

WAYNESBORO BOROUGH AUTHORITY

DECEMBER 12, 2017

MINUTES

Authority Chairman Jon Fleagle called the regularly scheduled meeting of the Waynesboro Borough Authority to order at 6:00 p.m. with the following in attendance:

Borough Authority Members – Jon Fleagle, Lee Layman, S. Allen Stine and William Pflager (Christopher Snively was absent)

Borough Staff – S. Leiter Pryor, Director of Borough Utilities
D. Lloyd Reichard, II, Authority Solicitor

APPROVE MINUTES: William Pflager made a motion to approve the minutes of the November 14, 2017 meeting, as written. Lee Layman seconded; the motion passed unanimously.

UPDATE – WATER PLANT EVALUATION: Mr. Pryor noted that he is in the process of making arrangements for a plant tour with the City of Hagerstown during the second week in January. He will contact WBA members with detailed information when a date has been confirmed.

Mr. Pryor noted that Borough Council recently approved the transfer of an individual from the Maintenance Department to the Water Treatment Plant. He will begin work there on 12/18.

UPDATE – WELTY ROAD WATERLINE PROJECT: Mr. Pryor noted that the Welty Road waterline project is completed. He is awaiting two (2) outstanding invoices for material and is compiling labor and equipment charges, which will be forwarded to Washington Township in the near future for reimbursement. The project came in under the original estimate. He added that the Borough and Township crews worked well together, and it is great that the residents there will finally have potable water.

UPDATE – NPDES PERMIT RENEWAL: Mr. Pryor noted there was nothing new to report.

FREE WATER CUSTOMERS: Chairman Fleagle instructed Mr. Pryor to begin working on a list of the free water customers and their consumption for 2017.

BUDGET 2018: Mr. Fleagle noted that WBA members received copies of the proposed Water, Sewer and Capital budgets for 2018.

Mr. Fleagle noted that several line items have been added to General Expenses (Administrative) in the Water budget (such as rent for the portion of Borough buildings

utilized by the WBA and a portion of the maintenance/operating expenses for each building), and wages for the Maintenance Department are also now included under General Expenses. After further discussion and review, William Pflager made a motion to approve WBA Resolution No. 2017-02 approving the 2018 Borough Operating Budget for the operation of the water system and water supply service. Lee Layman seconded; the motion passed unanimously. ***A COMPLETE COPY OF WBA RESOLUTION NO. 2017-02 IS ON FILE AT BOROUGH HALL.***

Mr. Fleagle noted that, basically the same changes have been made in the Sewer budget as far as General Expenses for the Borough buildings and Maintenance Department wages. After further review and discussion, Lee Layman made a motion to approve WBA Resolution No. 2017-03 approving the 2018 Borough Operating Budget for the sanitary sewer collection system, pumping stations and treatment facility. Allen Stine seconded; the motion passed unanimously. ***A COMPLETE COPY OF WBA RESOLUTION NO. 2017-03 IS ON FILE AT BOROUGH HALL.***

PAY BILLS: Allen Stine made a motion to approve the payment of the following requisitions –

Sewer Revenue Fund Requisition #SA-214 – Material Matters, Inc. - \$94.85 – Environmental services in connection with the submission of an application for a PAG-08 General Permit for the period of October 28, 2017 through November 24, 2017

Water Revenue Fund Requisition #17-48 – Dennis E. Black Engineering, Inc. - \$3,470.03 – Annual Antietam Dam Inspection and Report

Water Revenue Fund Requisition #17-49 – Gannett Fleming Companies - \$5,929.64 – Waynesboro Water Treatment Plant Evaluation for the period of September 30, 2017 through October 27, 2017

Water Revenue Fund Requisition #17-50 – Gannett Fleming Companies - \$143.36 – 2017 Annual Services for the period of September 30, 2017 through October 27, 2017

William Pflager seconded; the motion passed unanimously.

WBA members adjourned to executive session at 6:35 p.m. and reconvened at 7:30 p.m. They took action to change the reorganization meeting for the WBA to their first regularly scheduled meeting in January (to be held on January 16, 2018 at 6:00 p.m.)

Having no further business to discuss, the meeting adjourned at 7:35 p.m. on a Stine/Pflager motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott
Office Supervisor