

# WAYNESBORO BOROUGH AUTHORITY

OCTOBER 19, 2021

## MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (in person and/or via Zoom):

Borough Authority Members – Jon Fleagle, Lee Layman, Bill Pflager, Scott Stine and Todd Blake

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II

Others – Rachel Govelovich, Gannett Fleming, Inc.

Chairman Fleagle noted that WBA members will review the proposed 2022 Sewer and Capital Items budget at the end of this meeting. They will then discuss the Water budget at their special meeting to be held on 10/25.

**WATER PLANT UPGRADE -- UPDATE:** Leiter Pryor presented an update of the construction activities at the water treatment plant, as follows --

- Most work focused on the demolition of Filter #2 and installation of the new filter block and underdrain system. Media was received and sent out for testing, and some of the gravel came back “out of spec”. They re-sampled and those results were expected back today (but have not been received yet). He will send out an email when the results are received.
- Electrical contractor is working on punch-list items, none of which are urgent ... just a good many small items that need to be taken care of. The largest outstanding item is the issue with raw water pump #2, which has been tripping out on high amp overload. They will come back on-site to determine the problem.
- Request received from masonry contractor for additional money (\$966.00) for renewal of their OCP insurance, due to longevity of the project. They are also claiming product availability had an impact on the project, which also delayed the project. Discussion followed regarding the request, and WBA members concurred that additional details are needed before the request is granted.
- Upcoming change order for the walkway was discussed ... no final amount known yet.
- Filters #3 and 4 are performing well – run times are up, rinse times are down. Staff is pleased with the performance and looking forward to getting the others done.

- Talked to Labor & Industry about the valve issue. They provided a list of suppliers who should have the valve, but they are on backorder from them as well. L & I inspector gave an extension, but they cannot issue a certificate until the new valve (with the rating tag) is installed.
- Masonry contractor removed several courses of block and vertical sections up the wall, and used an epoxy injection method to stop the leaks. Since they didn't need to remove the entire façade or install a steel lintel, the scope of work in the contract will be reviewed and there may be a credit due.
- Projected final completion date is still unknown ... approximately March?

**ANTIETAM DAM -- UPDATE:** Leiter Pryor noted that he received correspondence from Gannett Fleming. They are ready to submit the NPDES permit application to the Adams County Conservation District. Several checks needed for the application will be presented for approval later in the meeting.

**SEWER PLANT -- UPDATE:** Mr. Pryor noted that there have been issues at the sewer plant during the last several rain events where water wasn't getting out of the plant through the outfall fast enough. It was thought that the issue was the head pressure from the receiving stream, but they did some investigative work and found an obstruction (rocks, gravel and dirt) in the outfall structure. Staff will make this a routine maintenance item to ensure there is not a continued problem, and the Borough's Maintenance Department will place some larger boulders across the run in front of the outfall to stop some of the rocks from rolling down.

**ADDITIONAL ITEMS FOR DISCUSSION:** Mr. Pryor reported that he was contacted by a branch of DEP regarding a low-income water assistance program established to assist customers with their utility bills due to COVID. He explained the application process and the procedure that customers would follow to participate. If they are determined to be eligible, a guarantee would be provided to the WBA for payment so their water is not turned off. WBA members agreed that Mr. Pryor should make application to the program.

Mr. Pryor noted that he received a utility deed of dedication from Ted Snowberger for his water extension on N. Landis Avenue. Todd Blake made a motion to accept the deed of dedication, as presented. Bill Pflager seconded; the motion passed unanimously.

Chairman Fleagle reported that the November meeting date will be changed from 11/16 to 11/09.

**PAY BILLS:** Lee Layman made a motion to approve the payment of the following requisitions --

Water Construction Fund Requisition #WC-257 – Gannett Fleming, Inc. - \$24,377.65 – Design, Bid and Construction Phase Engineering Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of July 3, 2021 through August 27, 2021

Water Construction Fund Requisition #WC-258 – Gannett Fleming, Inc. - \$13,107.75 – Programming Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of July 3, 2021 through August 27, 2021

Water Construction Fund Requisition #WC-259 – Adams County Conservation District - \$3,000.00 – District Service Fee (NPDES Permit)

Water Construction Fund Requisition #WC-260 – Adams County Conservation District Clean Water Fund - \$1,500.00 – NPDES Individual Permit Fee

Water Construction Fund Requisition #WC-261 – Commonwealth of PA Clean Water Fund - \$500.00 – Disturbed Acreage Fee (NPDES Permit)

Water Construction Fund Requisition #WC-262 – Spotts Brothers, Inc. - \$44,528.40 – Estimate No. 4 for Contract 4 (Masonry Restoration – Waynesboro Water Treatment Plant Upgrades) for work performed up to and including September 28, 2021

Water Revenue Fund Requisition #21-29 – Gannett Fleming, Inc. - \$3,982.42 – Annual Services of the Authority’s Consulting Engineer as authorized under the Annual Services Agreement for the period of June 5, 2021 through August 27, 2021

Water Revenue Fund Requisition #21-30 – Gannett Fleming, Inc. - \$314.16 – Risk and Resiliency Plan for the period of June 5, 2021 through August 27, 2021

Bill Pflager seconded; the motion passed unanimously.

**BUDGET 2022:** Chairman Fleagle led a detailed discussion of the proposed 2022 Sewer Budget and Capital Items/Projects Budget. Several minor modifications to the proposed Sewer Operating Budget were recommended. A 10% sewer rate increase was discussed to maintain adequate operating and reserve fund balances.

Having no further business to discuss, the meeting adjourned at 8:40 p.m. on a Blake/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Office Manager