

WAYNESBORO BOROUGH AUTHORITY

DECEMBER 21, 2021

MINUTES

The following were in attendance (in person and/or via teleconference) at the December 21, 2021 meeting of the Waynesboro Borough Authority:

Borough Authority Members – Jon Fleagle, Lee Layman, Scott Stine, Bill Pflager (arrived late) and Todd Blake

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor
Chris Devers, Fire Chief

As a quorum was not physically present at this time, the meeting was not yet called to order.* An informal discussion began as follows --

DISCUSSION WITH FIRE CHIEF RE: RADIO PURCHASE AND WBA LOAN TO THE BOROUGH FOR THE PURCHASE: Chairman Fleagle presented a proposal for the Borough Authority to make a loan to the Borough of Waynesboro (in an amount not-to-exceed \$425,000) for the purpose of purchasing new radios for the Police and Fire Departments. Monies would come from the WBA's Tank Maintenance Fund. He added that the interest currently being earned from CD's has been very minimal, so this would be beneficial to the WBA as well as the Borough.

Fire Chief Chris Devers was present to answer questions regarding the radios to be purchased. He noted that the current radios are 10+ years old (their life span is approximately 7 years). Due to their age, they are no longer supported by Motorola and are beginning to fail. An application was submitted for an AFG (Assistance to Firefighters Grant) for a radio upgrade, which was unsuccessful; and the Borough's grant writers did not feel it would be beneficial to apply again.

Accordingly, the proposal is for a seven (7) year loan in an amount not-to-exceed \$425,000 at 1.25% interest, with monthly payments to be made. It was noted that this would allow for the purchase of approximately 50 radios (34 for Fire, 25 for Police and 6-8 for Washington Township Police who will piggyback).

*Bill Pflager arrived and Chairman Fleagle called the meeting to order at 6:26 p.m.

Todd Blake made a motion to loan the Borough of Waynesboro an amount not-to-exceed \$425,000 (from the Tank Maintenance Fund) at 1.25% interest for 7 years. Bill Pflager seconded; the motion passed unanimously.

APPROVE MINUTES: Lee Layman made a motion to approve the minutes of the November 9, 2021 meeting, as written. Bill Pflager seconded; the motion passed unanimously.

WATER PLANT UPGRADE – UPDATE: Leiter Pryor presented an update of progress at the water treatment plant, as follows –

- Filter #2 is on-line and performing well with no issues.
- Demo of Filter #1 is almost completed.
- Electricians completed a few items, but there are still issues with the SCADA system. Gannett Fleming’s programmer will be on-site after the holidays to resolve the issues.
- Only remaining “hurdle” is the equalization tank.
- Backflow preventer was installed on the inlet to the boiler. Paperwork has been sent to the Department of Labor & Industry in response to the Notice of Violation issued.
- Representatives from DEP (construction and compliance inspectors) visited the plant today.

Mr. Pryor reported that the staff is currently down two (2) operators, but the remaining staff have been working extra hours to fill the shifts. Several interviews were held this week for the vacant positions.

ANTIETAM DAM – UPDATE: Mr. Pryor reported that the design work is 98% complete and they are still waiting on permits. WBA was awarded a grant from FEMA/PEMA in the amount of \$213,000 toward design and permitting. As this is a multi-stage grant, he is hopeful that additional funding may be awarded for the construction portion of the project.

SEWER PLANT/COLLECTION SYSTEM – UPDATE: Mr. Pryor noted there were issues with the heating system recently at the Sewer Treatment Plant. Representatives from W. C. Eshenaur responded and discovered that the return and supply lines were leaking. He should receive a price quote for the repair within the next few days. (Borough maintenance crews will do the necessary excavation and backfill work, and Eshenaur will do the lines.) WBA concurred with moving forward with this work on an emergency basis and they will grant retroactive approval at the next meeting.

Mr. Pryor noted that everything else is operating well and the staff is doing a good job. Money had been budgeted for the control system ... parts were unavailable and delayed the project, but they arrived this week. There have been some issues “on and off” with the digester, but there is money in the budget to purchase a new burner next year.

Discussion followed regarding the health of employees (re: COVID) and Mr. Pryor reported that there have been no major issues. Discussion was also held regarding

staff members who are nearing retirement. Chairman Fleagle noted that Borough Council is aware of the individuals who are nearing retirement, and discussions are taking place regarding when to hire individuals for proper training to fill these upcoming positions. Mr. Pryor noted that several employees also have noted the desire for additional training in hopes of advancement in the future.

PAY BILLS: Bill Pflager made a motion to approve the payment of the following requisitions --

Sewer Revenue Fund Requisition #SA-289 – D. L. Reichard, II - \$1,140.48 – Base Retainer for Legal Services (01/01/2022 to 03/31/2022)

Sewer Revenue Fund Requisition #SA-290 – Borough of Waynesboro (Sewer Fund) - \$462,323.00 – 1st Quarter, 2022 Sewer Allocation

Water Construction Fund Requisition #WC-265 – Commonwealth of Pennsylvania - \$50.00 – Filter #2 Partial Operating Permit

Water Construction Fund Requisition #WC-266 – Geo-Science Engineering & Testing, LLC - \$900.00 – Invoice #020447 dated 10/31/2021 (WTP – GSET Project #02130329)

Water Construction Fund Requisition #WC-267 – Geo-Science Engineering & Testing, LLC - \$300.00 – Invoice #020526 dated 11/30/2021 (WTP – GSET Project #021030329)

Water Revenue Fund Requisition #21-31 – D. L. Reichard, II - \$1,140.48 – Base Retainer for Legal Services (01/01/2022 to 03/31/2022)

Water Revenue Fund Requisition #21-32 – Borough of Waynesboro (Water Fund) - \$779,244.00 – 1st Quarter, 2022 Water Allocation

Todd Blake seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:17 p.m. on a Layman/Stine motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary