

# WAYNESBORO BOROUGH AUTHORITY

SEPTEMBER 14, 2021

## MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Lee Layman, Jon Fleagle and Scott Stine (William Pflager and Todd Blake was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II

**WATER TREATMENT PLANT UPDATE:** Leiter Pryor presented an update of the construction activities at the water treatment plant, as follows --

- Media being removed from Filter #2, which should be completed by early next week. Prep work will begin and Leopold will re-install the media. Filters #3 and 4 are working great and the staff is very pleased.
- “Bugs” are worked out of the SCADA system; only punch-list items remaining.
- Some issues with valves of Filter #3. Allied Controls will be on-site next week to repair.
- Started on flooring in lunchroom, locker room and bathroom. Should be completed by end of the week.
- Masonry contractors finally on-site. Have been doing some injection repairs on the exterior of the concrete basin walls. Gannett Fleming’s structural personnel will be here next week or the following to inspect.
- Gordon Cruickshanks has some staff training scheduled next week on the SCADA and reporting program.
- Next big item is the equalization basin, which will be worked on when the filters are done.
- Material for the walkway has been returned to PSI for re-fabrication. Gannett Fleming was reminded that the WBA will not pay for this work.
- Discussion was held with one of the design engineers from Gannett Fleming regarding the polymer feed system. It is too large, has been clogging up and they may need to retrofit another pump in the system to make it work.
- HVAC work is completed. Only outstanding item is the Notice of Violation on the boiler (missing a temperature rating sticker), as was reported at the last meeting. One has been ordered and should arrive soon.
- Electrical work is basically finished. Still need to look at several items (local switches and controls don’t light up); a price estimate has been requested. This may be done outside of the contract.

**ANTIETAM DAM UPDATE:** Leiter Pryor noted there is not a lot to report on ... the technical drawings are approximately 95% complete and will remain there until the permits are received.

**BUDGET 2021:** Mr. Pryor explained the budget process and noted that budget requests are currently being prepared.

**SEWER PLANT UPDATE:** Mr. Pryor noted that there were no problems with the water system during the most recent rain storm, as the dam was drawn down prior to the storm. Due to the infiltration, the sewer plant had difficulty discharging into the receiving stream and the final clarifier subsequently overflowed. DEP was notified ... they asked for a verbal description of the incident, commented that there were many similar issues throughout the Commonwealth and filed a Notice of Violation report; but there has been no follow-up since and Mr. Pryor doesn't expect any.

**EXECUTIVE SESSION:** WBA members held an executive session at 6:35 p.m. to discuss personnel issues. They returned to regular session at 7:45 p.m.

**PAY BILLS:** Scott Stine made a motion to approve the payment of the following requisitions --

Sewer Revenue Fund Requisition #SA-287 – Borough of Waynesboro (Sewer Fund) - \$124,562.50 – 4<sup>th</sup> Quarter, 2021 Sewer Allocation

Sewer Revenue Fund Requisition #SA-288 – D. L. Reichard, II - \$1,107.26 – Base Retainer for Legal Services (10/01/2021 to 12/31/2021)

Water Construction Fund Requisition #WC-256 – Pennsylvania Department of Environmental Protection (PADEP) - \$50.00 – Filter #3 Partial Operating Permit

Water Revenue Fund Requisition #21-26 – D. L. Reichard, II - \$1,107.26 – Base Retainer for Legal Services (10/01/2021 to 12/31/2021)

Water Revenue Fund Requisition #21-27 – Borough of Waynesboro (Water Fund) - \$233,311.00 – 4<sup>th</sup> Quarter, 2021 Water Allocation

Water Revenue Fund Requisition #21-28 – S. Leiter Pryor - \$193.81 – Meeting supplies

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:50 p.m. on a Layman/Stine motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Office Manager