

WAYNESBORO BOROUGH AUTHORITY

JUNE 14, 2022

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (in person and/or via teleconference):

Borough Authority Members – Lee Layman, Jon Fleagle, Scott Stine and Bill Pflager (Todd Blake was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities

APPROVE MINUTES: Bill Pflager made a motion to approve the minutes of the May 10, 2022 regular meeting as written. Lee Layman seconded; the motion passed unanimously.

WATER TREATMENT PLANT UPDATE: Leiter Pryor presented an update of the construction activities at the water treatment plant. Both equalization basins have been re-coated and are back in-service. The pressure gauges are now functional on the raw water pumps. A drawdown test was performed to confirm the accuracy of the raw water flow meter. It appears that the meter is reading incorrectly, however the data was sent to Gannett Fleming for review and comment. There is still no definitive answer on the issue with raw water pump-2. PSI worked on site cleanup and some minor punch list items. The mason is back on-site working on the leaks on the back side of the building.

ANTIETAM DAM UPDATE: Leiter Pryor reported that he and Jon Fleagle met with representatives from Gannett Fleming to discuss the ingress and egress to the breast of the dam after the emergency spillway is constructed. Access can be accomplished by either using the newly constructed access road or by building “break-away” steps across the spillway. DEP has responded to the E&S permit submission. Several minor deficiencies were found and will be informally addressed by Gannett. There has still been no word on the FEMA / PEMA pass through grant.

WASTEWATER RULES AND REGULATIONS: Leiter Pryor reported that a draft copy of the Rules and Regulations has been completed. After some discussion, he was directed to email copies to the Authority members for review and comment.

SEWER PLANT UPDATE: Leiter Pryor reported that the new hire at the plant is working out well. He also reported that Tyler Grove is registered to sit for the wastewater certification exam in July, and he recommended that a wage adjustment be considered upon receipt of Mr. Grove receiving his certificate from DEP. All members were in

agreement. A cost benefit analysis was present for contracting out the lab work at the plant. After some discussion, a motion was made by Bill Pflager to contract out the lab work beginning January 1st of 2023 (as all of the lab accreditation fees and PT work has been completed for this year) with the option of beginning sooner if staffing and workload issues become a problem. Lee Layman seconded; the motion passed unanimously.

SEWER PLANT SUBDIVISION: Leiter Pryor presented a preliminary drawing of the proposed sewer plant subdivision that Lee Royer prepared. The drawing showed the existing plant footprint comprised of a 10-acre tract and an 8.1 reservation for additional plant expansion. Leiter was instructed to send copies of the proposed plan to WBA members after concurrence from Borough Council.

PAY BILLS: Lee Layman made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-295 – Borough of Waynesboro (Sewer Fund) - \$264,185.00 – 3rd Quarter, 2022 Sewer Allocation

Sewer Revenue Fund Requisition #SA-296 – Gannett Fleming, Inc. - \$80.83 – Annual Services (General Wastewater Engineering) for the period of 04/02/2022 through 05/06/2022

Water Construction Fund Requisition #WC-284 – Gannett Fleming, Inc. - \$1,617.72 – Programming Services for WBA Water Treatment Plant Upgrade for the period of 04/02/2022 through 05/06/2022

Water Construction Fund Requisition #WC-285 – Gannett Fleming, Inc. - \$12,151.46 – Design, Bid and Construction Phase Engineering Services for WBA Water Treatment Plant Upgrade for the period of 04/02/2022 through 05/06/2022

Water Revenue Fund Requisition #22-09 – Borough of Waynesboro (Water Fund) - \$445,282.00 – 3rd Quarter, 2022 Water Allocation

Water Revenue Fund Requisition #22-10 – Gannett Fleming, Inc. - \$1,390.80 – Professional services rendered for 04/02/2022 through 05/06/2022

Bill Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:30 p.m. on a Pflager/Layman motion which passed unanimously.

Respectfully Submitted,

S. Leiter Pryor
Director of Borough Utilities