

WAYNESBORO BOROUGH AUTHORITY

MAY 10, 2022

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (in person and/or via teleconference):

Borough Authority Members – Jon Fleagle, Lee Layman, Todd Blake, Scott Stine and Bill Pflager

Borough Staff – S. Leiter Pryor, Director of Utilities
Andrew (A.J.) Benchoff, Authority Solicitor

Others – Rachel Govelovich, Gannett Fleming, Inc.

APPROVE MINUTES: Lee Layman made a motion to approve the minutes of the April 12, 2022 regular meeting, as written. Bill Pflager seconded; the motion passed unanimously.

WATER PLANT UPGRADE – UPDATE: Leiter Pryor reported on progress at the Water Treatment Plant upgrade project as follows –

- The previous construction manager left Gannett Fleming, so Craig Snyder is now overseeing the project. A meeting was held with him and they are now back on-track with getting issues resolved.
- Environmental Services Company was on-site yesterday for an emergency shut-down of the system. They did some preliminary testing ... there were some control issues and a UPS back-up system needs to be installed. These items will be addressed by PSI within 1-2 weeks and ESC will be back to certify the emergency shut-down equipment.
- General contractor has been on-site painting the equalization tank -- Tank #1 is done (painted, cured and back in-service) and they are starting on Tank #2.
- Gannett Fleming's programmer will be on-site tomorrow to work out issues with some controls on the wastewater pumps.
- Allied Control Systems (they did the integration and networking at the plant) will be back on Thursday to work on punch list items.
- Regarding the raw water pump issue (tripping out), Gannett Fleming seems to think something is wrong with the size of the pump. They are currently reviewing this and we should have an answer soon.
- Regarding the masonry contract, a piece of insulation was pulled off from an area where the coating was applied, and it was discovered that it is still leaking. The

contractor will need to remove more block and do additional injection grouting to stop the leak. Gannett Fleming will continue to inspect this work.

2021 ANNUAL CCR (Consumer Confidence Report): WBA members were provided with a copy of the completed 2021 CCR, which is a yearly DEP requirement. Information will be posted on the Borough's website and printed on the utility bills regarding where the complete report can be viewed. Copies will also be available at several locations in town. In addition, WTMA will receive a copy of the Zullinger Water Association's CCR as well.

ANTIETAM DAM – UPDATE: Mr. Pryor noted there is nothing new to report.

He commended Rachel Govelovich for taking the lead on preparation of an application for an additional grant opportunity. She was able to obtain a letter of support from DEP's Acting Director of Dam Safety and submitted the application. They are awaiting word on an award (if any).

SEWER PLANT – UPDATE: Mr. Pryor reported that an interview was conducted today with an individual for the WWTP. He seemed very interested and will take a tour of the plant later this week; and if he is still interested, an employment offer will be made.

Mr. Pryor also mentioned that Tyler Grove (from the Water Plant) is still working at the WWTP and has proven to be quite an asset. He added that the staff has been doing an excellent job even though they are currently short-staffed. He also mentioned that the staff is very taxed with lab work and the required state reporting process, and he is soliciting proposals to do this work through a contracted lab.

ADDITIONAL ITEMS FOR DISCUSSION: Mr. Pryor noted that he met with Lee Royer after the last WBA meeting regarding survey work at the WWTP (and former golf course property). A 10-acre reserve has been staked out and Mr. Royer has done some drawings, etc. Mr. Pryor will check with him to see when this work will be completed.

An invoice has been received for the flow monitoring work, however the data has not yet been compiled. TV and grouting work should follow within the next several weeks.

Discussion was held regarding the former Zullinger Water Association well, which was previously used when they were supplying the area with water. The well was purchased off the Stine farm, which is located behind Stacy Stine's house on Wharf Road. The WBA owns it and maintains it but doesn't use it ... and would like to sell it to Stacy Stine. Solicitor Benchoff will check to see if this would need to be bid and/or how to proceed. He will report back by the July WBA meeting.

PAY BILLS: Todd Blake made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-294 – SEK - \$2,400.00 – Progress billing for audit of financial statements as of December 31, 2021

Water Construction Fund Requisition #WC-282 – Gannett Fleming, Inc. - \$9,434.12 – Design, Bid and Construction Phase Engineering Services for WBA Water Treatment Plant Upgrade for the period of 02/26/20-22 through 04/01/2022

Water Construction Fund Requisition #WC-283 – Gannett Fleming, Inc. - \$5,068.80 – Programming Services for WBA Water Treatment Plant Upgrade for the period of 02/26/2022 through 04/01/2022

Water Revenue Fund Requisition #22-07 – SEK - \$3,600.00 – Progress billing for audit of financial statements as of December 31, 2021

Water Revenue Fund Requisition #22-08 – Gannett Fleming, Inc. - \$687.01 – Professional services rendered for 02/26/2022 through 0-4/01/2022

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:02 p.m. on a Pflager/Layman motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary