

JANUARY 20, 2021
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting (telemeeting via the Zoom computer platform) of the Waynesboro Borough Council to order at 6:30 p.m. with the following in attendance:

Borough Council Members -- Jarred Knott, Patrick Fleagle, Jon Fleagle, C. Harold Mumma, Dade Royer and Michael Cermak

Junior Councilperson – William Young

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager
Sam Wiser, Borough Solicitor
Matt Schmidt, Code Enforcement/Zoning Officer
Kevin Grubbs, Head of Engineering Services

Public in Attendance –
Shelly Chilcote
Harry Geesaman
R. Lee Royer
Chuck Morningstar
Becky LaBarre

Solicitor Wiser reviewed the Telemeeting Rules of Decorum for those individuals wishing to participate in the meeting.

EXECUTIVE SESSION: President Mumma noted that an executive session will be held at the end of the meeting regarding litigation. There may be voting afterward.

PUBLIC COMMENTS – AGENDA ITEMS: Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

PUBLIC COMMENTS – NON-AGENDA ITEMS: None.

CONSENT AGENDA: Councilman P. Fleagle made a motion to approve the Consent Agenda, as follows:

A. Approve Minutes as Presented – January 6, 2021 (special meeting)

B. Accept Reports:

- (1) Police Chief – November and December, 2020
- (2) Ambulance Chief – November and December, 2020
- (3) Fire Chief – November, December and End of Year, 2020
- (4) Code Enforcement/Zoning Officer – November and December, 2020

C. Pay Bills – Check Detail(s) dated 12/14, 12/22, 12/31(1), 12/31(2) and 01/12

D. Acknowledge and Approve Personnel Matters – Recommended by the Personnel Committee

E. Reserved Accessible Parking Space at 107 E. North Street

Councilman Royer seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

UNFINISHED BUSINESS

CONSIDER ORDINANCE RE: MUNICIPAL EMPLOYEES PENSION PLAN AMENDMENT FOR ADOPTION: Mr. Stains presented the proposed ordinance to amend the Borough of Waynesboro's existing Municipal Employees Pension Plan (originally effective January 2, 1964) to provide defined contribution provisions for full-time, non-uniformed employees hired on or after November 1, 2019. The ordinance will also appoint CBIZ InR as the investment firm related to the funds. The proposed ordinance has been duly advertised for Council's consideration at this time.

Councilman Cermak made a motion for approval. Councilman P. Fleagle seconded. A roll call vote was as follows: Jarred Knott (abstained), Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed 5-0.

ORDINANCE NO.

AN ORDINANCE OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, AMENDING THE EXISTING BOROUGH OF WAYNESBORO MUNICIPAL EMPLOYEES PENSION PLAN AS ORIGINALLY EFFECTIVE JANUARY 2, 1964 TO PROVIDE DEFINED CONTRIBUTION PROVISIONS AS WELL AS APPOINTING CBIZ InR AS THE INVESTMENT FIRM RELATED TO THE FUNDS

Complete copy on file at Borough Hall.

SOLAR LEASE WITH INNERGEX: Mr. Stains noted that discussions have been held regarding the proposal from Innergex for a solar farm on the former golf course property off Cemetery Avenue. He noted that negotiations have been held with regard to terms

and language for the proposed solar energy lease agreement, and Mr. Wiser explained his recommendations for changes. These changes will be sent back to Innergex for consideration. He added, however, that solar provisions need to be included in the Borough's Zoning Ordinance before this can be finalized. After discussion, it was noted that no action is required at this time.

TRANSITION FROM SMALL BUSINESS LOAN TO SMALL BUSINESS GRANT (CDBG-CV FUNDS): Borough Manager Jason Stains noted that the #BOROSTRONG Small Business Grant Program was made possible by an allocation to the Borough of Waynesboro from the Community Development Block Grant Program (CDBG-CV), which received funding from the federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) passed on March 27, 2020.

When the program was originally approved, it was intended to be a loan program for small businesses in the Borough, and a Review Committee was formed. However, information was received from the Borough's CDBG consultant that DCED had concern with a loan-type of program, as historical information and data might be lost when Borough staffing and committee members would change. This may result in additional burden to the Borough, so the Borough chose to extend this governmental assistance in the form of a grant program for small, for-profit businesses (maximum grant amount of \$5,000) that have experienced negative impacts as a result of the COVID-19 pandemic. Committee members were polled and were in agreement with the change.

Councilman J. Fleagle made a motion to authorize a change in the appropriate documents on record with DCED from a Small Business Loan to a Small Business Grant Program, and moving forward to the next phase (the application and Committee review process). Councilman Knott seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

Discussion followed regarding criteria for eligible businesses and expenses, which are outlined in the #BOROSTRONG Small Business Grant Program Overview attached hereto to these minutes (Attachment A).

DISCUSSION RE: CONDOMINIUMS FOR RENTAL INSPECTION PROGRAM: Matt Schmidt noted that once a month he checks County sales records for multi-family structures. He noticed that condominiums were purchased last month, which he felt should be subject to the Rental Inspection Program. After further review and consideration, it was determined that even though they are sometimes individually owned, they are still part of a multi-family structure and should indeed be included.

UPDATE FROM BECKY LABARRE FOR RCI AND CORRESPONDENCE TO THE INSTITUTE: Becky LaBarre (Executive Director and CEO of Renfrew Museum and Park) provided Council members with correspondence memorializing a virtual meeting held between representatives of RCI and The Institute's respective boards. This meeting was initiated with The Institute's leadership, at Council's request, to discuss re-

establishing some form of regular programming presence on the Renfrew property in time for the upcoming season. She is awaiting a response back from The Institute and will continue discussions with them.

Information was also provided to Council regarding several RCI Board resignations and appointments for discussion later in the meeting.

NEW BUSINESS

APPROVAL OF PROPOSED RESOLUTION NO. 2021-01 (Requesting the Pennsylvania State Association of Boroughs to Add to their Legislative Priorities the Creation of a Blight Remediation Grant Program, Managed by the Pennsylvania Department of Community and Economic Development): Mr. Stains presented proposed Resolution No. 2021-01 for Council's consideration. He noted that blight is a strain on the community and as such, Council has supported this effort for the past several years. This resolution will request the PSAB to include the creation of a Blight Remediation Grant Program in their legislative priorities.

Councilman P. Fleagle made a motion for approval. Councilman Knott seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

RESOLUTION NO. 2021-01

A RESOLUTION OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, REQUESTING THE PENNSYLVANIA STATE ASSOCIATION OF BOROUGHES TO ADD TO THEIR LEGISLATIVE PRIORITIES THE CREATION OF A BLIGHT REMEDIATION GRANT PROGRAM, MANAGED BY THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

Complete copy on file at Borough Hall.

Councilman P. Fleagle acknowledged Council's aggressive approach with regard to blighted property in the Borough. In addition, he commended Matt Schmidt for doing a great job with code enforcement. Mr. Stains also noted that Waynesboro's program has gained recognition on a state level and with other municipalities.

APPROVAL OF PROPOSED RESOLUTION NO. 2021-02 (Authorizing the Sale of Real Property Owned by the Borough of Waynesboro and Located at 242-244 W. Second Street, Waynesboro, Pennsylvania and 246 W. Second Street, Waynesboro, Pennsylvania): Mr. Stains presented proposed Resolution No. 2021-02 to authorize the sale of 242-244 and 246 W. Second Street to Luminest, Inc. He reminded Council that these properties were deeded to the Borough in lieu of judgment with regard to blight violations. Luminest plans to demolish the existing buildings and construct two (2) new single-family homes to be sold at the market rate. The purchase

price of the properties is \$30,000. The resolution will also authorize the Borough Manager to appear at the settlement and execute the required paperwork for transfer of the properties. Mr. Stains added that proceeds from the sale will go into the Borough's Blight Fund.

Councilman Royer made a motion for approval. Councilman P.Fleagle seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

RESOLUTION NO. 2021-02

A RESOLUTION OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, AUTHORIZING THE SALE OF REAL PROPERTY OWNED BY THE BOROUGH OF WAYNESBORO AND LOCATED AT 242-244 WEST SECOND STREET, WAYNESBORO, PENNSYLVANIA AND 246 WEST SECOND STREET, WAYNESBORO, PENNSYLVANIA

Complete copy on file at Borough Hall.

APPROVAL OF PROPOSED RESOLUTION NO. 2021-03 (Requesting the Pennsylvania State Association of Boroughs to Add to their Legislative Priorities Removal of the Advertising Requirements in a Newspaper of General Circulation from the Borough Code): Mr. Stains noted that, during Governor Wolf's COVID Proclamation, leeway was granted to municipalities with regard to advertising requirements. Advertising costs have been steadily increasing; and as many local newspapers have been purchased by larger conglomerates, it has become increasingly difficult to place advertisements when dealing with out-of-state contacts. Mr. Stains estimated that the Borough spends approximately \$11,000 to \$15,000 per year in advertising costs.

This resolution will request that PSAB add to their legislative priorities removal of the requirement for advertising in a newspaper of general circulation from the Borough Code, and allow Boroughs to advertise on their webpages and social media (or a webpage sponsored by the state, which municipalities could join for an annual fee not-to-exceed \$1,000).

Councilman Knott made a motion for approval. Councilman Cermak seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

RESOLUTION NO. 2021-03

A RESOLUTION OF THE BOROUGH OF WAYNESBORO, FRANKLIN COUNTY, PENNSYLVANIA, REQUESTING THE PENNSYLVANIA STATE ASSOCIATION OF

BOROUGHS TO ADD TO THEIR LEGISLATIVE PRIORITIES THE REMOVAL OF THE
ADVERTISING IN A NEWSPAPER OF GENERAL CIRCULATION REQUIREMENT
FROM THE PENNSYLVANIA BOROUGH CODE

Complete copy on file at Borough Hall.

APPROVAL OF PROPOSED RESOLUTION RE: SUBMISSION OF ASSISTANCE TO FIREFIGHTERS GRANT APPLICATION: Mr. Stains presented proposed Resolution No. 2021-04, which will authorize the Borough to serve as host applicant for an Assistance to Firefighters Grant (AFG) to support the Waynesboro Regional Radio Project. Partner organizations in this project would be the Waynesboro Fire Department, Waynesboro Ambulance Squad, Waynesboro Area Advanced Life Support Unit Medic 2, Waynesboro Volunteer Fire Department, Blue Ridge Fire and Rescue, South Mountain Volunteer Fire Department and Mercersburg Montgomery Peters and Warren Volunteer Fire Company. Each partner organization would enter into a Memorandum of Understanding with the Borough of Waynesboro specifying the individual and mutual responsibilities of the participating partners, the participants' level of involvement in the project, the participating partners' Employer Identification Number(s) ("EIN"), and the proposed distribution of all grant-funded assets and/or contracted services.

Councilman P. Fleagle made a motion for approval. Councilman Knott seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

RESOLUTION NO. 2021-04

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WAYNESBORO,
FRANKLIN COUNTY, PENNSYLVANIA, AUTHORIZING THE BOROUGH TO SERVE
AS THE HOST APPLICANT FOR AN ASSISTANCE TO FIREFIGHTERS GRANT AND
FOR THE PREPARATION AND SUBMISSION OF A GRANT APPLICATION
REQUESTING FUNDS FROM THE FEDERAL EMERGENCY MANAGEMENT
AGENCY ("FEMA") TO SUPPORT A REGIONAL RADIO PROJECT

Complete copy on file at Borough Hall.

WAIVER REQUEST FOR DRIVEWAY ENTRANCE ALONG RIDGE AVENUE (LEE ROYER AND CHUCK MORNINGSTAR): Kevin Grubbs presented a request from Teresa and Chuck Morningstar to waive the requirements for installing concrete sidewalk and a driveway entrance along Ridge Avenue as part of the land development plan submitted for review by the Waynesboro Planning Commission. The Planning Commission completed the initial review of the land development plan for eight (8) garage units on January 11, 2021, and it is required by Borough ordinance that concrete sidewalk be installed as a result of the land development.

Mr. Morningstar noted he would like to remove the curb along the street and replace the curb and sidewalk areas with blacktop. He stated there are other places in the Borough (and cited several) where this type of situation exists.

Mr. Grubbs reminded Council that the ordinance was changed several years ago to preclude inconsistencies and to take steps toward making Waynesboro a “walkable community”; and it was decided then that all new land developments throughout the Borough would be required to install curb and sidewalk. Mr. Morningstar commented that curbing alone in that area would be more consistent with what is currently there.

Solicitor Wiser noted that, under the Borough Code, Council has the right to require a property owner to install sidewalk at any time, within 90 days of notice. Even if a waiver is granted now, Council would still have the right to require sidewalk upon notice. In addition, if a waiver is granted, some municipalities require that the plans show a reserved area for future sidewalk installation.

After further discussion, Councilman Royer made a motion to grant the waiver request for sidewalk installation (but requiring curbing), contingent upon the plans showing a reserved area for future sidewalk installation; and further, to note that Borough Council retains the right (under the Borough Code) to require the installation of sidewalk upon notice. Councilman Knott seconded.

Councilman J. Fleagle commented that if this waiver is granted, it will be difficult to require other developers to install sidewalk in future developments. Mayor Starliper noted his agreement that this would be setting a precedent.

Discussion followed regarding an existing portion of sidewalk at the former Gembe Upholstery property that needs to be repaired. Council members agreed that if the sidewalk is in need of repair, it must be repaired and has nothing to do with this motion. President Mumma also added that the area at the corner where there are crosswalks would need to be ADA compliant.

A roll call vote on the motion was as follows: Jarred Knott – yes, Jon Fleagle – no, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – no. The motion passed 4-2.

HESS AVENUE CLAIM (CHUCK AND TERESA MORNINGSTAR): Kevin Grubbs noted that he provided information to Council regarding another request from Chuck and Teresa Morningstar as part of their proposed land development. He explained that they would like to use a portion of an unopened street (Hess Avenue), which is adjacent to real estate owned by Revelation Rentals, LLC. Their land development plan shows that they would like to use that area as a rain garden.

Discussion followed regarding the abandonment/vacation process, and Councilman P. Fleagle made a motion to authorize preparation of a vacation agreement and ordinance whereby all adjoining property owners would consent to vacation of the street (Hess

Avenue). Councilman Royer seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

REQUEST FOR RELEASE OF LETTER OF CREDIT (ERIC CHANEY): Mr. Grubbs presented a request from Eric Chaney for release of the Irrevocable Standby Letter of Credit No. 7000003146 in the amount of \$35,640 for the three (3) unit apartment building located at 147 N. Church Street. The Letter of Credit is to secure all on-site infrastructure improvements in accordance with the approved land development plan and the Developer's Agreement. A required inspection of the site was completed by the Borough's Engineering Department on January 14, 2021, and only 66% of the infrastructure improvements have been satisfactorily completed. Therefore, it is his recommendation to reduce the amount of the Letter of Credit by 66%, resulting in a new Letter of Credit being issued in the amount of \$12,012. Once the remaining items have been satisfactorily completed, Mr. Chaney may then submit another request to release the remaining amount on the Letter of Credit.

Councilman Knott made a motion to approve Mr. Grubbs' recommendation to reduce the amount of the Letter of Credit to \$12,012. Councilman J. Fleagle seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

OTTERBEIN REZONING: Mr. Grubbs reminded Council members that Otterbein's rezoning request had been postponed several months ago at the beginning of the COVID pandemic. They would like to continue now with that process, and he asked if the required public hearing could be held virtually. Solicitor Wiser noted that the public hearing could be held via the Zoom platform, and special notices would have to be distributed to all adjoining property owners. He will provide guidance to Mr. Grubbs on how to proceed.

APPOINTMENT OF FRANKLIN COUNTY EMERGENCY SERVICE ALLIANCE REPRESENTATIVE AND ALTERNATE REPRESENTATIVE: Mr. Stains noted that Pat Fleagle is the current representative on the Franklin County Emergency Service Alliance, and Jody Sanders is the alternate.

Councilman Cermak made a motion that those positions remain the same for 2021. Councilman J. Fleagle seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

REQUEST FROM WAYNESBOROFEST 2021 FOR OPEN-AIR MUSIC CONCERT IN MEMORIAL PARK (10/03/2021 FROM 1:00 PM. TO 5:00 P.M.): Mr. Stains noted that he received a request from Harry Geesaman, Chairperson for WaynesboroFest 2021, to host an open-air music concert in Memorial Park on 10/03 from 1:00 p.m. to 5:00 p.m.

Mr. Geesaman was in attendance and noted that, in addition to the live music concert, they would like to sponsor several local food truck vendors and the Rough Edges Brewery to provide a variety of food items, non-alcoholic drinks and malt beverages. They would request that Council waive the prohibition of alcohol on Borough property for the event which will be free of charge to the public. Family-oriented and children's activities will also be provided. Mr. Geesaman added that WaynesboroFest, Inc. would underwrite all expenses, secure required permits, insurance, and meet all regulatory requirements to host the event.

Councilman P. Fleagle made a motion for approval, including the alcohol waiver requested for the event. Councilman Cermak seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

It was recommended that an area be “roped-off” for alcohol consumption (much like was done at the Oktoberfest event at Renfrew).

AMEND 2021 GENERAL FUND TO ADD “POLICE ACCREDITATION” LINE ITEM:

Mr. Stains noted that, due to the sale of four (4) large properties, the Borough received a real estate transfer tax check of \$109,000 (the total amount budgeted for the entire year was \$130,000). Due to this unexpected increase, the Finance Committee is recommending that \$50,000 be placed in the PLGIT Capital Reserve Account and \$30,000 be utilized for the Police Accreditation Program. He explained that this accreditation would “raise the bar” in law enforcement standards and recognize the WPD for their professional excellence. This is usually a five (5) year process, however a consulting firm could complete the process in three (3) years.

Councilman Knott made a motion to approve the addition of the line item “Police Accreditation Program” to the Borough’s 2021 budget. Councilman J. Fleagle seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

COVID TIME OFF POLICY: Mr. Stains noted that discussion was held at the last meeting regarding employees’ time off related to COVID, and Solicitor Wiser had informed Council of the expiration of the paid leave benefits which were required by the Families First Coronavirus Response Act. Based on Council’s direction, a proposed policy was drafted for their review and consideration. Mr. Stains discussed specific details of the policy, which Solicitor Wiser noted mirrors the FFCRA leave provisions in effect in 2020.

Councilman P. Fleagle made a motion for approval. Councilman Knott seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

ACCEPT RESIGNATION FROM RENFREW COMMITTEE, INC. BOARD OF DIRECTORS: Mr. Stains noted that the RCI Board voted unanimously to accept Mike Cermak, Sr.'s resignation from the RCI Board, effective November 29, 2020.

Councilman J. Fleagle made a motion to accept the resignation and thanked Mr. Cermak for his service. Councilman Royer seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

APPOINTMENTS TO RENFREW COMMITTEE, INC. BOARD OF DIRECTORS: The RCI Board has recommended Council's approval of the following appointments to the RCI Board of Directors --

- | | |
|---|----------------------------|
| • Laurie Hovermale (Borough seat) | Term to expire: 12/31/2021 |
| • Patti McLaughlin (Borough seat) | Term to expire: 12/31/2023 |
| • Valerie Dick (Trust seat, contingent upon final trustee approval) | Term to expire: 12/31/2024 |

Mayor Starliper requested that a biography be provided for each of these individuals. Ms. LaBarre agreed to provide this information.

Councilman Knott made a motion for approval of the appointments, as presented. Councilman P. Fleagle seconded. A roll call vote was as follows: Jarred Knott – yes, Jon Fleagle – yes, Pat Fleagle – yes, Dade Royer – yes, Michael Cermak – yes and C. Harold Mumma – yes. The motion passed unanimously.

FOR INFORMATION ONLY

NOTIFICATION FROM PENNDOT RE: CONTRACT TO COLLECT TRAFFIC DATA ON MUNICIPALLY OWNED ROADS IN THE BOROUGH AND FRANKLIN COUNTY:

Mr. Stains reviewed correspondence from PENNDOT noting that they will be contracting with Drive Engineering, Inc., French Engineering, LLC, and Tri-State Traffic Data, Inc. to collect traffic data on municipally-owned roads within Franklin County and the Borough of Waynesboro, beginning in January 2021 through April 2021. The data collected will be utilized by the Department to complete a statewide network screening and prioritize locations for potential safety improvements.

ADDITIONAL AWARD OF CDBG FUNDS FOR FY 2020 STREET RECONSTRUCTION PROJECT:

Mr. Stains reported that he was notified in error of the award of additional CDBG funds in the amount of \$5,000, which he then relayed to Council. He was later notified, however, that the additional funding amount is only \$37, to be used for the FY 2020 street reconstruction project. Council concurred.

PROPERTY COMMITTEE DISCUSSION ON FUTURE EMERGENCY SERVICES BUILDING:

Mr. Stains noted that Council's Property Committee recently held

discussion with shareholders to begin development of a financial plan for an emergency services building to house the Police and Fire Departments at some time in the future.

Along those lines, Mr. Stains noted that they also met with the sales representative for the exhaust handling system to be installed at the S. Potomac Street Fire Station (with AFG funding awarded in 2020). The work will be done with a fan large enough to accommodate additional hose connections should it need to be moved to another building in the future. He noted that a historical review will be conducted by FEMA in February, and then they can move forward with the purchase and installation of this equipment. He added that this is the same type of equipment utilized in Chambersburg, and the Chief Officers and representatives of the WPFPA are pleased.

COUNCIL AND STAFF COMMENTS: Mr. Stains noted that Luminest, Inc. has expressed interest in purchasing the W. Main Street properties (137 and 139) where the church and adjoining house were demolished several years ago. He is waiting to hear back from Bonnie Zehler. In the meantime, a nearby property owner has requested permission to park in the stone area to the rear of the property. He suggested that a type of permit parking could be developed for that location, and he requested that the Property Committee consider the matter.

Mr. Stains reported that he and the Solicitor are working on preparation of an indemnification agreement for the lights over the alleyway between the former Beck & Benedict and Wayne Buildings. The owner of Warner's Soda Shop is agreeable. However, they are leasing the property; so the property owner will need to be included in these discussions.

Mayor Starliper requested that Council consider extending the snow emergency route on S. Potomac Street to the end of town (it currently stops at Second Street). Any comments regarding the matter should be forwarded to Mr. Stains.

Mayor Starliper also commented that 12:00 noon on Friday before a Council meeting should be the deadline for items to be placed on the agenda. He feels that additions and revisions are a lot of additional work for the staff.

Councilman P. Fleagle noted that the current champion for the Waynesboro Jeopardy event hosted by WaynesboroFest is Borough Manager Jason Stains, and they are in search of two (2) opponents to unseat him.

Council then adjourned to executive session at 8:48 p.m. They reconvened to regular session at 9:03 p.m. and adjourned the meeting (with no further action).

Respectfully Submitted,

Melinda S. Knott
Borough Secretary