

# WAYNESBORO BOROUGH AUTHORITY

MARCH 16, 2021

## MINUTES

Authority Chairman Jon Fleagle called the regular meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (either in person or via teleconference):

Borough Authority Members – Jon Fleagle, Scott Stine, Lee Layman, William Pflager and Todd Blake

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, Authority Solicitor

Others – Rachel Govelovich, Gannett Fleming

**APPROVE MINUTES:** William Pflager made a motion to approve the February 16, 2021 minutes, as written. Scott Stine seconded; the motion passed unanimously.

**WATER PLANT UPGRADE – UPDATE:** Mr. Pryor provided the following update on progress at the Water Plant –

- HVAC is approximately complete. Contractor finished installing air handler unit and controls. Will be finished contract soon.
- Mr. Pryor had reported at the last meeting that Filter #4 was brought back on-line, and they are pleased with its performance.

They have since removed the media, demolished and installed the underdrain system in Filter #3 and began the media installation – that involves installing the various layers of gravel, garnet, gravel, sand and anthracite. Those layers were almost complete and the contractor was performing a rinse, when there was an underdrain failure in Filter #3 (exactly what occurred with Filter #4). At this point in time, they are still trying to determine what happened -- engineers from Leopold are taking samples and evaluating the situation, but no more filter work will be done until this issue is resolved.

- Comcast service to the old plant has been completed, and that will be connected to the new plant later this week. Discussions have been held regarding the switchover, and they decided to do it all at one time – they will begin with a totally manual plant on Monday, and as things come back online, it will get progressively easier until they can go back to the regular shift work. For 1-2 weeks, personnel at the plant will be working 12-hour shifts.
- Electrical contractor has been working on putting controls where they can be easily reached by personnel.

Mr. Pryor noted the following change orders will be forthcoming –

1. Change Order re: Additional wiring to relocate unit heater and dehumidifier in the basement -- an increase of \$1,666.57. Todd Blake made a motion for approval. Scott Stine seconded; the motion passed unanimously.
2. Change Order re: Concrete curb modifications for floor of Filter #4 (will have additional change orders for the remaining filters as well) – an increase of \$5,476.43. Todd Blake made a motion for approval. Lee Layman seconded; the motion passed unanimously.

Mr. Pryor noted that he received a request for payment for Contract #1 (General), Estimate #13, in the amount of \$130,874.70, however the document was not yet signed by Gannett Fleming. Lee Layman made a motion for approval of the payment, contingent on approval by Gannett Fleming. William Pflager seconded; the motion passed unanimously.

Mr. Pryor will touch base with the masonry contractor to see when they are planning begin. Discussion followed regarding the leakage that is still occurring and the possible reason for it. This will need to be investigated further.

Mr. Pryor noted that the new flow meter has been installed at the old plant, but has not yet been hooked-up.

**ANTIETAM DAM – UPDATE:** Mr. Pryor noted that 90% drawings on the intake and 60% drawings on the dam have been received, which need to be reviewed by the WBA. A planning and consultation meeting was held with PENNVEST, and Rachel Govelovich noted she would like to develop more information (specifically the health and safety aspects) to include in the project funding summary requested by Chairman Fleagle.

Discussion followed regarding President Biden’s Relief & Recovery Package. Money is being distributed to each state, county and municipality; and water and sewer projects have been added as eligible. Rachel will send additional information to Leiter as soon as it is available.

Chairman Fleagle noted that the WBA’s review comments from the drawings will be returned to Gannett Fleming by the end of the month.

**RISK AND RESILIENCY PROPOSAL:** Mr. Pryor noted that discussion was held regarding this matter at the last meeting, and Gannett Fleming has provided a proposal for their assistance in developing a Risk and Resiliency Plan. Chairman Fleagle stated that, even though this is a federal mandate, it is a good idea. Gannett Fleming’s proposal is for a NTE price of \$13,390.00, which includes remote meeting (a cost savings). William Pflager made a motion for approval. Scott Stine seconded; the motion passed unanimously.

**MANDATORY SEWER CONNECTION ORDINANCE - UPDATE:** Mr. Pryor reported that he was requested by Borough Council to revisit the Mandatory Sewer Connection Ordinance. He noted that there are 26 people with on-lot sanitary septic systems – all but one property are in motion to comply (and they are working with that property owner to respond to the Sewage Enforcement Officer for an inspection of his facility).

Mr. Pryor noted that he was contacted today by the State Hill Road group. They have engaged an excavator and will start digging next week to install the pressure main through the Clayton Avenue ballfields (from State Hill Road to Clayton Avenue). Jason Stains, Leiter Pryor and the Engineering Department will meet with those individuals to review locations of line (the drawings were reviewed previously by the WBA). The Borough provided an estimate for the gravity portion of that line from the manhole to the Borough's property, which was less than the contractor's estimate, so the Maintenance Department will be doing that portion of the work. Some right-of-ways will need to be drafted with regard to the construction of that line, and no construction work should be done until those agreements are in place.

**PAY BILLS:** Lee Layman made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-280 – Borough of Waynesboro (Sewer Fund - \$311,407.00 – 2<sup>nd</sup> Quarter, 2021 Sewer Allocation

Sewer Revenue Fund Requisition #SA-281 – D. L. Reichard, II - \$1,107.26 – Base Retainer for Legal Services (04/01/2021 to 06/30/2021)

Water Construction Fund Requisition #WC-221 (VOIDED) – Pennsylvania Department of Environmental Protection (PADEP) - \$50.00 – Filter #3 Partial Operating Permit

Water Construction Fund Requisition #WC-222 – Gannett Fleming, Inc. - \$19,326.41 – Design, Bid and Construction Phase Engineering Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of January 2, 2021 through January 29, 2021

Water Construction Fund Requisition #WC-223 – Gannett Fleming, Inc. - \$37,313.68 – Water Treatment Plant Raw Water Supply and Intake and Antietam Dam Rehabilitation Project, Final Design, Permitting, and Bid Phase for the period of November 28, 2020 through January 29, 2021

Water Construction Fund Requisition #WC-224 – PSI Pumping Solutions, Inc. - \$130,874.70 – Estimate No. 13 for Contract 1 (General Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including February 28, 2021

Water Revenue Fund Requisition #21-03 – Borough of Waynesboro (Water Fund) - \$583,278.00 – 2<sup>nd</sup> Quarter, 2021 Water Allocation

Water Revenue Fund Requisition #21-04 – D. L. Reichard, II - \$1,107.26 – Base Retainer for Legal Services (04/01/2021 to 06/30/2021)

Water Revenue Fund Requisition #21-05 – Gannett Fleming, Inc. - \$890.90 – 2021 Annual Services for the period of January 2, 2021 through January 29, 2021

Water Revenue Fund Requisition #21-06 – Debbie J. Gift, Tax Collector - \$135.79 – 2021 Franklin County Real Estate Taxes (Blue Rock Road, Lot #1 – Parcel #19-0L18.-058B-EX0000)

Water Revenue Fund Requisition #21-07 – Debbie J. Gift, Tax Collector – 2021 Franklin County Real Estate Taxes (Rattlesnake Run Road – Parcel #19-0L15.-001A-000000)

Scott Stine seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:15 p.m. on a Layman/Stine motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Borough Secretary