

WAYNESBORO BOROUGH AUTHORITY

JULY 18, 2017

MINUTES

Authority Vice-Chairman S. Allen Stine called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – S. Allen Stine, Lee Layman and William Pflager
(Jon Fleagle and Christopher Snively were absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: William Pflager made a motion to approve the minutes of the June 27, 2017 meeting, as written. Lee Layman seconded; the motion passed unanimously.

2016 AUDIT: WBA members received copies of the 2016 audit prepared by Smith Elliott Kearns & Company. Mr. Pryor noted that he would like to discuss the audit with the full board, as there are no pressing issues. WBA members agreed to defer the matter until the August meeting.

HAHN UTILITY EASEMENT – WELTY ROAD PROJECT: Mr. Pryor presented a Utility Easement Agreement for the Hahn property, which is one of the four needed by Washington Township for the Welty Road water line. The Borough's Engineering Department has reviewed it and is recommending approval. William Pflager made a motion to approve the utility easement and authorize execution of the agreement presented. Lee Layman seconded; the motion passed unanimously.

AWOP AWARD (WATER PLANT): Mr. Pryor reported that the Water Treatment Plant will receive another AWOP (Area Wide Optimization and Performance) Award from DEP/EPA. He explained that this award demonstrates the staff's efforts "above and beyond" and they should be recognized. He will also report on this achievement at the next Council meeting. Mr. Pryor noted that two (2) operators will attend the WWOAP Conference to receive the award on the Borough's behalf. He added that this award has been in existence for ten (10) years; and Waynesboro's plant has received the award six (6) out of ten (10) of those.

Future upgrades needed at the Water Plant were also discussed. Mr. Pryor stated that he will begin pursuing grant funding options, and representatives from Gannett Fleming may attend an upcoming meeting to discuss this further. He also noted that the WBA may need to consider rate increases for water and sewer (for reserve and

capital projects) when budget deliberations begin.

PAY BILLS: Lee Layman made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-203 – Borough of Waynesboro
(Clearing Account) - \$239,217.00 – 3rd Quarter, 2017 Sewer Allocation

Sewer Revenue Fund Requisition #SA-204 – D. L. Reichard, II - \$1,033.25 –
Base Retainer for Legal Services (07/01/2017 to 09/30/2017)

Water Revenue Fund Requisition #17-32 – Borough of Waynesboro (Clearing
Account) - \$422,643.00 – 3rd Quarter, 2017 Water Allocation

Water Revenue Fund Requisition #17-33 – D. L. Reichard, II - \$1,033.25 –
Base Retainer for Legal Services (07/01/2017 to 09/30/2017)

Water Revenue Fund Requisition #17-34 – Gannett Fleming Companies -
\$3,060.67 – Conceptual Design for Antietam Dam for the period of April
29, 2017 through May 26, 2017

Water Revenue Fund Requisition #17-35 – Deborah J. Gift - \$390.47 – 2017
WASD Real Estate Taxes (Blue Rock Road, Lot #1 – Parcel
#19-0L18.-058B-EX0000)

Water Revenue Fund Requisition #17-36 – Deborah J. Gift - \$1,799.04 –
2017 WASD Real Estate Taxes (Rattlesnake Run Road – Parcel
#19-0L15.-001A-000000)

William Pflager seconded; the motion passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Office Supervisor