

WAYNESBORO BOROUGH AUTHORITY

JANUARY 18, 2022

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (in person and/or via teleconference):

Borough Authority Members – Jon Fleagle, Lee Layman, Todd Blake and Bill Pflager (Scott Stine was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities

Others – Rachel Govelovich, Gannett Fleming, Inc.

WBA ANNUAL REORGANIZATION: Lee Layman nominated all current officers to their respective positions for 2022. Bill Pflager seconded. There were no other nominations. Lee Layman made a motion to close the nominations; Todd Blake seconded and the motion passed unanimously.

Accordingly, WBA officers for the 2022 year will be as follows –

Chairman – Jon Fleagle
Vice-Chairman – Scott Stine
Treasurer – Lee Layman
Secretary – Bill Pflager

WATER PLANT UPGRADE – UPDATE: Leiter Pryor reported on progress at the Water Treatment Plant upgrade project, as follows –

- Filter #1 demo is completed; undercoating and filter system were installed.
- Received correspondence from Leopold – were supposed to ship this week, however the garnet gravel was damaged on-site and was contaminated. It was remanufactured and samples were sent out for re-testing. Once those results are returned and approved, they will provide another ship date. Upon arrival at the plant, it will be sampled again.
- Working through punch-list items ... one item is the chemical feed system which is pumping at a slower rate. Gannett Fleming thinks the feed pump is too big for the application.
- Gannett Fleming's integration representatives were down last week and fixed the communication problem between the plant and well -- apparently it was a software issue.

- PSI sent an electrician to look at raw water pump #2, as it kept tripping out. They feel there is something wrong with either the pump or motor, so they will send a representative from the supplier to review it further.
- Did work also on telecommunications system – software issue as well. Rachel Govelovich added that their electrical group will review this also to determine if it can be improved further.
- Pursuant to the DEP inspection, several questions were raised for response from Gannett Fleming.
- A job meeting is tentatively scheduled for February 1. They are waiting for a response from PSI, and Mr. Pryor will advise WBA members when the meeting is confirmed.

Mr. Pryor noted that two (2) new employees have been hired – one started last week and the other will start next week. An offer was also made to another. If all works out, they will be back up to full staff.

ANTIETAM DAM – UPDATE: Mr. Pryor noted there was not much to report. Rachel Govelovich noted that Gannett Fleming received a request for additional information from Adams County in regards to the NPDES permit. Their response will be returned by 01/28. She added that they are waiting for comments from the permitting agencies regarding the 90% drawings ... once those are received, they will finalize the drawings. She also noted that she will confirm that the WBA's comments regarding the road, etc. have been included.

Ms. Govelovich also noted that she will be attending a workshop on the Infrastructure Act this week. She is not sure if dam funding will be discussed, but she will keep Leiter Pryor updated.

SEWER PLANT – UPDATE: Leiter Pryor noted that he discussed difficulty with the underground piping from the garage to the control building at the WBA's last meeting. The return and supply lines were leaking and have been valved off. Temporary heat has been installed in the control building, which is not very efficient. He added that it has been extremely difficult to obtain estimates from contractors due to material supply and demand issues.

ADDITIONAL ITEMS FOR DISCUSSION: Chairman Fleagle asked about update of the Sewer Rules and Regulations. Mr. Pryor noted they are in draft form, and he will make this a project for 2022.

Chairman Fleagle asked for an updated sewer transportation spreadsheet from WTMA. Mr. Pryor noted that he receives them monthly via email, and he will provide them in the future to WBA members upon his receipt.

Chairman Fleagle asked if Scott Crum ordered leak detection equipment yet. Mr. Pryor noted that the Borough Manager sent out a memo requesting that staff "hold off" on major expenses for a while. If the WBA would like him to move forward with the purchase, he will discuss the matter further with the Borough Manager.

Chairman Fleagle asked about the I & I program. Mr. Pryor noted he will discuss the matter with Scott Crum and come up with a plan for the work.

Chairman Fleagle asked about ARPA money and in particular, a sewer flusher truck. Mr. Pryor noted he will discuss the matter with the Borough Manager.

Chairman Fleagle asked about the status of the new truck for the Sewer Plant. Mr. Pryor noted that it arrived last week. The old truck is being used at the Water Plant until they get their new one.

Chairman Fleagle asked about progress on the King Street water line. Mr. Pryor noted he will discuss the matter with the Engineering Department and report back.

Chairman Fleagle instructed Mr. Pryor to forward a copy of the loan agreement between the WBA and Borough (once prepared) to Lloyd Reichard for his review.

PAY BILLS: Todd Blake made a motion to approve the payment of the following requisitions --

Water Construction Fund Requisition #WC-268 – Gannett Fleming, Inc. - \$11,363.69 - Water Treatment Plant Raw Water Supply and Intake and Antietam Dam Rehabilitation Project, Final Design, Permitting, and Bid Phase for the period of July 3, 2021 through December 2, 2021

Water Construction Fund Requisition #WC-269 – Gannett Fleming, Inc. - \$3,495.30 – Programming Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of August 28, 2021 through December 3, 2021

Water Construction Fund Requisition #WC-270 – Gannett Fleming, Inc. - \$41,278.63 – Design, Bid and Construction Phase Engineering Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of August 28, 2021 through December 3, 2021

Tank Maintenance Fund Requisition #TM-12 – Borough of Waynesboro - \$875.00 – Inv. #86752 (Employee Gift Cards)

Bill Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 6:50 p.m. on a Layman/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary