

WAYNESBORO BOROUGH AUTHORITY

MAY 9, 2023

MINUTES

Authority Chairman Jon Fleagle called the meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, Lee Layman, Scott Stine and Bill Pflager (Todd Blake was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
Tyler Grove, Dual Certification Water/Sewer Plant Operator
Andrew Benchoff, Authority Solicitor

APPROVE MINUTES: Lee Layman made a motion to approve the minutes of the April 11, 2023 regular meeting, as written. Scott Stine seconded; the motion passed unanimously.

WATER PLANT UPGRADE - UPDATE: Leiter Pryor reported that the contractor has completed the leak repair work and he is very confident that they are all repaired, as there is only dampness on the wall (which they believe is condensation). They will let it set for a few more weeks and if there is no indication of any further leaks, the contractor will come in to replace the block.

Mr. Pryor noted that the telephone system was reinstalled and additional programming was done ... it worked for a while and is now back to dropping calls, etc. again. He has contacted the vendor and contractor, and he is hoping they will respond sometime next week. Mr. Pryor expressed his frustration with the telephone system and the continued malfunction, and he asked for WBA approval for Solicitor Benchoff to contact them regarding a resolution. WBA members agreed.

Mr. Pryor noted that PSI ran cable for the new HDMI screen in the basement and plant staff installed the screen to save some money. It was then discovered that the screen requires its own dedicated license, which is a one-time fee of NTE \$5,500. He noted that the fee will be charged to the Borough's credit card, and he asked for authorization to cut a check back to the Borough for reimbursement. WBA members concurred. .

ANTIETAM DAM - UPDATE: Mr. Pryor reported that, since the last meeting, he has been in contact with GMS Funding Solutions to discuss additional funding sources for the Antietam Dam project. They provided him with a list, several of which he was already aware of, but several others they may wish to pursue. He will stay in contact with them regarding any potential upcoming applications. He will also talk with Rachel

Govelovich (Gannett Fleming) when she returns from medical leave regarding Section 313 with the Corps of Engineers. Chairman Fleagle suggested contacting FEMA again to see if they have changed their criteria and if the project might be eligible for additional funding (he reminded members that the WBA received money from the first round, but FEMA said they didn't qualify for the second round).

Mr. Pryor added that they are still waiting on permits.

He also reported that the Emergency Action Plan for the Dam needs to be updated, and Gannett Fleming provided a price quote for preparation of the EAP for a fee of \$7,140. The proposal was provided to WBA members in their meeting packet for review, and it was noted that the proposal should be revised to correctly reference "Franklin and Adams Counties" instead of "York County". Chairman Fleagle suggested that the \$7,140 should be a not-to-exceed figure. Lee Layman made a motion to authorize Gannett Fleming to do the EAP revisions for a NTE amount of \$7,140. Bill Pflager seconded; the motion passed unanimously.

SEWER PLANT - UPDATE: Mr. Pryor noted that he obtained two (2) quotes for the split system in the chemical building and the rooftop unit on the denite building, the lowest of which was Rodney B. Smith Plumbing, Heating & Cooling, Inc. for a total of \$6,475. He added that they required a 50% deposit to order the necessary parts, for which he presented Sewer Construction Fund Requisition #1163 for \$3,237.50. Bill Pflager made a motion for approval. Lee Layman seconded; the motion passed unanimously.

Mr. Pryor stated that WETT testing is currently underway. Samples were taken on Monday, but FedEx failed to deliver them, so they will need to collect samples again next week.

Mr. Pryor reported that the volutes (pump housing) ordered at the end of 2022 for the Third Street Pumping Station arrived yesterday. He will obtain pricing for the installation. In addition, the primary sludge pumps included in the budget have also arrived. As soon as maintenance on the clarifiers is completed, staff will begin the installation (excluding any ancillary electrical work, which will be contracted out).

He also noted that the sludge hauling is going well. He noted that DEP is notified each time they plan to haul and apply, and typically they say to proceed. This time, however, an inspector was on-site. Mr. Pryor mentioned that there have been a lot of complaints in Antrim Township (not about our practices), but he felt that DEP was just being cautious. The inspector noted no issues.

VACTOR SEWER FLUSHER TRUCK – UPDATE: Mr. Pryor reported that the maintenance staff is very pleased with the new truck, and they have begun their quarterly routine maintenance work in the sewer system. They have been able to remove many roots and debris from the system through the manholes, which they probably wouldn't have even seen with the old unit. Mr. Pryor feels that the equipment

was well worth the money spent. He added that the sewer plant staff will also be using the truck to pump out tanks and remove grease from scum boxes and pump stations, which we normally pay a contractor to do. Additional hose has been ordered for these applications, but it will be a cost savings in the long run.

Mr. Pryor noted that he has received some preliminary pricing for a storage building for the truck ... it will likely be around \$40,000 for the structure (18x40x14') and an additional \$10,000 to \$12,000 for heat. They have determined that there is a site where this building would fit nicely. The next step would be to formulate specifications and obtain pricing for the building. Bill Pflager made a motion to direct Leiter Pryor to develop building specifications for review and action at the next WBA meeting. Scott Stine seconded; the motion passed unanimously.

Mr. Pryor also reported that DEP did an unexpected inspection last week at the plant. The new sanitarian provided a list of things that need to be addressed. He added that there was "nothing major".

ZAIGER BUILDERS MOU / WATER LINE CONSTRUCTION: Mr. Pryor noted that the Memorandum of Understanding has been signed by all parties, and James Zaiger met recently with the Engineering Department to ensure that everyone was on the same page regarding what needs to be done. Meetings have also been held with the excavator and Lee Royer, the Borough's maintenance crew has put this project on their schedule, and they are just waiting now on the material to arrive.

2022 CCR: Mr. Pryor provided a copy of the 2022 Consumer Confidence Report in WBA members' meeting packets for review. He noted that this is in the standard DEP format and included only minor violations in reporting and recordkeeping on the lab's part. There were no water quality issues that occurred.

ADDITIONAL ITEMS FOR DISCUSSION: Mr. Pryor noted that he sent out an email to WBA and Council members regarding a 30th Anniversary luncheon/tours to celebrate 30 years since the Water Filtration Plant went online. The event will be held on 06/01 at 2:00 p.m. Interested parties were asked to RSVP to Leiter Pryor.

Mr. Pryor noted that the additional 100 water meters that the WBA authorized to be purchased have arrived and are already being installed.

PAY BILLS: Scott Stine made a motion to approve the payment of the following requisitions –

Sewer Construction Fund Requisition #1163 – Rodney B. Smith Plumbing, Heating & Cooling, Inc. - \$3,237.50 (50% deposit) – LG ductless heat pump installation/repairs to existing RTU (WWTP)

Sewer Revenue Fund Requisition #SA-313 – SEK CPAs and Advisors - \$2,400.00 – Inv. #210334 (Progress billing for audit of the financial statements as of December 31, 2022)

Water Construction Fund Requisition #WC-304 – Gannett Fleming, Inc. - \$6,313.82 – WTP Raw Water Supply and Intake and Antietam Dam Rehabilitation Project, Final Design, Permitting, and Bid Phase for the period of 01/28/2023 through 03/31/2023

Water Revenue Fund Requisition #23-13 – Core & Main - \$30,000.00 – Inv. #S680728 for 100 5/8x3/4 water meters

Water Revenue Fund Requisition #23-14 – SEK CPAs and Advisors - \$3,600.00 – Inv. #210334 (Progress billing for audit of the financial statements as of December 31, 2022)

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, Lee Layman made a motion to adjourn the meeting at 6:50 p.m. Bill Pflager seconded; the motion passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Borough Secretary