

AUGUST 19, 2020  
WAYNESBORO, PA 17268  
PUBLIC HEARING RE: LOT COVERAGE  
DEFINITION

Council President C. Harold Mumma called the public hearing of the Waynesboro Borough Council to order at 10:00 a.m. with the following in attendance:

Council Members – Pat Fleagle, Jon Fleagle, C. Harold Mumma, Dade Royer and Michael Cermak (Jarred Knott was absent)

Borough Staff – Jason Stains, Borough Manager  
Kevin Grubbs, Head of Engineering Services

President Mumma noted the purpose of the hearing was to consider and receive public comment on a proposed amendment to the Zoning Ordinance and the Subdivision & Land Development Ordinance as follows:

- If enacted, the proposed Ordinance will amend the definition of “Lot Coverage” in Chapter 250, the Waynesboro Subdivision & Land Development Ordinance, and in Chapter 295, the Waynesboro Zoning Ordinance, of the Code of the Borough of Waynesboro, to read as follows: “That percentage of the lot area which may be covered by one (1) level of building area.”

Borough staff was asked first to give testimony regarding advertisements, notices posted, etc.

Kevin Grubbs, Head of Engineering Services -- Mr. Grubbs testified to the following:

- 01/13/2020 – The Waynesboro Planning Commission reviewed the request to change the definition of Lot Coverage in the Zoning and Subdivision & Land Development Ordinance. The Waynesboro Planning Commission, on a 3-1 vote, made a recommendation to Borough Council to change the definition by removing the section “lot area covered by impervious surfaces” and amend it to read “lot area covered by one level of building area”.
- 02/19/2020 – Borough Council approved staff to proceed with the ordinance to amend the definition for Lot Coverage in the Zoning and Subdivision & Land Development Ordinance and authorized the advertisement for the public hearing to be scheduled on April 15, 2020 at 6:40 p.m.
- 03/31/2020 – Due to the COVID-19 pandemic and the Governor’s restrictions related to public gatherings, Borough Council has suspended all public meetings until a later date to be determined.

- 07/27/2020 – The public hearing was rescheduled for August 19, 2020 at 10:00 a.m. in the Council Chambers of Borough Hall.
- 07/28/2020 – The revised “Notice of Public Hearing” was sent to the Borough Solicitor for review.
- 07/29/2020 – Notice of Public Hearing was approved by Zach Rice, Solicitor, after two revisions were completed.
- 07/29/2020 – Amendment to the Ordinance and Notice of Public Hearing were mailed certified/return receipt to the Franklin County Law Library for filing.
- 07/30/2020 – The Amendment to the Ordinance and Notice of Public Hearing were sent to the following:
  - (a) Franklin County Planning Commission via email for review and comments.
  - (b) The Record Herald newspaper for public display via email and was also hand-delivered.
  - (c) Melinda Knott, Office Manager, forwarded the Notice of Public Hearing to the Record Herald newspaper for publication on 08/04/2020 and 08/11/2020
- 07/31/2020 – Melinda Knott, Office Manager, posted the Notice of Public Hearing in the lobby of Borough Hall.
- 08/04/2020 – Received certified return receipt that the Franklin County Law Library received Amendment to Ordinance for filing.
- 08/04/2020 – The first advertisement for the Notice of Public Hearing was published in the Record Herald newspaper.
- 08/07/2020 – Received approval letter from the Franklin County Planning Commission upon their review of the proposed amendment to the ordinance.
- 08/11/2020 – The second and final advertisement for the Notice of Public Hearing was published in the Record Herald newspaper.
- 08/13/2020 – Delivered public hearing information to Borough Council and Solicitor.
- 08/17/2020 – Received “Proof of Publication from the Record Herald newspaper for the two (2) advertisements of the Notice of Public Hearing.

- 08/19/2020 – Borough Council held the public hearing at 10:00 a.m. in the Borough Council Chambers of Borough Hall.

It was noted that the proposed ordinance will be considered for adoption at the regularly scheduled tele-meeting (via the Zoom Computer Platform) of Borough Council to be held on August 19, 2020 at 6:30 p.m. Residents of the Borough wishing to participate may do so by emailing Jason Stains, Borough Manager, at [jason@waynesboorpa.org](mailto:jason@waynesboorpa.org) and providing their name, address and telephone number. Once this information is verified, a code will be emailed back to join the Borough Council meeting.

Hearing no further comments, the hearing closed at 10:10 a.m.

Respectfully Submitted,

Melinda S. Knott  
Borough Secretary