

WAYNESBORO BOROUGH AUTHORITY

FEBRUARY 15, 2022

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (in person and/or via teleconference):

Borough Authority Members – Jon Fleagle, Bill Pflager, Scott Stine and Lee Layman (Todd Blake was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities

Others – Rachel Govelovich, Gannett Fleming, Inc.

SOLICITOR DISCUSSION: Chairman Fleagle noted that D. Lloyd Reichard passed away on February 7th. Discussion will be held regarding his replacement as Authority Solicitor during an executive session at the end of this meeting.

To recognize his work for the Borough, a resolution was prepared as follows –

RESOLUTION NO. 2022-01

WHEREAS, D. Lloyd Reichard II was appointed as Solicitor to the Waynesboro Borough Authority in 1969; and

WHEREAS, D. Lloyd Reichard II held the position of Authority Solicitor for many years; and

WHEREAS, D. Lloyd Reichard II was actively involved and instrumental as legal advisor, and for planning and implementation of many major projects for the Waynesboro Borough Authority which included several water and sewer plant expansions. He also provided valuable and historical input during discussions regarding all aspects of Authority business. In his capacity as Solicitor, D. Lloyd Reichard II was also directly involved in various bond issues, Pennvest loans, and commercial bank refinancing for water and sewer capital projects and debt consolidation.

NOW, THEREFORE BE IT RESOLVED, the Waynesboro Borough Authority hereby recognizes and commends D. Lloyd Reichard II for his major contributions to the Waynesboro Borough Authority, and the residents of the Borough of Waynesboro with an astonishing 63 years of service.

Complete copy on file at Borough Hall.

Bill Pflager made a motion for approval of Resolution No. 2022-01. Scott Stine seconded; the motion passed unanimously. A copy of this resolution will be provided to Mr. Reichard's widow.

WATER PLANT UPGRADE – UPDATE: Leiter Pryor reported on progress at the Water Treatment Plant upgrade project, as follows –

- Finally received the garnet gravel and sand shipment (delayed due to trucking, etc. issues). It has been sampled and was taken to the lab late in the afternoon. Results should be in by early next week. If they are favorable, it can then be installed. Filter #1 should be back on-line in approximately two (2) weeks.
- Some work was done on the walkway around the plate settler.
- There are some outstanding issues between the general contractor and subcontractor that need to be resolved. A meeting will be held on 02/28 to get those resolved and the work back “on track”.
- Two (2) major outstanding issues are the equalization basin painting and the masonry work, which is still leaking. Gannett Fleming has approved another product to use for leak repair.
- Received “completeness” letter from Adams County Conservation District regarding the NPDES permit. The review process will now begin and a 30-day comment period will be published in the PA Bulletin. Rachel Govelovich noted that final drawings will be completed after the final review process.

Mr. Pryor noted that he reached out to DEP representatives regarding the grant award, as he hasn't heard anything back from FEMA. They indicated that there is a lot of “red tape”, but added that we were one of the five dams allocated from the program. Chairman Fleagle requested that Gannett Fleming provide updated cost estimates for use in seeking additional funding sources. Rachel Govelovich suggested they wait until closer to the actual construction.

FIRE HYDRANT RELOCATION (MAIN AND GRANT STREET): Mr. Pryor reported that the fire hydrant at Main and Grant Streets is leaning and is difficult to operate. The staff's recommendation is to move the hydrant to the southwest corner of Grant and Main Streets. The cost for this work will be approximately \$5,000 and is included in the budget as a capital item.

Lee Layman made a motion to approve moving the hydrant as recommended. Scott Stine seconded; the motion passed unanimously.

SEWER PLANT – UPDATE: Mr. Pryor reported that there is still no estimated delivery date for piping to heat the control building, as there is an availability issue. To date, however, the supplemental heat has been sufficient.

A lab audit is scheduled on 02/28.

Mr. Pryor noted that one of the Water Treatment Plant Operators (Tyler Grove) has expressed interest in obtaining his Sewer Operator's license. He will be working at the Sewer Treatment Plant several times a week.

It was noted that money was included in the budget to hire summer help and the position(s) will be advertised. WBA members noted they may need to revisit the wages for these positions.

A copy of the 2021 Chapter 94 Wasteload Management Report was included in the meeting packets for review. Mr. Pryor noted that the numbers are consistent with previous years, except in September of 2021 when there was an overflow situation due to a heavy downpour of rain (11.4"). DEP was contacted but required no corrective action plan.

Discussion ensued regarding the need to pursue water-tight manholes and/or top hat inserts, as a lot of infiltration occurs through the ring at the top of the manholes. It was noted that there is \$100,000 in the sewer budget for the I & I program, which was based on recommendations provided by USG several years ago which have not yet been addressed. Bill Pflager made a motion to proceed with the contract with USG. Lee Layman seconded; the motion passed unanimously.

Mr. Pryor noted that the NPDES permit is up for renewal in September. This is quite a lengthy process and Gannett Fleming has assisted in the past, so he requested that they provide a formal price quote (with scope of work and a not-to-exceed figure) to assist again.

2021 AUDIT ENGAGEMENT LETTER (SEK): Mr. Pryor presented SEK's engagement letter to conduct the 2021 audit at a price of \$8,400. Scott Stine made a motion for approval. Bill Pflager seconded; the motion passed unanimously.

PAY BILLS: Lee Layman made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-291 – Gannett Fleming, Inc. - \$80.83 – 2021 Annual Services (General Wastewater Engineering) for the period of 12/04/2021 through 12/31/2021

Water Construction Fund Requisition #WC-271 – Gannett Fleming, Inc. - \$9,459.89 - Design, Bid and Construction Phase Engineering Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of 12/04/2021 through 12/31/2021

Water Construction Fund Requisition #WC-272 – Gannett Fleming, Inc. - \$2,300.92 – Water Treatment Plant Raw Water Supply and Intake and Antietam

Dam Rehabilitation Project, Final Design, Permitting, and Bid Phase for the period of 12/04/2021 through 12/31/2021

Water Construction Fund Requisition #WC-273 – Gannett Fleming, Inc. - \$2,763.30 – Programming Services for Waynesboro Borough Authority Water Treatment Plant Upgrade for the period of 12/04/2021 through 12/31/2021

Water Revenue Fund Requisition #22-01 – Commonwealth of Pennsylvania (PA DEP) - \$20,000.00 – Chapter 109 (Safe Drinking Water Annual Fee)

Water Revenue Fund Requisition #22-02 – Gannett Fleming, Inc. - \$1,168.91 – Annual Services of the Authority's Consulting Engineer as Authorized under the Annual Services Agreement for the period of 12/04/2021 through 12/31/2021

Bill Pflager seconded; the motion passed unanimously.

WBA members adjourned to executive session at 6:55 p.m. They returned to regular session at 7:05 p.m. Bill Pflager made a motion to adjourn at 7:10 p.m. Scott Stine seconded; the motion passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary