

WAYNESBORO BOROUGH AUTHORITY

OCTOBER 17, 2017

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, Lee Layman, S. Allen Stine and William Pflager (via teleconference); Christopher Snively was absent

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: Allen Stine made a motion to approve the minutes of the September 19th meeting, as written. Lee Layman seconded; the motion passed unanimously.

UPDATE – ANTIETAM DAM EVALUATION: Chairman Fleagle noted that Gannett Fleming's geologist(s) were on-site on 10/04, and several test holes were dug at various locations around the dam. Rock was discovered at almost every location, with the exception of Hole #3 (dug 13' and found no rock). The study will be taken under advisement for further evaluation and discussion on how to proceed.

Mr. Pryor noted that the dam inspection was also completed that day, and the inspection report will be forthcoming within the next several weeks.

UPDATE – WATER PLANT EVALUATION: Mr. Pryor reported that he received Gannett Fleming's Water Plant Evaluation late Friday (after the WBA meeting packets were mailed), and he has not yet had an opportunity to do a thorough review. He did note, however, that comments/recommendations presented by the WBA several months ago were included in the report. WBA members were asked to review the report for further discussion at their next meeting. He noted that a rate increase will most likely be necessary in order to fund this project.

UPDATE – WELTY ROAD WATER LINE PROJECT: Mr. Pryor noted there has been no recent progress on the Welty Road water line project, but the Borough's Maintenance Department will begin setting meter pits next week and Washington Township will begin installing the service lines thereafter. WBA members stressed the importance of completing the water line as soon as possible so the residents will have good quality water.

UPDATE – I & I MANHOLE REHABILITATION: Mr. Pryor advised that the

rehabilitation work will soon be completed on 11 of the 12 manholes identified as requiring work. The contractor should finish tomorrow with the masonry and epoxy lining, and will return next week to re-install the steps. The remaining manhole is buried under 10' of fill at the WASHS hockey field, so the matter is being reviewed to determine how to proceed. He noted that the project should come in under the budgeted amount of \$59,000; and since many of the manholes were very poor condition and had infiltration, he feels it is money well spent.

UPDATE – NPDES PERMIT RENEWAL: Mr. Pryor noted he reported at the last meeting that the problem with coordinates had been resolved, the application was deemed administratively complete by DEP, and a draft permit would be issued in the near future. However, upon further review, it was discovered that there was an issue when the original WETT testing was conducted and one (1) event would need to be re-done. He has contacted the same laboratory that did the initial test, and they are able to begin the work in October for a cost of approximately \$2,000. William Pflager made a motion to authorize Leiter Pryor to proceed with additional testing for the NPDES permit. Lee Layman seconded; the motion passed unanimously.

Mr. Pryor also noted that he was authorized to obtain assistance with the biosolids land application permit application from Material Matters. They have prepared a draft Notice of Intent and the application is ready to submit to DEP. WBA members concurred that he should proceed.

REQUEST FOR WATER SERVICE (EMMANUEL FULL GOSPEL CHURCH): Mr. Pryor presented a request for water service from the Emmanuel Full Gospel Church (across from the former Henicle's Store on Route 997). He noted they will need a 2" water line for their domestic service, but a decision has not yet been made regarding the need for fire service. If they do need fire service, he recommended bringing both the fire and domestic services off Stottlemeyer Road so that only one (1) road is cut. Mr. Pryor clarified that at this point in time, they are only requesting a water availability letter. Lee Layman made a motion to agree to provide water service to the Emmanuel Full Gospel Church on Route 997. Allen Stine seconded; the motion passed unanimously.

BUDGET 2018: Chairman Fleagle reviewed the list of capital items for the proposed 2018 budget, as presented by Leiter Pryor. He also provided a draft copy of the Sewer budget, but is still getting clarifications for the Water budget. WBA members will hold a special budget meeting next Tuesday (10/24) at 6:00 p.m.

PAY BILLS: Allen Stine made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-208 – D. L. Reichard, II - \$1,033.25 – Base Retainer for Legal Services (10/01/2017 to 12/31/2017)

Sewer Revenue Fund Requisition #SA-209 – Material Matters, Inc. - \$340.00

– Environmental services in connection with the submission of an application for a PAG-08 General Permit for the period of August 26, 2017 to September 29, 2017

Water Revenue Fund Requisition #17-43 – Gannett Fleming Companies - \$7,821.04 – Conceptual Design for Antietam Dam for the period of August 5, 2017 through September 1, 2017

Water Revenue Fund Requisition #17-44 – D. L. Reichard, II - \$1,033.25 – Base Retainer for Legal Services (10/01/2017 to 12/31/2017)

Water Revenue Fund Requisition #17-45 – Borough of Waynesboro (Clearing Account) - \$13,460.00 – 4th Quarter, 2017 Water Allocation

Lee Layman seconded; the motion passed unanimously.

Having no further business to discuss, the meeting adjourned at 8:02 p.m.

Respectfully Submitted,

Melinda S. Knott
Office Supervisor