

**WAYNESBORO BOROUGH AUTHORITY**

**AUGUST 15, 2017**

**MINUTES**

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, Lee Layman and S. Allen Stine  
(William Pflager and Christopher Snively were absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities

**APPROVE MINUTES:** Allen Stine made a motion to approve the minutes of the July 18, 2017 meeting, as written. Lee Layman seconded; the motion passed unanimously.

**WATER PLANT EVALUATION:** Leiter Pryor noted that WBA members reviewed a draft of the preliminary evaluation and requested several revisions be made. Gannett Fleming representatives would like to discuss these recommendations prior to making revisions to the plan, and a workshop was tentatively scheduled for 08/22 at 1:30 p.m.

**UPDATE – WELTY ROAD WATERLINE PROJECT:** Leiter Pryor reported that there is currently one (1) Borough maintenance employee assisting Washington Township's crew with the 2" portion of the water line on Welty Road. He explained that, following discussions with Jeff Geesaman (Washington Township Manager), a 2" line will be connected into the existing 10" line on Hollengreen Drive. The Borough will supply the meters and valve boxes; and the Borough staff's responsibility will end at the curb stop. WBA members concurred.

**CLOSEOUT CLAYTON AVENUE WATERLINE PROJECT:** Leiter Pryor reported that the Clayton Avenue waterline project is completed. The project was budgeted at \$124,250 and final costs were approximately \$187,000. He noted that the costs were significantly higher than estimated, as additional labor (hand-digging) and blacktop were required. Mr. Pryor noted that a requisition for reimbursement to the Borough (less stone costs, as there was a billing issue with the New Enterprise invoices) will be presented for approval later in the meeting.

**PRESENTATION BY GANNETT FLEMING ON ANTIETAM DAM EVALUATION:** Amanda Hess and Paul Schweiger of Gannett Fleming's Dam Safety Division were present. Ms. Hess offered a "refresher" for information: the WBA received a letter in April, 2016 from PA Dam Safety indicating that the spillway was not capable of passing the required spillway design flood and directing the Borough to have an engineer

develop alternatives to address the capacity issues.

After looking at several options for increasing the spillway capacity, the possibility of adding an auxiliary spillway was considered. Gannett Fleming visited the site and conducted data collection by reviewing design drawings, inspection photos/reports, etc. from DEP. Several positive aspects of the existing spillway were noted, including the types of rock found (which are hard, resistant to weathering, and favorable for heavy structures). Information was sent to DEP regarding the concept of a low-land auxiliary spillway, and they responded encouraging us to continue looking at this concept. It was noted that all alternatives considered included raising the training walls by approximately 2", which will be a very minimal cost.

There are two (2) alternatives for the rock cut spillway (diagrams of each were displayed):

1. Broad-crested rock cut auxiliary spillway – mostly excavation and very little concrete (approximate cost of \$1,850,000 - \$2,810,000)
2. Labrynth-shaped rock cut auxiliary spillway – saves excavation work (approximate cost of \$1,900,000 - \$2,650,000) and would not require lowering the pool level during construction

In addition, Ms. Hess noted that Pennsylvania has just begun a PMP Study, which should be completed in the spring of 2019. Once completed, she noted there should be a reduction in the PMP as a result.

Ms. Hess reviewed the proposed next steps, which are –

1. Resolve property boundary questions
2. Meet with DEP (provide schedule)
3. Complete subsurface investigation program
  - (a) Test bits (Phase 1)
  - (b) Borings (Phase 2), if required
4. Preliminary design

**2016 AUDIT:** Leiter Pryor reported that the 2016 audit was very favorable and no deficiencies were noted. Better procedures were suggested for WTMA transfers with regard to the indirect water service area, and those have already been implemented. He added that a transfer of tap fees will need to be made once the audit has been approved.

Lee Layman made a motion to accept the 2016 audit report prepared by Smith Elliott Kearns & Company. Allen Stine seconded; the motion passed unanimously.

**SEWER LOAN PAYMENT:** Leiter Pryor noted that the WBA's first sewer loan payment to F&M is due on 09/15 (approximately \$298,000 twice/year). WBA members concurred that the appropriate transfer be made for the required payment.

**PAY BILLS:** Lee Layman made a motion to approve the payment of the following requisitions –

**Sewer Revenue Fund Requisition #SA-205** – Smith Elliott Kearns & Company, LLC – \$1,200.00 - Audit of financial statements and presentation of report thereon as of December 31, 2016 (less progress billings)

**Sewer Revenue Fund Requisition #SA-206** – Gannett Fleming Companies - \$71.68 – 2017 Annual Services for the period of May 27, 2017 through June 30, 2017

**Water Construction Fund Requisition #WC-120** – Borough of Waynesboro (Clearing Account) – \$160,405.17 – Reimbursement for Clayton Avenue Water Line Project (Progress Payment)

**Water Revenue Fund Requisition #17-37** – Onsolve, LLC - \$7,467.00 – CodeRED Extension for 07/30/2017 – 07/29/2018

**Water Revenue Fund Requisition #17-38** – Gannett Fleming Companies – \$1,458.52 – Waynesboro Water Treatment Plant Evaluation for the period of May 27, 2017 through June 30, 2017

**Water Revenue Fund Requisition #17-39** – Smith Elliott Kearns & Company, LLC - \$1,800.00 – Audit of financial statements and presentation of report thereon as of December 31, 2016 (less progress billings)

**Water Revenue Fund Requisition #17-40** – Gannett Fleming Companies - \$215.02 – 2017 Annual Services for the period of May 27, 2017 through June 30, 2017

Allen Stine seconded; the motion passed unanimously.

**SEPTEMBER MEETING:** The September WBA meeting will be held at the Water Treatment Plant on 09/19 at 6:00 p.m. (with the annual picnic to be held at 5:00 p.m.). Council members will be invited to attend.

Having no further business to discuss, the meeting adjourned at 7:36 p.m.

Respectfully Submitted,

Melinda S. Knott  
Office Supervisor