

## WAYNESBORO BOROUGH AUTHORITY

APRIL 18, 2017

### MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Christopher Snively, Jon Fleagle, Lee Layman and William Pflager (S. Allen Stine was absent)

Borough Staff -- S. Leiter Pryor, Director of Borough Utilities  
D. Lloyd Reichard, II, Authority Solicitor

**APPROVE MINUTES:** Lee Layman made a motion to approve the March 21, 2017 (regular meeting) and the April 4, 2017 (special meeting) minutes, as written. Christopher Snively seconded; the motion passed unanimously.

**SEWER PLANT DEBT SERVICE REFINANCING:** Leiter Pryor reported that the closing for the sewer plant debt service refinancing is scheduled for 05/04. He presented another draft of the loan agreement for the WBA's review, and noted that the required PENNVEST notice has been sent (an ACH payment has been set-up for the May payment). Lee Layman made a motion to authorize the WBA Chairman and Secretary to execute all required documents for the loan closing in May. William Pflager seconded; the motion passed unanimously.

It was noted that, following review of the most recent draft of the loan agreement, any questions or concerns should be directed to Mr. Pryor as soon as possible.

**UPDATE – BIOSOLIDS LAND APPLICATION:** Mr. Pryor noted that the reportable Penn State analyses came back less than the ceiling for land-application, and results were sent to DEP with a request to reinstate the program. He anticipates they will be hauling sludge again on 04/21 or 04/24 at the latest.

He also stated that the Influent has been showing “non-detect” for months, with only a few occasional spikes. They have talked with one industry, who has since made some modifications at their facility and is now showing less than .1 of the limit in the proposed new ordinance. Mr. Pryor noted that they have been working hard to comply and have been very cooperative; and samples taken upstream of the facility are now within the “non-detect” range. He added that staff will continually monitor this location and do discreet sampling throughout the system, as well as sampling monthly in the digester.

**UPDATE – ANTIETAM DAM EVALUATION:** Mr. Pryor noted that he received an update from Gannett Fleming regarding the Antietam Dam Evaluation. They have been working with DEP on a records search (hopefully back to when the dam was originally

constructed), and on the geology and structural assessment. They have contacted DEP regarding the proposed concept for the dam expansion, and DEP gave their blessing to proceed as long as the geology is acceptable. Field work will be conducted and the data will be re-submitted to DEP before proceeding with obtaining construction permits.

**UPDATE – WATER PLANT STUDY:** Leiter Pryor reported they have had numerous visits from Gannett Fleming personnel and equipment vendors, and Gannett plans to have a draft study available for WBA review by 05/05. He will forward copies to WBA members as soon as it is received.

**SEWER PLANNING EXEMPTION MODULE (OTTERBEIN CHURCH):** Mr. Pryor presented a Sewer Planning Exemption Module for the Otterbein Church, which DEP requires to be executed by the governing body. Accordingly, William Pflager made a motion recommending approval to Borough Council of the planning module for Otterbein Church. Christopher Snively seconded; the motion passed unanimously.

**WELTY ROAD WATER LINE PROJECT:** Leiter Pryor provided meeting notes from the meeting held recently with Washington Township representatives/staff regarding the Welty Road water line project. He corrected an error regarding the location of the water line on the **south side** of Welty Road (not the north side); and will be working with Washington Township on a combined equipment and employee listing. He will also obtain a Steel Procurement Certification from L/B Water, as requested. Mr. Pryor noted the anticipated start date for the project is 06/12.

**SEWER PLANNING EXEMPTION MODULE FOR ERIC CHANEY SUBDIVISION:** Christopher Snively made a motion to recommend approval to Borough Council of the planning module for Eric Chaney on Eighth Street. Lee Layman seconded; the motion passed unanimously.

**MEETING CHANGES:** Due to conflicts in schedules, the following meeting changes were made –

- The meeting originally scheduled for 05/16 at 6:00 p.m. has been rescheduled to 05/23.
- The meeting originally scheduled for 06/20 at 6:00 p.m. has been rescheduled to 06/27.

**PAY BILLS:** Christopher Snively made a motion to approve the payment of the following requisitions –

**Sewer Revenue Fund Requisition #SA-197 – Gannett Fleming Companies - \$110.72 – Engineering Services related to Sewer Use Ordinance and Sewage Transportation Agreement Updates per GF's April 30, 2015 Proposal and as authorized under the Annual Services Agreement Miscellaneous Engineering Services. Includes the following tasks: Industrial Users Pollutant Limits Evaluation, a High Strength Wastewater**

Surcharge Study, a Sewer Use Ordinance Update and Revision, a Sewage Transportation Agreement Update and Revision, and Implementation of an Industrial Pretreatment Program for the period of February 4, 2017 through March 3, 2017

**Sewer Revenue Fund Requisition #SA-198** – D. L. Reichard, II - \$30.00 – Parking Fees for Environmental Law Forum

**Sewer Revenue Fund Requisition #SA-199** – D. L. Reichard, II - \$1,033.25 – Base Retainer for Legal Services (04/01/2017 to 06/30/2017)

**Sewer Revenue Fund Requisition #SA-200** – Gannett Fleming Companies - \$68.32 – 2017 Annual Services for the period of February 4, 2017 through March 3, 2017

**Sewer Revenue Fund Requisition #SA-201** – Borough of Waynesboro (Clearing Account) - \$299,021.00 – 2<sup>nd</sup> Quarter, 2017 Sewer Allocation

**Water Construction Fund Requisition #WC-118** – Borough of Waynesboro (Clearing Account) - \$26,639.21 – Reimbursement for Fish & Game Road Water Line Project

**Water Construction Fund Requisition #WC-119** – Borough of Waynesboro (Clearing Account) - \$96,747.05 – Reimbursement for Tritle Avenue Water Line Project

**Water Revenue Fund Requisition #17-21** – Borough of Waynesboro (Clearing Account) - \$528,304.00 – 2<sup>nd</sup> Quarter, 2017 Water Allocation

**Water Revenue Fund Requisition #17-22** – D. L. Reichard, II - \$30.00 – Parking Fees for Environmental Law Forum

**Water Revenue Fund Requisition #17-23** – D. L. Reichard, II - \$1,033.25 – Base Retainer for Legal Services (04/01/2017 to 06/30/2017)

**Water Revenue Fund Requisition #17-24** – Gannett Fleming Companies - \$68.32 – 2017 Annual Services for the period of February 4, 2017 through March 3, 2017

**Water Revenue Fund Requisition #17-25** – Gannett Fleming Companies - \$2,700.92 – Waynesboro Water Treatment Plant Evaluation for the period of February 4, 2017 through March 3, 2017

**Water Revenue Fund Requisition #17-26** – Gannett Fleming Companies - \$1,227.82 – Perform Hydrologic and Hydraulic Analysis (H&H Analysis) with Alternatives Evaluation for Antietam Dam for the period of December 31, 2016 through March 3, 2017

**Source Development Fund Water Requisition #SD-166 – Gannett Fleming  
Companies - \$307.99 – Engineering services related to the preliminary  
hydrologic study for new well supply for the period of February 4, 2017  
through March 3, 2017**

William Pflager seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 6:53 p.m. on a  
Snively/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Office Supervisor