

WAYNESBORO BOROUGH AUTHORITY

AUGUST 17, 2021

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, Lee Layman, Bill Pflager and Scott Stine (Todd Blake was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II

APPROVE MINUTES: Bill Pflager made a motion to approve minutes of the April 20, 2021, June 15, 2021 and July 20, 2021 meetings, as written. Lee Layman seconded; the motion passed unanimously.

WATER PLANT UPGRADE - UPDATE: Leiter Pryor presented an update of the construction activities at the Water Treatment Plant, as follows --

- Received shipment of the gravel filter media last week. (The pre-shipment certification results were sent for evaluation by both the contractor and Gannett Fleming; and they were acceptable, so the media shipped.) Samples were taken and sent to another independent lab. Results were received back, and they too were acceptable to both the contractor and engineer. Those results were also provided to Leopold, who was to send a factory representative on Monday to begin with the media installation of Filter #3. To date, however, Leopold hasn't shown up yet on-site. He is hopeful that the project will proceed shortly. Mr. Pryor added that media was only provided for Filter #3 at this point ... there are two (2) more filters after Filter #3 is completed.
- Electrical contract is almost completed except for several punch-list items. An engineering certificate of substantial completion should be provided soon.
- There are several outstanding items for the HVAC contract ... the main item is the Labor & Industry inspection conducted a few weeks ago. It was determined that one of the backflow preventers on the boiler didn't have a temperature rating sticker, so it needs to be replaced. The contractor, however, is having difficulty locating one with a rating sticker, so he is discussing the matter with Labor & Industry. A time extension will need to be requested due to this delay.
- Instrumentation has been installed, calibrated and is in operation for the SCADA system.
- Gordon Cruickshanks is working with the program developer on reporting requirements.

The only outstanding items are the rehabilitation of Filters #1, 2 & 3 and painting on the waste tank (which will be the last part of the contract)

There is not much to report on the masonry contract, as there has been no communication from the masonry contractor

Change order for consideration –

- Discussion was held with the project manager regarding a change order for the walkway around the plate settler. Mr. Pryor recalled that there was a problem with the width of the platform (it wasn't wide enough to provide access for maintenance work). The WBA was firm with Gannett Fleming that they wouldn't pay for the modification required, as this was a design error. He suggested however, that the change order should be executed and Gannett Fleming invoiced once the work is completed. The cost estimate was approximately \$10,000, but the cost of materials changes daily. Bill Pflager made a motion to approve the change order for the walkway, knowing that the final cost will be invoiced to Gannett Fleming due to an engineering mistake. Scott Stine seconded; the motion passed unanimously.

ANTIETAM DAM - UPDATE: Mr. Pryor reported that an internal review of the 90% construction drawings for the spillway portion of the project was conducted last week. There were some questions/comments regarding access to the far side of the dam and roadway, which will be addressed with Gannett Fleming before the drawings are approved.

2021 ANTIETAM DAM INSPECTION REPORT: WBA members received copies of the Dam Inspection Report prepared by Dennis E. Black Engineering. They report that the dam is in good shape, however, there are some minor cracks on the spillway that will be taken care of as part of the contract for the emergency spillway. It was noted that the staff does a good job of maintaining the dam and grounds, and they follow recommendations contained in the report. The Emergency Response Plan is current, and a certification will be provided to DEP regarding the High Hazard Dam potentials. Notifications have already been sent to the surrounding municipalities, which is done on an annual basis.

Lee Layman made a motion to acknowledge receipt and approval of the Dam Inspection Report. Bill Pflager seconded; the motion passed unanimously.

SEWER PLANT TRUCK PURCHASE: Mr. Pryor noted that capital expenditures were placed "on hold" last year because of COVID. A few months ago, the new Sewer Plant truck was ordered, however there has been a delay due to the shortage of circuit boards. Due to the delay, it is now necessary to get a 2022 (2021's are no longer available) and there is an additional cost of \$929.00. Scott Stine made a motion to

approve the additional expenditure. Bill Pflager seconded; the motion passed unanimously.

It was reported that the Meter Reader's new vehicle arrived yesterday and is currently being outfitted with inverters, safety lights, etc. It is expected to be on the road in another week or two.

RAVEN ROCK/DCNR WILDFIRE TRAINING EXERCISE: Chairman Fleagle noted that a wildfire training exercise took place on 08/11 at the WBA's impounding dam. A video of a portion of the exercise was presented. He added that the exercise went well and was very professionally conducted with emergency vehicles and manpower on-site from Raven Rock.

SEPTEMBER MEETING DATE & LOCATION CHANGE: The WBA's September meeting will be held on 09/14 at the Water Treatment Plant facility. A cookout will be held (at 5:00 p.m.) prior to the meeting scheduled for 6:00 p.m.

ADDITIONAL ITEMS FOR DISCUSSION: Mr. Pryor reported that the water line on Orchard Road is close to completion, however only preliminary work on the Meadowbrook water line has been completed to date due to other projects that needed completed. Work will resume on the Meadowbrook water line in the near future.

Mr. Pryor reported that the Water Plant is now fully staffed again, and an interview will be held with an applicant for the Sewer Plant later this week.

PAY BILLS: Lee Layman made a motion to approve the payment of the following requisitions --

Water Construction Fund Requisition #WC-251 – PSI Pumping Solutions, Inc. - \$26,269.74 – Estimate No. 14 for Contract 3 (Electrical Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including August 2, 2021

Water Construction Fund Requisition #WC-252 – PSI Pumping Solutions, Inc. - \$18,954.66 – Estimate No. 18 for Contract 1 (General Construction – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including August 2, 2021

Water Construction Fund Requisition #WC-253 – Gannett Fleming, Inc. - \$11,728.24 – Water Treatment Plant Raw Water Supply and Intake and Antietam Dam Rehabilitation Project, Final Design, Permitting, and Bid Phase for the period of June 5, 2021 through July 2, 2021

Water Construction Fund Requisition #WC-254 – Gannett Fleming, Inc. - \$8,913.27 – Programming Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of June 5, 2021 through July 2, 2021

Water Construction Fund Requisition #WC-255 – Gannett Fleming, Inc. - \$16,129.90 – Design, Bid and Construction Phase Engineering Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of June 5, 2021 through July 2, 2021

Water Revenue Fund Requisition #21-23 – OnSolve, LLC - \$7,952.36 – Inv. #15180160 for Code RED Standard Renewal (07/30/2021 – 07/29/2022)

Water Revenue Fund Requisition #21-24 – Aqua-Tech Specialty Services, Inc. - \$10,700.00 – Inv. #7/21/20 for Water Line Leak Detection (System Survey)

Water Revenue Fund Requisition #21-25 – Dennis E. Black Engineering, Inc. - \$3,961.25 – Inv. #41592 for 2021 Antietam Dam Inspection

Bill Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 6:49 p.m. on a Pflager/Stine motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Office Manager