

WAYNESBORO BOROUGH AUTHORITY

JANUARY 10, 2023

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, Lee Layman, Bill Pflager, Todd Blake and Scott Stine

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
Tyler Grove, Dual Certification Water/Sewer Plant Operator
Andrew Benchoff, Authority Solicitor

Others – Rachel Govelovich, Gannett Fleming, Inc.

REORGANIZATION/APPOINTMENT OF OFFICERS: Lee Layman nominated all current officers to their respective positions for 2023. Todd Blake seconded. There were no other nominations. Lee Layman made a motion to close the nominations; Todd Blake seconded and the motion passed unanimously.

Accordingly, WBA officers for the 2023 year will be as follows –

Chairman – Jon Fleagle
Vice-Chairman – Scott Stine
Treasurer/Assistant Secretary – Lee Layman
Secretary – Bill Pflager

APPROVE MINUTES: Bill Pflager made a motion to approve the minutes of the December 13, 2022 regular meeting, as written. Lee Layman seconded; the motion passed unanimously.

WATER PLANT UPGRADE - UPDATE: Leiter Pryor reported the following --

- The vendor for the chlorine system conducted start-up on the emergency shut-off. It seemed to function properly, but when there is a power failure, the system shuts down. The contractor is looking into this ... he feels it could possibly be a programming issue.
- The telephone system is an ongoing problem. The manufacturer/supplier (Gai-tronics) is looking at some of the handsets, because the displays weren't reading correctly; and Gannett Fleming's telecom engineer is coming down to investigate

further. PSI has installed wifi throughout the plant, so cell phone service is available for emergencies.

Mr. Pryor noted he believes we will see an end to this project very shortly ... other than the crack repair (which is now outside of the contract), the work is almost complete and could be closed out. He added that there has been a major improvement in repair of the leak and he feels the repair will be successful.

Mr. Pryor and Mr. Grove also mentioned an issue with T-Mobile and their modems. Since the changeover from T-Mobile to Sprint, remote locations cannot be viewed. The integrator will need to return to reprogram the modems to recognize the new SIM cards. This will cost an additional \$1,500.

ANTIETAM DAM - UPDATE: Mr. Pryor reported that he has received some correspondence from DEP regarding the High Hazard Dam grant that was awarded. Additional information has been requested, which he has provided, and they advised that a funding agreement and check should be forthcoming

He added that they are still waiting on permits.

Chairman Fleagle asked about the description of the dam project, which was to be revised to include the valve chamber outside the settling basin. Rachel Govelovich responded that Gannett Fleming's design group will be preparing a planning level cost estimate to be added to the total project cost.

Mr. Pryor noted that he has signed a contract for mowing the breast of the dam three (3) times per year, at a cost of \$800 each time. This was included in the 2023 budget.

SEWER PLANT - UPDATE: Mr. Pryor noted there is not a lot going on at the Sewer Plant. There was a fire recently in the field across the road from the plant. Some corn fodder bales caught on fire and there was concern about methane gas. The Fire Department was called to assist.

The heating system is working well. The replacement part that was ordered for the digester burner finally arrived, but it was the wrong size. The factory representative will be on-site to ensure that the correct size is ordered.

METER REPLACEMENT PROGRAM: Mr. Pryor reported that 500 new water meters have been delivered, the hand-held units have been programmed and the reading equipment for the truck is ready to go. Barcodes from each meter will need to be recorded/uploaded into the system and then the meters can be installed. 500 locations have been chosen, as those meters were installed in 1999. The biggest issue now will be gaining access to the meters if they are located inside the homes.

L/B Water did take back the meters purchased last year (they had been back-ordered and then arrived shortly after the contract was signed with Core & Main). They gave a

refund for the meters at the current market price, with no re-stocking fee. The money was deposited back into the Water Revenue Fund.

ADDITIONAL ITEMS FOR DISCUSSION: Leiter Pryor noted that he, Lee Layman, Jon Fleagle and Melinda Knott met with F&M Bank for an investment presentation and to discuss strategies for the WBA's current accounts. All the existing CD's, totaling \$510,953.36, have been cashed in. F&M waived the early withdrawal penalties, so there was \$513,129.36 from the Tank Maintenance Fund to re-invest.

Chairman Fleagle reported that Borough Council approved their portion for the purchase of a Jet Vac truck, which was discussed at the WBA's last meeting. Mr. Pryor noted that he has been in contact with Franklin County. The grant agreement should be arriving in the near future and the check shortly thereafter. It was noted that the current plan is to house the truck at the Sewer Plant.

PAY BILLS: Todd Blake made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-306 – Gannett Fleming, Inc. - \$224.18 – 2022 Annual Services for the period of 11/05/2022 through 12/02/2022

Water Construction Fund Requisition #WC-294 – Gannett Fleming, Inc. - \$4,337.59 – Design, Bid and Construction Phase Engineering Services for WBA Water Treatment Plant Upgrade for the period of 10/01/2022 through 11/04/2022

Water Construction Fund Requisition #WC-295 – Gannett Fleming, Inc. - \$5,126.62 – Design, Bid and Construction Phase Engineering Services for WBA Water Treatment Plant Upgrade for the period of 11/05/2022 through 12/02/2022

Water Revenue Fund Requisition #23-01 – Gannett Fleming, Inc. - \$503.56 – 2022 Annual Services for the period of 11/05/2022 through 12/02/2022

Bill Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 6:47 p.m. on a Layman/Blake motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary