

WAYNESBORO BOROUGH AUTHORITY

OCTOBER 11, 2022

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority (held at the Water Treatment Plant) to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, Lee Layman and Todd Blake (Bill Pflager and Scott Stine were absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
Andrew (A.J.) Benchoff, Authority Solicitor

APPROVE MINUTES: Lee Layman made a motion to approve the minutes of the September 13, 2022 regular meeting, with a minor clarification in a date on page 3. Todd Blake seconded; the motion passed unanimously.

WATER PLANT UPGRADE - UPDATE: Leiter Pryor reported that the general contractor (PSI) has been working on some minor items, but there are still major outstanding items that need to be completed. Those items are –

- Raw water flow meter -- Allied Controls was on-site and ran calibration checks on other meters in the pipe gallery. They confirmed that all the meters, including the finish water flow meter, are reading correctly; and this confirms that the raw water flow meter is incorrect. The supplier has agreed that there is a problem and suggested two (2) options -- Option #1 is to do a certified offset in the meter to make it read identical to the flow meters in the pipe gallery or Option #2 is to remove the meter and send it back for additional flow testing. Mr. Pryor stated he feels that Option #1 is the best solution. Chairman Fleagle agreed, but suggested a caveat that the flows be monitored to ensure the offsets are appropriate throughout the plant. Todd Blake made a motion to proceed with the recommendation for a certified offset as described. Lee Layman seconded; the motion passed unanimously.
- Once the offset is completed and it is determined that the raw water flow meter is working properly, Gannett Fleming will then take a look at raw water pump #2 to determine what is needed to fix it. (He explained that it trips out before getting to 3 mg/day.)
- Still waiting on a resolution for the shutdown on the alarm for the chlorine system. Allied Controls is responsible for this item.

- Also still waiting on the spare thin pliant touch screen. The contractor is aware of this and is looking into it.
- Regarding the masonry contract, Mr. Pryor has had numerous conversations with Gannett Fleming and Spotts Brothers. The bottom line is that Spotts Brothers had a subcontractor do their work and that subcontractor was very inferior (the leaks were not repaired, there are still openings in the block wall, repair of the wall on the top of the roof was not repaired to Gannett's specifications, etc.) Spotts had submitted a payment request a year ago and we are holding a 10% retainage ... they want the retainage and will "walk away". Mr. Pryor stated his opinion that they owe the WBA money, as they used inferior product and they didn't do everything that was included in the base bid. The matter is back with Spotts Brothers at this point in time. In the meantime, the general contractor will provide a price quote to repair the outstanding items for the masonry contract, which Gannett Fleming will review. A recommendation will be provided later this week.

Mr. Pryor reported that DEP recently conducted a filter treatment plant performance evaluation (which is done every several years), and a written report will be received in 2-3 weeks. He noted that they will provide some recommended (suggested) items as well as some items that will be required. He will forward the report to WBA members upon receipt, and will then prepare a response back to DEP.

ANTIETAM DAM - UPDATE: Mr. Pryor noted there is nothing new to report on this project.

SEWER PLANT UPDATE: Mr. Pryor reported that the Maintenance Department has completed excavation work at the Sewer Plant in order for the heat line to be installed. The pipe is available and the HVAC contractor plans to have it installed within the next two (2) weeks.

Solicitor Benchoff advised that the deeds for the sewer plant subdivision have been prepared and sent to the Borough Solicitor for review. He recommended that, in order to ensure there are no future issues with regard to ownership, both the WBA and Borough of Waynesboro be listed as grantors of the parcel of property.

Mr. Pryor reported on a recent pump failure at the Third Street pumping station. A volute (housing) on the pump cracked and flooded the station, but the leak was stopped before there was any damage to the controls. As this was an emergency situation, Mr. Pryor ordered two (2) new volutes at the cost of \$13,740 each. Lee Layman made a motion to retroactively approve Leiter Pryor's purchase of these pumps for a total expense of \$27,480. Todd Blake seconded; the motion passed unanimously.

Mr. Pryor also noted that the two (2) new hires at the Sewer Plant are working out well.

I & I – UPDATE: Leiter Pryor reported that Utility Services Group (USG) began televising work with Scott Crum the first week in October. They found a few minor items, but nothing major. They have two (2) more weeks scheduled and Scott Crum has several areas identified for further review. This will determine what areas will need to be repaired (grouted and rehabbed). They have completed manhole work and will be installing the water-tight manhole lids.

VERIZON WIRELESS COMMUNICATION FACILITIES REQUEST: Mr. Pryor advised that he was contacted by a representative for Verizon Wireless regarding the possibility of installing a tower next to the N. Broad Street water tank. After discussion on the matter, Mr. Pryor was instructed to respond that the WBA is not interested in pursuing this concept.

BUDGET 2023: Mr. Pryor provided capital requests to WBA members at this time. Chairman Fleagle suggested that a special meeting be held to review the budget, and a meeting was scheduled for October 25th at 6:00 p.m.

Chairman Fleagle advised that SEK has completed their audit of the Water and Sewer Operating Funds (Borough accounts) and have determined beginning balances for both funds. Accordingly, the WBA's 4th quarter allocations to the Borough were modified ... no water allocation was required and the sewer allocation was reduced to \$104,059. Mr. Fleagle has discussed the matter with Borough Manager Stains and he was agreeable.

Mr. Pryor was directed to write a letter to the Quincy Township Supervisors regarding the condition of Rattlesnake Run Road (leading back to the Water Treatment Plant).

Mr. Pryor noted he included information in the capital requests regarding new meter reading equipment, as there have been repeated issues with the current Sensus equipment and it has been increasingly more difficult to purchase water meters from the current supplier. He has received a price quote from Core and Main (who supplies more streamlined water meter reading equipment), which includes a certain quantity of water meters as well. He requested permission to invite a Core and Main representative to the next meeting to give a presentation on their equipment. WBA members concurred.

Mr. Pryor also noted that a sewer flusher truck is needed in the Maintenance Department, but due to the high cost and low use of such equipment, he will be obtaining a price quote for a monthly lease instead of purchase at this time.

PAY BILLS: Todd Blake made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-302 – Gannett Fleming, Inc. - \$583.32 – Annual Services (General Wastewater Engineering) for the period of 05/07/2022 through 08/26/2022

Water Construction Fund Requisition #WC-289 – Gannett Fleming, Inc. - \$682.14 – Water Treatment Plant Raw Water Supply and Intake and Antietam Dam Rehabilitation Project, Final Design, Permitting, and Bid Phase for the period of 08/27/2022 through 09/30/2022

Water Construction Fund Requisition #WC-290 – Gannett Fleming, Inc. - \$1,737.89 – Programming Services for WBA Water Treatment Plant Upgrade for the period of 05/07/2022 through 08/26/2022

Water Construction Fund Requisition #WC-291 – Gannett Fleming, Inc. - \$14,197.78 – Design, Bid and Construction Phase Engineering Services for WBA Water Treatment Plant Upgrade for the period of 05/07/2022 through 08/26/2022

Water Revenue Fund Requisition #22-17 – R. Lee Royer & Associates - \$4,995.00 – Inv. #1630 (Contract Price – Locating facilities for WWTP Subdivision)

Water Revenue Fund Requisition #22-18 – Gannett Fleming, Inc. - \$1,781.96 – Professional services rendered for 05/07/2022 through 08/26/2022

Water Revenue Fund Requisition #22-19 – S. Leiter Pryor - \$177.98 – Meeting supplies

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 7:04 p.m. on a Layman/Blake motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary