoman Rolls reiterated Mr. Stains' invitation to attend the upcoming "A Night at the Races", sponsored by the Waynesboro Chamber of Commerce. Half of the proceeds from the event will benefit Waynesboro's Community & Human Services.

Having no further business to discuss, Council adjourned to executive session at 8:30 p.m. They reconvened at 10:30 p.m. and adjourned the meeting at 10:31 p.m.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary