

APRIL 20, 2022
WAYNESBORO, PA 17268
REGULAR MEETING

Council President C. Harold Mumma called the regularly scheduled meeting of the Waynesboro Borough Council to order at 6:30 p.m. with the following in attendance:

Borough Council Members – Jarred Knott, Patrick Fleagle, Jon Fleagle, C. Harold Mumma and Dade Royer (Michael Cermak was absent)

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager
Kevin Grubbs, Head of Engineering Services
Sam Wiser, Solicitor (Salzmann Hughes, PC)
Matt Schmidt, Zoning/Code Enforcement Officer
Jim Sourbier, Police Chief
Chris Devers, Fire Chief

PLEDGE OF ALLEGIANCE: Mayor Starliper led those present in the Pledge of Allegiance.

PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS: Mayor Starliper presented the following proclamations –

- Declaring the month of April, 2022 to be “Fair Housing Month” in the Borough of Waynesboro, Pennsylvania
- In cooperation with the Governor’s Office, proclaiming May, 2022 as Motorcycle Safety Awareness Month

EXECUTIVE SESSION: President Mumma noted that Council will hold an executive session at the end of this meeting to discuss personnel, code enforcement and real estate issues. No voting is anticipated afterward.

COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS (AS NEEDED)

PERSONNEL COMMITTEE: It was noted that the Personnel Committee met on 04/14 and several items are on the Consent Agenda as a result of that meeting. The next Personnel Committee meeting will be held on 05/10.

PROPERTY AND PUBLIC SAFETY COMMITTEE: No report.

STREET COMMITTEE: Councilman J. Fleagle noted that the Street Committee met on 04/07. There are several items on the agenda that need Council's approval later in the meeting. The Committee also discussed the following –

- Request for Reserved Parking Spaces – Mayor Starliper and Manager Stains took care of the request to reserve five (5) parking spaces on the north side of W. Main Street for TranquilaTEA Team Room at 117 W. Main Street on 05/07 from 10:00 a.m. to 3:00 p.m. This is their busiest time of the year, with Mother's Day on 05/08, and the event will correspond with the Spring Market Day event.
- Request to Install Flower Planters Downtown – Mainstreet Waynesboro, Inc. requested permission to install planters at the following locations (at the rear of the sidewalks):
 - State Farm Insurance Company at 76 E. Main Street (one planter)
 - Counting House/formerly Citizens Bank at 40 W. Main Street (two planters)
 - Christine's Café at 81 W. Main Street (one planter)
 - TranquilaTEA Tea Room at 117 W. Main Street (2 round planters)
 - Mainstreet Waynesboro, Inc./M&T Bank (one planter)
- Pfizer Pharmaceutical Film Production – A film production company was in town on several occasions and have completed their filming regarding two Waynesboro residents who survived acute lymphoma (a very deadly disease) with use of the Pfizer drug. While in town, they filmed clips of the Waynesboro Welcome mural, Renfrew, Borough Hall and Red Run Park, which will help highlight many of the areas in and around Waynesboro. The video will be on the Pfizer website and will be provided to the Borough for posting on social media.
- Review Ordinance Prohibiting Bicycles, etc. on Sidewalks – The Police Chief requested that signs be erected in the downtown business district regarding enforcement of the current ordinance prohibiting bicycles, skateboards, rollerblades or roller skates on Main Street. Kevin Grubbs discussed proposed costs of the required signage and noted that changes will need to be made to the current ordinance to include bicycles. A draft will be prepared and presented for review at the next Street Committee.
- Update on Wall Pack LED Lights on Library – Council approved this project at their last meeting and the electrician will begin work next week.

Councilman J. Fleagle noted that storm sewer design work will be discussed under "New Business" later in the meeting.

The next Street Committee meeting will be held on 05/05 at 9:00 a.m.

ECONOMIC DEVELOPMENT COMMITTEE: No report. The next meeting will be held on 05/02.

FINANCE COMMITTEE: No report.

RECREATION BOARD: Councilman Royer noted that the Recreation Board met on 03/30 and there are several items on Council's agenda for action as a result of that meeting.

The next Recreation Board meeting will be held on 04/27 at 6:30 p.m. at the Mt. Airy Park.

RENFREW MUSEUM AND PARK REPORT: Becky LaBarre, Executive Director & CEO, presented a summary of her report dated April 15th. (Complete copy is on file at Borough Hall.)

MAYOR'S REPORT: Mayor Starliper's Report was as follows –

- On March 24th, along with some Borough officials, I attended the Rotary mixer held at the Chamber of Commerce's building.
- On March 29th in Borough Hall, I officiated at the marriage of Tammy Kelly and Ronnie Myers.
- On March 30th, I attended the Franklin County Commissioners' meeting.
- On March 31st, I officiated at the marriage of Deborah Likens and Johnny Hopkins.
- On March 31st, I met with Boy Scout Hayden Zimmerman and his dad, Joshua.
- On April 2nd, I attended by Zoom the Pennsylvania State Mayors' Association meeting.
- On April 3rd, I participated in the Opening Ceremony of the Waynesboro Community Concert Association.
- On April 4th, I officiated at the marriage of Micah Gardner and Michael Bailey.
- On April 6th, I attended the Board meeting of the Chamber of Commerce.
- On April 8th, along with Borough officials, I attended the ribbon cutting of the new owners of James Shoe Store.
- On April 12th, I attended the Fire Police meeting.
- On April 13th, along with Borough officials, I attended the breakfast meeting of Mainstreet Board.
- On April 13th, I attended the ribbon cutting for the Allied Health Building at Penn State Mont Alto.
- On April 16th, I officiated at the wedding of Leigh Crouse and Ronnie Carter.
- On April 20th, I officiated at the wedding of Kaitlyn Grump and Thomas Hawks III.

SOLICITOR'S REPORT: No report.

DIRECTOR OF UTILITIES REPORT: S. Leiter Pryor reported as follows –

- Water Treatment Plant Upgrade – Rehabilitation of the equalization tank has commenced. The masons began work on the leak repair at the rear of the treatment plant building. The general contractor is also completing some minor punch list items. The HVAC contract has been closed out.

- Sewer Plant Update – The WBA has retained R. Lee Royer and Associates to subdivide the Sewer Treatment Plant and a 10-acre reservation of land from the municipal golf course property.
- WBA Solicitor – The WBA took action during their April 12, 2022 meeting to appoint Andrew J. Benchoff as Authority Solicitor. The WBA will now hold their regular meetings on the second Tuesday of each month to avoid scheduling conflicts with the staff and Mr. Benchoff.

BOROUGH MANAGER’S REPORT: Mr. Stains noted the Borough has received a time extension for the Street Light Project, and they are currently waiting on approval of the change in scope.

Mr. Stains also noted that the Patriot Federal Credit Union (PFCU) Land Development Plan is ready for Council’s consideration, and he requested that Council vote to add it to the agenda for this meeting. Councilman J. Fleagle made a motion to add the item to the agenda. Councilman Royer seconded; the motion passed unanimously.

PFCU LAND DEVELOPMENT PLAN: Kevin Grubbs noted that the plan meets all requirements of the Zoning Ordinance and Subdivision/Land Development Ordinance. Councilman J. Fleagle made a motion for approval. Councilman Royer seconded; the motion passed unanimously.

PUBLIC COMMENTS – AGENDA ITEMS: Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

PUBLIC COMMENTS – NON-AGENDA ITEMS: None.

CONSENT AGENDA: Councilman P. Fleagle made a motion to approve the Consent Agenda, as follows:

- A. Accept Reports
 - (1) Police Chief – March, 2022
 - (2) Fire Chief – March, 2022
 - (3) Ambulance Chief – March, 2022
 - (4) Code Enforcement/Zoning Officer – March, 2022
- B. Pay Bills – Check Detail(s) dated 03/29, 04/06, 04/12 and 04/19
- C. Acknowledge and Approve Personnel Matters – Recommended by the Personnel Committee

Councilman Royer seconded; the motion passed unanimously.

UNFINISHED BUSINESS: None.

NEW BUSINESS

RESOLUTION NO. 2022-06 AUTHORIZING THE EXPENDITURE OF FUNDS RECEIVED FROM THE AMERICAN RESCUE PLAN ACT OF 2021 FOR THE FISCAL YEAR 2022:

Mr. Stains noted that this resolution is required to be filed with the federal government by 04/30 to report on the use of ARPA funds. This will include the donation of \$30,000 to the Homeless Shelter and \$30,000 to the Community Nursing Program; and the remainder of the funds will be taken as revenue loss to be used for operations of the Borough, as per discussions held recently with Council. Councilman Royer made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

(COMPLETE COPY ON FILE AT BOROUGH HALL.)

PROPOSED INTERNET ACCESS AGREEMENT BETWEEN SHENANDOAH CABLE TELEVISION, LLC AND THE BOROUGH OF WAYNESBORO:

Mr. Stains noted that the Borough was approached by Shenandoah Cable Television, LLC (Shentel) regarding their plan to install broadband for internet and cable service in this area. They would be competing with Comcast (which is permitted under the Cable Act) and have already signed contracts with other municipalities. The agreement includes the provision of free internet access at Borough Hall/Police Station and the Potomac Street Fire Station. Councilman Royer made a motion for approval. Councilman J. Fleagle seconded; the motion passed unanimously.

APPOINTMENT OF VOTING DELEGATE FOR THE PENNSYLVANIA STATE ASSOCIATION OF BOROUGH'S ANNUAL CONFERENCE:

Councilman P. Fleagle made a motion to appoint Richard Starliper as the Borough's voting delegate at the PSAB conference. Councilman J. Fleagle seconded; the motion passed unanimously.

REQUEST FROM SAINT ANDREW CATHOLIC SCHOOL FOR USE OF MEMORIAL PARK ON MAY 20, 2022 FROM 9:30 A.M. TO 2:00 P.M. FOR ANNUAL RACE FOR EDUCATION AND FIELD DAY EVENTS (RAIN DATE OF MAY 23, 2022):

Mr. Stains noted this is an annual event. He has polled the Recreation Board members and there were no concerns. Councilman P. Fleagle made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

REQUEST TO HOLD FUN RUN (BEGINNING AT 7:30 A.M.) AND FIRECRACKER 5K (BEGINNING AT 8:00 A.M.) ON JULY 4, 2022:

Mr. Stains noted that the Street Committee has reviewed this and recommended approval. Councilman J. Fleagle made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

APPROVAL OF DESIGN PHASE FOR THE CUMBERLAND VALLEY (C.V.) AVENUE STORMWATER PROJECT:

Council members received a copy of the proposal for engineering services for this project from Dennis E. Black Engineering, Inc., which is a not-to-exceed figure of \$18,500. This proposal will include the design drawings, field

work and preparation of the bid documents for the project. Councilman J. Fleagle made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

LAND DEVELOPMENT PLAN TIME EXTENSION REQUESTS:

- **Samuel Campbell (Townhouse units on Mt. Airy Avenue)** – 177 days from 04/06/2022 to 09/30/2022
- **Sharon Gunder (Duplex on N. Broad Street)** – 180 days from 05/16/2022 to 11/10/2022
- **James McCleaf/ZJGM Enterprises LDP (Commercial building on N. Franklin Street)** – 180 days from 05/18/2022 to 11/13/2022

Councilman J. Fleagle made a motion for approval. Councilman Knott seconded; the motion passed unanimously.

REQUEST FROM YMCA VOLLEYBALL LEAGUE FOR USE OF VOLLEYBALL COURTS AT NORTHSIDE PARK AND MEMORIAL PARK FROM JUNE 6 THROUGH AUGUST 18, MONDAY THRU THURSDAY, FROM 6:30 P.M. TO 8:30 P.M.: Mr.

Stains noted this is an annual request; and it has been reviewed and recommended for approval by the Recreation Board. Councilman Knott made a motion for approval. Councilman Royer seconded; the motion passed unanimously.

FOR INFORMATION ONLY

MAINSTREET WAYNESBORO, INC. IS ADDING NEW PLANTERS IN DOWNTOWN WAYNESBORO: Mr. Stains noted that this was mentioned by Councilman J. Fleagle in the Street Committee Report. Two (2) planters will be placed in front of Borough Hall.

ALLEY CLOSURE FOR FUNDRAISER EVENT ON APRIL 23, 2022: Mr. Stains noted that Mayor Starliper has approved a request for closure of the alley between Christine's Café and the Owls Club/Rough Edges for a fundraiser event to be held on 04/23.

DESIGNATED PARKING SPACES FOR TRANQUILITEA TEA ROOM ON MAY 7, 2022 BETWEEN 10:00 A.M. AND 5:00 P.M.: Mr. Stains noted this was also mentioned by Councilman J. Fleagle in the Street Committee Report. Mayor Starliper and Manager Stains have taken care of this request.

CUMBERLAND-FRANKLIN COUNTY BOROUGH ASSOCIATION DINNER MEETING ON APRIL 26, 2022: The CFCBA dinner meeting will be held on 04/26 in Mercersburg, PA. Council members wishing to attend were asked to contact Melinda Knott.

COUNCIL AND STAFF COMMENTS:

Mr. Stains noted a Flagger Certification Course will be held on 05/23 from 6:30 p.m. to 8:30 p.m. at the Waynesboro Theatre.

Police Chief Sourbier mentioned several of many recent incidents the Police Department has responded to, including a gun incident at the Hospital's ER and many complaints regarding fights, noise and boisterous behavior at the Park Tavern. He also reported on several upcoming staff trainings and reimbursement requests from the Accreditation and Ballistic Vest Programs. He noted that the Department's formal assessment is scheduled for 05/02 and 05/03 and added that if accreditation is granted, Waynesboro will be the only municipal agency in Pennsylvania to receive this prestigious recognition.

Chief Sourbier also noted there has been a 200% increase in call volume from last year. The two (2) new hires began on 05/02 and will enter the Police Academy the end of May. Following graduation, they will participate in field training for several months before regular duty. Regarding the upcoming civil service examination, Chief Sourbier noted the application pool is "shallow". He requested that Council consider approving continual examinations in the future in order to maintain an active list of eligible candidates.

Having no further business to discuss, Council adjourned to executive session at 7:30 p.m. and reconvened at 8:31 p.m. No action was taken and the meeting adjourned at 8:32 p.m. on a Royer/Knott motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary