

AUGUST 18, 2021  
WAYNESBORO, PA 17268  
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 6:30 p.m. with the following in attendance:

Borough Council Members – Jarred Knott, Patrick Fleagle, Jon Fleagle, C. Harold Mumma and Dade Royer (Michael Cermak was absent)

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager  
Sam Wisner, Salzmann Hughes (Borough Solicitor)  
Kevin Grubbs, Head of Engineering Services  
Matt Schmidt, Zoning/Code Enforcement Officer  
S. Leiter Pryor, Director of Borough Utilities  
Jim Sourbier, Police Chief  
Chris Devers, Fire Chief  
Jody Sanders, Deputy Fire Chief

**PLEDGE OF ALLEGIANCE:** Mayor Starliper led those present in the Pledge of Allegiance.

**PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS:** None.

**EXECUTIVE SESSION:** It was noted that Council will meet in executive session following this meeting for the purpose of discussing litigation, personnel, real estate and contract negotiations. No items will require action afterward.

**COMMITTEE REPORTS**

**PERSONNEL COMMITTEE:** No report.

**PROPERTY AND PUBLIC SAFETY COMMITTEE:** No report.

**STREET COMMITTEE:** Councilman J. Fleagle reported that the Street Committee met on 08/05. The following items were discussed and are being presented for Council's action –

- Request for Reserved Accessible Parking Space at 153 E. Second Street -- Councilman J. Fleagle made a motion for approval of the "Reserved Accessible Parking" space beginning 45' from the west curb line of Clayton Avenue and

extending 20' to the west along the south side of E. Second Street. Councilman Royer seconded; the motion passed unanimously.

- Request from resident at 266 Park Street for "No Parking" signs on each side of her driveway entrance (will pay cost of signs) – Councilman J. Fleagle made a motion to approve the installation of "No Parking Between Signs" beginning 55' from the north curb line of W. Fourth Street and extending 20' to the north along the west side of Park Street. Councilman Royer seconded; the motion passed unanimously.
- Request from Faith Builders Day Care Center (Otterbein Church) to install crosswalk lines across W. Ninth Street on the south side of the intersection at Park Street – Councilman J. Fleagle made a motion to approve the installation of the crosswalk lines at this location. Councilman Royer seconded; the motion passed unanimously.
- Bid submissions for streetlights at the intersections and crosswalks will be reviewed and recommendations for award will be presented to Council for consideration at their next meeting.
- Reconstruction work will begin on Third Street (from Fairview to S. Price Avenues) on 08/19. Kevin Grubbs has done an excellent job of coordinating this project with school personnel and contacting residents.
- Much discussion centered around stormwater issues in the areas of W. Fifth Street/Hamilton Avenue and C.V. Avenue. Consulting engineers are assisting, and these issues will continue to be active agenda items for upcoming Street Committee meetings. Councilman J. Fleagle noted that ARPA funds can be spent on stormwater issues, and the need for inlets throughout town will be pursued.

Councilman J. Fleagle also noted that discussions have been held with the owner of Hopewell Manufacturing on N. Franklin Street. They are proposing to demolish the existing building (formerly Wayne Tool Company) and construct a 34,800 s.f. facility. However, the existing 42" stormwater pipe that runs through the rear of the property would need to be relocated, as the new building would sit directly over top of the pipe in its current location. The Street Committee is considering relocation of the stormwater pipe and will report back at the next meeting.

**ECONOMIC DEVELOPMENT COMMITTEE:** Councilman P. Fleagle reported that the Economic Development Committee met on 08/03 and discussed the following items –

- Invitation to Planning Commission Meeting - Pat Fleagle noted that the Economic Development Committee has been invited to attend the Planning Commission meeting on 08/09 to discuss industrial properties in the Borough and future plans for the zoning of these areas. Paul Gunder suggested liberalizing allowable businesses in industrial areas to include commercial business.
- Historic 1912 Hoover House – Proprietors Pam and Steve Barry were invited guests of the committee. They reviewed the process they went through to open the business. They noted they were interested in "Ghost" tours and were referred to John Poniske who has conducted such tours. Also discussed

economic impact of Appalachian Trail guests and will be referred to Kathy Seilor of the Waynesboro AT group to coordinate hikers.

- Status – Urban Garden Project – Warner’s have not responded to the Borough on conditions for permission to place planters in front of businesses on Main Street.
- Façade & COVID Grants/New Businesses (Bill Kohler) – Bill Kohler updated committee on progress of 23 E. Main project. Glass has been installed in front. Now awaiting start of capital campaign. Harold Mumma questioned the concrete block appearance under the front window. Bill Kohler advised that the blocks are part of the plan and will remain as such.

Bill Kohler and Jason Stains expressed the opinion that there will be no other businesses opting for COVID grant monies. Kohler advised there is still money left in façade grant fund and a new grant will be applied for when the current money is exhausted.

- Street Light Schedule – Bids are due on Center Square lights on September 7<sup>th</sup>.
- Blight Remediation (Vacant Property Registration) – Matt Schmidt will procure ordinances in similar sized boroughs in PA for investigation of feasibility in Waynesboro Borough. Schmidt also discussed status of multiple dwelling sale ordinance requiring inspection. Paul Gunder suggested several ways to track the pending sales of these properties to enforce inspection before sale completion.

**FINANCE COMMITTEE:** No report.

**RECREATION BOARD:** Councilman Royer reported the following –

- The summer “Movies in the Park” series was successful, and he thanked the sponsors for their contributions. He added that those will be continued again next year.
- The portion of the Walking Trail from Renfrew to Otterbein Parks has been completed, and there is now a continuous trail from Memorial Park to Otterbein Park on Welty Road (a total of 5+ miles, out and back).
- ADA improvements completed at Rotary Park, thanks to a grant from DCED.
- Vandalism has been occurring frequently at Memorial Park ... additional security measures are being pursued.

**RENFREW MUSEUM AND PARK REPORT:** Councilman Royer presented a summary of Becky LaBarre’s report dated August 13<sup>th</sup>, in her absence. The complete report follows –

- Below is a report of the organizational activities of Renfrew Museum and Park for the month of August, 2021:

### **General Operations**

The board of directors of Renfrew Committee, Inc. (RCI) held its most recent business meeting on Monday, July 19, 2021. Attached is RCI's Balance Sheet as of June 30, 2021. We have also included the Summer 2021 issue of Renfrew's quarterly newsletter *der Wetterhahn* for your reference. (Both are on file at Borough Hall.)

## **Facilities**

**Buildings & Grounds:** Renfrew's maintenance staff and several of our dedicated volunteers have been busy refreshing landscaping around the Visitors Center and Museum House this month. Thanks to donations of mulch and landscape supplies from Monn's Lumber and McLaughlin's Energy Services, the grounds are looking great! Visitors will also notice the construction of a new hardscape feature in the Museum House back yard which will house an antique finish brass sundial which was dedicated in memory of late RCI board president and beloved science teacher Allie Kohler on Saturday, August 7, 2021.

Other recent and ongoing facilities improvements at Renfrew include scraping and painting of the tractor shed, stabilization of the southwest corner of the historic hog shed (used as Renfrew's maintenance shed), and signage.

The Pennsylvania German Foursquare and Summer Kitchen Gardens have both been put into production this season with both growing heirloom varieties of vegetables that would have been available to the Royer and Fahnestock families in the nineteenth century. The smaller Summer Kitchen Garden is planted with varieties dating to 1820 or prior, and the Foursquare Garden at the Fahnestock Farmstead has vegetable varieties from the mid-nineteenth century. Both gardens provide produce for Renfrew's historic foodways programming which includes cooking demonstrations at our publicly-attended special events and private Historic Hearth Cooking Lessons offered by appointment to groups of four or less. We have also been taking the heirloom produce to Mainstreet Waynesboro's Market in the Park which Renfrew attends once a month. Produce is also for sale at the Visitors Center during our regular business hours. Sales of the heirloom vegetables go directly back into sustaining the gardening and historic foodways program. Guests to Renfrew have really enjoyed learning about the different varieties of vegetables and how they were historically raised, processed, and preserved.

## **Programs and Events**

**Summer Concert Series:** Renfrew continues to host its free 2021 Judy Elden Memorial Summer Concert Series on Thursday evenings at 6:30 pm in the Museum House backyard. The weekly outdoor concerts will conclude at the end of August. Full schedule can be found on our website at <http://www.renfrewmuseum.org/summer-concerts/>

**Friday Yoga Flow:** Join instructor Wendy Royer for free yoga sessions in the Museum House backyard at Renfrew on select Friday mornings\* June through August, 2021. Class focuses on relaxation, flexibility, and strength through basic yoga poses connecting movement and breath. Accessible to all ages and fitness levels. No reservation required. Please bring your own yoga mat. *\*Weather dependent. Rain location is the Wagon Shed room in the Visitors Center or Fahnestock Barn if Wagon Shed is already reserved. Children are welcome to attend in the company and under supervision of a responsible adult.* Additional information can be found at <http://www.renfrewmuseum.org/friday-yoga-flow/>

**Children's Programming:** Renfrew's new educational programs *Terrific Tuesdays: Historic Activities for Families, and Farmstead Fun for Wee Ones: Early Childhood Programming* have been well-received this season. *Terrific Tuesdays*, held each week at 10:00 am except for the first Tuesday of the month, is geared toward children ages 6-13 and offers a different craft or activity based on Renfrew's history, collections, and landscape. It will continue through the end of August. *Farmstead Fun for Wee Ones*, which has now concluded for the season, was held on three Mondays and offered a craft, song, story, and sensory play to children aged eighteen months to five years. Both programs require that a responsible adult be present with their child for the duration of the class. Limited space remains for the final *Terrific Tuesdays* classes this month. Cost is \$5 per child and those interested in attending can visit our website for more information and to register their child online: <http://www.renfrewmuseum.org/terrific-tuesdays/>

**Historic Site Spotlight Series:** Renfrew Museum and Park has been pleased to present its new Historic Site Spotlight series during the 2021 season. This bi-monthly program features fellow historic sites with similarities to Renfrew. Drawing on shared themes from architecture and preservation to artifact collections, ethnic and agricultural heritage, community engagement and more, we'll explore the vast landscape of the exciting things happening in our region and across the country together – virtually. In a time of great difficulty and challenge for local museums, Renfrew is committed to partnering with peer institutions in the field to increase awareness, interest, outreach, and support. Travel with us on this virtual adventure and discover new historic sites that you're sure to love!

Cost is \$5.00 per person with free admission for Friends of Renfrew members. Guests can choose to attend online via Zoom (*link and recording will be emailed*) or in-person for a livestream watch party in the Visitors Center (*Limit 20; masking and appropriate distancing required*). Registration information can be found at <http://www.renfrewmuseum.org/presentations-and-workshops/> or guests may RSVP by phone to (717) 762-4723.

Our final Historic Site Spotlight of the season will be **Garfield Farm & Tavern Museum, Campton Hills, IL; Tuesday, October 19, 2021 at 7:00 pm:** "Go

west, young man” and explore Garfield Farm and Tavern Museum in Campton Hills, IL with Renfrew this fall – virtually! Join Executive Director, Jerome “Jerry” Johnson, and Assistant Site Manager, Joseph Coleman, for a fascinating look at Garfield Farm Museum, a 366-acre farmstead with preserved wetlands, savanna and prairie land located 40 miles west of Chicago. Cost is \$5 per person and free to Friends of Renfrew members. Guests may attend online via Zoom (*link will be emailed*) or a live in-person watch party at Renfrew (*limit 30 guests*). Please indicate preference when registering. More information can be found at <http://www.renfrewmuseum.org/presentations-and-workshops/>

**Farmstead Day:** Renfrew welcomed an estimated 500 guests to the farm on Saturday, August 7, 2021 for our annual Farmstead Day. Activities included tours of the Royer and Fahnestock houses, horse-drawn wagon rides up and down Fahnestock Lane, hearth cooking and historic trades demonstrations, a V.I.P. dining experience inside the Fahnestock barn, displays of an original Conestoga wagon and Ed Miller’s vintage tractors, vendors, music, and more. Renfrew thanks all who attended and joined us in celebrating nearly 300 years of our farming heritage!

**Sixth Annual Oktoberfest, Saturday, September 18, 2021 from 12:00 pm to 7:00 pm:** Come enjoy a fun-filled day at Renfrew’s Sixth Annual Oktoberfest! This seasonal favorite is held at our beautiful historic farmstead to take full advantage of the scenic autumnal views in a unique period setting. As always, this traditional signature event will have a distinctive Renfrew feel as we honor the German roots of the Royer family that worked this land.

It's fun for everyone with a one-of-a-kind family-friendly celebration of history and the harvest! Your admission includes entry into the festival featuring live traditional music, first floor tours of the 1812 Royer House, historic trade demonstrations, retail and food vendors, silent and oral auctions, family fun area, farmstead activities, and so much more! Relax in our fenced, tented Biergarten and sample local craft beer offerings. With so much to do, you’re bound to have a great time! Show your support for Renfrew’s German heritage as we celebrate Oktoberfest together. General admission is \$10 for adults/\$5 for children ages 7-18; kids ages 6 and under are free. Biergarten tokens are \$5 each (*limit 4 per guest, ages 21+ only, must present valid photo ID, purchased on-site only*). View full event schedule and pre-purchase admission at: <http://www.renfrewmuseum.org/oktoberfest/>

**Christmas on the Farm:** Save the dates for Renfrew’s annual holiday favorite, Christmas on the Farm, to be held **Friday, December 3, 2021 from 3:00 pm to 8:00 pm, and Saturday, December 4, 2021 from 12:00 pm to 8:00 pm.** Rediscover the simple joys of Christmas past at Renfrew Museum and Park this holiday season! “Walk Back in Time” through over 200 years of celebration at our annual *Christmas on the Farm* event. Follow the soft glow of flickering lanterns and the fiery blaze of torches to the beautifully decorated Museum

House where you'll encounter how treasured traditions evolved over the centuries.

Explore some of our historic outbuildings where period-attired interpreters will share even more holiday cheer! Enjoy a cozy warming circle while you wait to take a horse-drawn wagon ride down Fahnstock Lane or enjoy a goodie or warm beverage from one of our vendors. Step out of the chill into the festive atmosphere inside our Visitors Center where even more family fun awaits. Peruse our gallery, then browse Renfrew's Museum shop and *Christkindmarkt* for that special gift. Your ticket also includes live music, crafts, and more! We invite you to join us at Renrew this December for an unforgettable holiday experience and make memories that will last a lifetime at Christmas on the Farm. Cost is \$10 per person/\$5 for children ages 3-12; free admission for kids ages 2 and under; free admission for Friends of Renfrew members. More information can be found at <http://www.renfrewmuseum.org/christmas-on-the-farm/>

**MAYOR'S REPORT:** Mayor Starliper reported as follows –

- On July 21, I attended the Burns Hill Cemetery Board meeting.
- On July 24, I officiated at an outdoor wedding.
- On July 25, along with Franklin County Commissioner Dave Keller and Washington County Commission Jeff Cole, I attended Waynesboro Days at Pen Mar Park. This event was organized by John Shindledecker and the Owls Club helped with financing. John had games for the kids and adults.
- I attended a number of Franklin County Commissioners' meetings.
- Along with Borough Manager Stains, Councilmen Royer and P. Fleagle, I attended the Grand Opening of the Second Street Project sponsored by Luminest.
- On July 31, I officiated a wedding.
- August 3, along with an outstanding crowd at the National Night Out event, it was great. Many thanks to Kim Green for her efforts.
- On August 7, I attended the Pennsylvania State Mayors' Association Board meeting.
- On August 17, I attended the Waynesboro Area School District's annual Opening Day event.
- On August 18, I attended the Waynesboro Beneficial Fund Association Board meeting.

**SOLICITOR'S REPORT:** No report.

**DIRECTOR OF UTILITIES' REPORT:** S. Leiter Pryor reported on the following --

- Water Treatment Plant Upgrade - HVAC contract is substantially complete. The contractor is working on punch list items. The electrical contract is substantially complete and there are some outstanding punch list items. The masonry contractors are waiting on material to complete their portion of the work. The

general contract is approximately 85% complete. There were issues with the filter rehabilitation that have now been resolved. Replacement filter media arrived on-site last week and has been tested and certified for installation. We are waiting for the factory representative to arrive on-site to begin the media installation of Filter #3.

- Wildfire Training Exercise - Joint effort between DCNR/Raven Rock EMS. Exercise held at Waynesboro impounding dam on August 11<sup>th</sup>. Chinook helicopter with a 2,000 gallon soft bucket dipped water from the reservoir and dumped it on the other side of the ridge off High Rock Road. There were ground crews stationed in this location communicating with the aircraft. This exercise was very well orchestrated! Good to know that we could have that resource available if needed.
- WBA Chairman Jon Fleagle noted that the WBA's next meeting will be held on September 14<sup>th</sup> at 6:00 p.m. and their annual cookout will be held prior to that meeting. Borough Council members are welcome to attend.

**BOROUGH MANAGER'S REPORT:** Jason Stains noted the following --

- Discussion was held at the last Street Committee meeting regarding requests for block parties. He noted that the request for a block party by "Citizens for Poniske" has been approved by the Mayor and will be held on Broad Street on 10/30. He added that the staff and Street Committee will be developing a checklist for block parties, which will then be presented to Borough Council for final approval. Upon approval, the checklist will be posted on the Borough's website for public information.
- He spoke at the last meeting regarding Northside Pool and a feasibility study, and he was asked for a recommendation. There is approximately \$510,000 in the Pool Reserve Account to use for this project, and upon speaking with a pool engineering firm, they anticipate the project to cost approximately \$1.3 million. This evening there is a draft RFP for a Feasibility Study for approval on the Consent Agenda. It is anticipated that this study will be beneficial when applying for future DCNR funding for the project.
- He commended employee Scott Crum, who has taken an active role with the Recreation Board and recreational needs. Most recently, he asked for volunteers at Rotary Park to clean and stain the wooden exercise equipment. (The Rotary Club provided funding for materials.)

Additionally, Scott Crum has also organized "Walk with a Doc" through DCNR, to be held in September. A doctor from WellSpan will join the group and walk from Memorial Park to Otterbein Park and back. Information will be provided at the event on healthy lifestyles, etc.

**PUBLIC COMMENTS – AGENDA ITEMS:** Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.



**PUBLIC COMMENTS – NON-AGENDA ITEMS:** None.

**CONSENT AGENDA:** Councilman P. Fleagle made a motion to approve the Consent Agenda, as follows:

- A. Approve Minutes – March 17, 2021 (regular meeting), April 20, 2021 (public hearing) and April 21, 2021 (public hearing #2)
- B. Accept Reports --
  - (1) Police Chief – July, 2021
  - (2) Fire Chief – July, 2021
  - (3) Ambulance Chief – July, 2021
  - (4) Code Enforcement/Zoning Officer – July, 2021
- C. Pay Bills – Check Detail(s) dated 07/26, 08/03, 08/10 and 08/16
- D. Acknowledge and Approve Personnel Matters – Recommended by the Personnel Committee
- E. Approve Draft RFP for Northside Pool Feasibility Study
- F. Reallocate Remaining Administrative Service Coordinator's Salary to Fire Salaries to Pay Fire Chief's Salary (a balance of \$42,747.17)

Councilman Knott seconded; the motion passed unanimously.

**UNFINISHED BUSINESS**

**CONSIDER PROPOSAL FROM GMS FUNDING SOLUTIONS RE: AMERICAN RESCUE PLAN ACT (ARPA) FUNDS ALLOCATED TO THE BOROUGH OF WAYNESBORO:** Mr. Stains noted that he reached out to several firms to assist in managing the reporting requirements, etc. for ARPA funds that the Borough has received (\$4 million dollars+). GMS Funding Solutions provided a proposal to assist the Borough through the ARPA grant application, management, compliance and reporting processes on an hourly basis as follows: Administrative - \$50/hour, Project Manager - \$150/hour and Top Management - \$175/hour. They added that the consultant fees for administration are reimbursable with ARPA funds. Councilman P. Fleagle made a motion for approval. Councilman Royer seconded; the motion passed unanimously.

**NEW BUSINESS**

**CONSIDER EARMARKING \$30,000 IN ARPA FUNDS FOR THE WAYNESBORO COMMUNITY AND HUMAN SERVICES NURSING PROGRAM:** Mr. Stains noted that Council has already earmarked \$30,000 for the New Hope Shelter, and he recommended earmarking \$30,000 for the Community Nursing program. Councilman J.

Fleagle made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

**CONSIDER REQUEST FROM FRANKLIN/FULTON DRUG & ALCOHOL TO PLACE PURPLE LIGHTING NEAR CENTER SQUARE FOR SEPTEMBER'S RECOVERY MONTH CAMPAIGN:** Mr. Stains presented this request for the second year. Councilman Royer made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

**ALLOW ALCOHOL TO BE SOLD AT THE NORTHSIDE POOL 0.5K RACE (SEPTEMBER 11, 2021):** Mr. Stains noted that a 0.5K (164 feet) Race has been planned as a fundraising event for the Northside Pool rehabilitation project. The public will be notified through various social media outlets. They would like to bring in a local brewery to sell one (1) drink to participants aged 21+. The Annual Dog Swim will also be held immediately after the event. Councilman Knott made a motion for approval. Councilman J. Fleagle seconded; the motion passed unanimously.

#### **FOR INFORMATION ONLY**

**PUBLIC NOTIFICATION THAT GROVE-BOWERSOX FUNERAL HOME, INC. IS APPLYING FOR A PA DEPARTMENT OF ENVIRONMENTAL PROTECTION PLAN APPROVAL TO CONSTRUCT A HUMAN CREMATORY AT 50 S. BROAD STREET:** Mr. Stains presented this notification from Grove-Bowersox Funeral Home regarding update of their existing crematory at that location. This notification is part of the approval process through PA.

**MEMORIAL PARK REDEDICATION CEREMONY (SEPTEMBER 10, 2021 AT 4:00 P.M.) and UPDATE ON JUNIOR COUNCILPERSON PROGRAM:** Mya Graves, Summer Administrative Intern at Borough Hall, has been working on several projects. She spoke regarding plans for the following --

- Memorial Park Rededication Ceremony - Memorial Park on 09/10 at 4:00 p.m. at memorial wall. A rededication of the trees planted honoring deceased veterans will be held at the ceremony.
- Junior Councilperson Program – Mya provided suggestions on ways to find new Junior Councilpersons and ways to keep the current Junior Councilpersons informed and engaged.

**COUNCIL AND STAFF COMMENTS:** Mr. Stains thanked Mya Graves for her assistance this summer and wished her well in her academic studies.

Councilman Royer welcomed Fire Chief Devers. Mr. Devers thanked Council members for their approval of a sixth full-time Fire Apparatus Driver. He added he is looking forward to what is ahead and noted his appreciation to Council for the trust they put in him to move the Fire Department forward.

Police Chief Sourbier reported that the National Night Out event went well, adding appreciation to all who assisted and participated. Special appreciation was noted to Kim Green and Caitlyn Adolini of the Waynesboro PD for planning the event.

Chief Sourbier also discussed the homeless situation in town, as his department gets many calls. He noted that they are breaking no laws ... clarifying that as long as it is not an impediment, they can sleep on the sidewalk if they want to.

Additionally, Chief Sourbier noted that the Police Department has been fortunate to have a mental health liaison for the last five (5) years, as there is a serious mental health issue in this community. This liaison was originally funded by a grant, but is now funded by Franklin County and is shared among the Borough of Waynesboro, Washington Township and the Borough of Greencastle.

Zoning/Code Enforcement Officer Matt Schmidt announced that, as of 07/19, the Code Enforcement Department is now a recognized criminal justice agency. That affords him a new tool to be able to access some limited amount of personal identifier information on property owners, etc. when fines/citations must be pursued.

Mr. Schmidt also discussed hoarding issues and his opinion that there will be more foreclosures and evictions when the post-COVID moratorium is lifted. This will most likely increase the homeless population in the Borough which Chief Sourbier previously spoke about.

Council then moved to executive session at 8:03 p.m. They reconvened to regular session at 8:51 p.m. and adjourned the meeting with no further action.

Respectfully Submitted,

Melinda S. Knott  
Borough Secretary