

WAYNESBORO BOROUGH AUTHORITY

FEBRUARY 14, 2023

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, Lee Layman, Bill Pflager and Todd Blake (Scott Stine was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
Tyler Grove, Dual Certification Water/Sewer Plant Operator
Andrew Benchoff, Authority Solicitor

Others – Rachel Govelovich, Gannett Fleming, Inc.

APPROVE MINUTES: Bill Pflager made a motion to approve the minutes of the January 10, 2023 regular meeting, as written. Lee Layman seconded; the motion passed unanimously.

WATER PLANT UPGRADE - UPDATE: Leiter Pryor reported that representatives of Gannett Fleming, the contractor and telephone system vendor met to “tweak” the system. The telephones worked for a few days but are no longer working again. They will continue attempting to find a resolution to the issues.

After the telephone issue is resolved, the electrical contract can be closed out. In addition, Mr. Pryor noted that, after discussion with Gannett Fleming, they are close to closing out the general contract. He is hopeful that there will be closeout documents available for the WBA’s next meeting.

The other outstanding item then will be the masonry contract.

ANTIETAM DAM - UPDATE: Mr. Pryor reported that much information has been “back and forth” with DEP regarding the High Hazard Dam grant. He is hoping to see a contract (and money) from them soon.

Rachel Govelovich noted that approval has been granted by DEP for the intake portion of the project, however there have been no comments yet on the impoundment dam (spillway) portion.

PUBLIC IN ATTENDANCE: R. Lee Royer was in attendance regarding plans for an extension of the existing development at Cold Spring Estates. He explained that a cul-

de-sac and five (5) lots will be built, but they need to discuss how to provide water service to the lots. Mr. Royer questioned if the WBA would be open to a joint venture to split costs for the materials and labor involved in the installation.

Chairman Fleagle requested that a cost estimate be prepared for discussion. WBA members noted they will consider the possibility of cost sharing, as it would be beneficial to have the water line installed at that location.

SEWER PLANT - UPDATE: Mr. Pryor noted that the newest employee at the WWTP resigned since the last WBA meeting, and they are currently in the process of looking for a replacement.

The heat plant is working well, but there is a problem with the mini split system in the chemical building and they may need to replace the unit.

Work on the NPDES permit continues. Analytical data has been forwarded to Gannett Fleming for their use. The public notification process has begun and Borough Council received a letter from Gannett Fleming regarding the permit renewal and 30-day comment period.

Scott Crum has been working on I & I work with the Maintenance Department and they have installed water-tight manhole lids on C. V., Virginia, Roadside and Enterprise Avenues. Chairman Fleagle suggested that they also look at Hamilton Avenue and Fifth Street, as the stormwater infrastructure project may not take place until sometime later in the future (he noted that bids for the project came in extremely high). He also believes there may be a leak in the sanitary sewer at that location as well. Mr. Pryor added that Scott Crum is working on a repair and replacement plan for I&I work, as there was \$100,000 included in the 2023 budget for this work.

Mr. Pryor reported that he has been in contact with Franklin County regarding the \$157,000 IMPACT! Grant (for the Jet Vac truck) and a signed contract was received today. He explained that the WBA/Borough will pay for the truck up front and then will submit for reimbursement. He anticipates delivery of the vehicle the first week of April. Franklin County has asked if municipal officials might be interested in a photo opportunity when receiving the grant monies. Several members of the WBA noted they could attend and Mr. Pryor will advise the County accordingly. Discussion followed regarding where the Jet Vac truck will be stored. Mr. Pryor noted that it is slightly longer than the garage at the WWTP, and it was suggested that a bump-out might be required.

METER REPLACEMENT PROGRAM: Mr. Pryor reported that 500 new ¾" water meters have arrived, as well as 30 new 1" meters for the larger meter replacement program. He added that 50+ meters have already been installed and the Maintenance Department is actively working on this project. Mr. Pryor also commented that Core & Main has been very responsive and have already been on-site to work with the Billing Department regarding training on input.

ADDITIONAL ITEMS FOR DISCUSSION: Mr. Pryor presented a report from F&M Bank outlining how they invested the WBA funds in four (4) bond investment accounts. He noted that funds from the Water Construction Fund were not invested yet (even though there is a high balance) because they are awaiting a final closeout amount for the WTP upgrade project first. Mr. Pryor was requested to apply to PENNVEST for the reimbursement requests in order to determine what the final drawdown will be.

Solicitor Benchoff has provided an original of the new WWTP deed to be placed on file at Borough Hall. A copy has also been recorded at the Franklin County Courthouse.

PAY BILLS: Lee Layman made a motion to approve the payment of the following requisitions –

Sewer Construction Fund Requisition #1159 – Orchard Pump & Supply Company (OPSCO) - \$9,622.91 – Inv. #OSI101079 for Spare Bio-Tower Pump

Sewer Revenue Fund Requisition #SA-307 – Kornfield and Benchoff, LLP - \$1,567.50 – Solicitorship billing thru 12/31/2022

Sewer Revenue Fund Requisition #SA-308 – Gannett Fleming, Inc. - \$457.50 – Inv. #0000018393 – 2022 Annual Services for 12/03/2022 thru 12/30/2022

Water Construction Fund Requisition #WC-296 – Gannett Fleming, Inc. - \$5,143.00 – Design, Bid and Construction Phase Engineering Services for WBA Water Treatment Plant Upgrade for the period of 08/27/2022 through 09/30/2022

Water Construction Fund Requisition #WC-297 – Gannett Fleming, Inc. – Design, Bid and Construction Phase Engineering Services for WBA Water Treatment Plant Upgrade for the period of 12/03/2022 through 12/30/2022

Water Construction Fund Requisition #WC-298 – Gannett Fleming, Inc. - \$301.95 – WTP Raw Water Supply and Intake and Antietam Dam Rehabilitation Project, Final Design, Permitting, and Bid Phase for the period of 12/31/2022 through 01/27/2023

Water Revenue Fund Requisition #23-02 – Core & Main, LP - \$50,000.00 – Inv. #S012779 for 500 water meters and converter

Water Revenue Fund Requisition #23-03 – Commonwealth of Pennsylvania, DEP - \$20,000.00 – Inv. #1284821, Safe Drinking Water Annual Fee for 2023

Water Revenue Fund Requisition #23-04 – Gannett Fleming, Inc. - \$1,128.51 – Inv. #0000014708, 2022 Annual Services for the period of 08/27/2022 thru 09/30/2022

Water Revenue Fund Requisition #23-05 – Gannett Fleming, Inc. - \$1,416.27 –
Inv. #0000018391, 2022 Annual Services for the period of 12/03/2022 thru
12/30/2022

Water Revenue Fund Requisition #23-06 – Kornfield and Benchoff, LLP -
\$1,402.02 – Solicitorship billing thru 12/31/2022

Todd Blake seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 6:57 p.m. on a
Pflager/Layman motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary