

## **WAYNESBORO BOROUGH AUTHORITY**

**JULY 12, 2022**

### **MINUTES**

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance (in person and/or via teleconference):

Borough Authority Members – Todd Blake, Jon Fleagle, Lee Layman and Bill Pflager (Scott Stine was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities  
Andrew (A.J.) Benchoff, Authority Solicitor

Others – Rachel Govelovich, Gannett Fleming, Inc

**APPROVE MINUTES:** Todd Blake made a motion to approve the minutes of the June 14, 2022 regular meeting as written. Lee Layman seconded; the motion passed unanimously.

**WATER TREATMENT PLANT UPDATE:** Leiter Pryor reported there has been very little activity since the last meeting –

- The mason has been on-site several times to check on success of the product they used to slow down/stop the leakage. There is still evidence of an active leak and if it is not resolved by fall, they will continue with recommendations made by Gannett Fleming.
- The general contractor has done some site clean-up and restoration work.
- Outstanding items include the raw water pump, SCADA issues and touch-up painting. A job meeting will be held with the contractor to discuss both the electrical and general contracts on 07/18 at 2:00 p.m.

Leiter Pryor provided WBA members with a spreadsheet outlining project costs to date.

**ANTIETAM DAM UPDATE:** Leiter Pryor reported that the project was unsuccessful in the last round of high hazard dam money (which was strictly for construction phase), even though they had been previously successful in receiving grant money for design and planning). Discussion will be held in the future with FEMA officials to determine what criteria caused them to be removed from the list of eligible projects for future funding.

Mr. Pryor noted that all outstanding issues with the NPDES permit have been taken care of and the application has been submitted. After review is conducted and comments are received back, Gannett Fleming can finalize the design and prepare for the bidding process.

Mr. Pryor reported that a dam inspection was completed recently by Dennis E. Black Engineering. During this inspection, they inspected all the piping, etc. inside the control tower. They discovered some spalling of the concrete, which will need to be addressed. Rachel Govelovich will determine if this work can be included in the dam project (if it doesn't require additional submissions for the permitting) or if it will need to be a stand-alone project.

**T-MOBILE LEASE AMENDMENT REQUEST:** Mr. Pryor provided WBA members with a copy of correspondence received from T-Mobile regarding an amendment to their lease agreement for antenna space on the N. Broad Street water tank. He noted that they currently pay a total of \$5031.82/month for both T-Mobile and Sprint's equipment; and they are proposing a renegotiated total price of \$1800/month. Discussion followed regarding the amount of equipment currently housed on the tank and Mr. Pryor was directed to follow-up with them regarding the equipment they are currently using (and plan to use) and then an equitable fee can be discussed.

**2021 WATER & SEWER FINANCIAL AUDIT:** WBA members received copies of the completed water and sewer audits from SEK. The only issue noted was some tap fee transfers that will need to be taken care of ... Mr. Pryor noted that he has discussed the matter with Borough Manager Stains and those will be taken care of in the very near future. Chairman Fleagle added that they will need to review sewer rates (for a possible rate increase) during 2023 budget deliberations.

Lee Layman made a motion to accept the 2021 water and sewer audits as presented. Todd Blake seconded; the motion passed unanimously.

**STP SUBDIVISION – UPDATE:** Mr. Pryor noted that C. Harold Mumma signed the proposed two-lot subdivision, which will be on the Planning Commission's August meeting agenda for discussion. Following the Planning Commission's review, the plan will then go to Borough Council for final approval. Either the Borough or Authority's Solicitor will then prepare the deed(s).

**WASTEWATER RULES AND REGULATIONS:** Mr. Pryor provided WBA members with a draft copy of proposed Wastewater Rules and Regulations for review. He noted it is a lengthy document, but should be used as a starting point in future discussions.

**ADDITIONAL ITEMS FOR DISCUSSION:**

- **I & I Work** - \$100,000 is in the 2022 budget for I & I work. Mr. Pryor noted that flow monitoring has been done and Scott Crum is compiling a spreadsheet in

order to determine where TV work should be done. Chairman Fleagle requested this information by the next meeting.

- Leak Detection – Mr. Pryor noted that the equipment has been purchased and there has been discussion regarding who will be doing the actual work as well as in what locations. Mr. Pryor will discuss the matter and develop a plan with Jason Stains.
- Sewer Transportation Agreement with WTMA – Mr. Pryor noted that he has been keeping watch on the flows and assured WBA members that it will be balanced out by the end of the year.

**PAY BILLS:** Lee Layman made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-297 – SEK CPAs and Advisors - \$960.00 – Audit of financial statements and presentation of report thereon as of December 31, 2021 (less progress billing)

Sewer Revenue Fund Requisition #SA-298 – Kornfield and Benchoff, LLP - \$210.00 – Solicitorship billing thru 06/30/2022

Water Revenue Fund Requisition #22-11 – Debbie J. Gift, Tax Collector - \$447.74 – 2022 WASD Real Estate Tax (Blue Rock Road – Parcel 19-0L18.-058B-EX0000)

Water Revenue Fund Requisition #22-12 – Debbie J. Gift, Tax Collector - \$2,062.90 – 2022 WASD Real Estate Tax (Rattlesnake Run Road – Parcel 19-0L15.-001A-000000)

Water Revenue Fund Requisition #22-13 – SEK CPAs and Advisors - \$1,440.00 – Audit of financial statements and presentation of report thereon as of December 31, 2021 (less progress billing)

Water Revenue Fund Requisition #22-14 – Kornfield and Benchoff, LLP - \$861.50 – Solicitorship billing thru 06/30/2022

Bill Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:01 p.m. on a Layman/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Borough Secretary