

JANUARY 2, 2024  
WAYNESBORO, PA 17268  
REGULAR MEETING (OUTGOING  
COUNCIL) AND RE-ORGANIZATION  
MEETING (INCOMING COUNCIL)

Council President C. Harold Mumma called the regularly scheduled meeting of the outgoing Waynesboro Borough Council to order at 6:30 p.m. with the following in attendance:

Borough Council Members – Jarred Knott, Patrick Fleagle, Jon Fleagle, C. Harold Mumma, Dade Royer and Michael Cermak

Mayor Richard Starliper

Borough Staff – Jason Stains, Borough Manager  
Kevin Grubbs, Head of Engineering Services  
S. Leiter Pryor, Director of Utilities  
Matthew Schmidt, Zoning-Code Enforcement Officer  
Christopher Devers, Fire Chief

**PLEDGE OF ALLEGIANCE:** Mayor Starliper led those present in the Pledge of Allegiance.

**EXECUTIVE SESSION:** President Mumma noted that Council will hold an executive session at the end of the reorganization meeting to discuss personnel, litigation, public safety and security issues. No voting will take place afterward.

**COMMITTEE REPORTS AND VOTING ON ITEMS FROM COMMITTEE REPORTS  
(AS NEEDED)**

**PERSONNEL COMMITTEE:** Council took action on the following personnel matters as presented –

- Approve a step increase for Melinda Knott, Office Manager, to salary level 19E, effective 01/01/2024 – Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed 5-0 (Councilman Knott abstained).
- Approve a step increase for S. Leiter Pryor, Director of Utilities, to salary level 23E, effective 01/02/2024 – Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.

- Appoint Tyler Grove to the position of Utilities Project Manager, at salary level 15E, effective 01/01/2024 – Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.
- Approve the reappointment of Todd Blake to the Waynesboro Borough Authority; said term to expire on 01/01/2029 – Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.
- Approve the reappointment of Keith Williams to the Zoning Hearing Board; said term to expire on 01/01/2029 – Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.
- Approve the reappointment of Patti McLaughlin to RCI's Board of Directors (Borough appointment); said term to expire on 12/31/2027 – Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.
- Approve the reappointment of Kevin Hammond to the Recreation Board; said term to expire on 12/31/2028 – Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.
- Approve the retirement notice of Tom Brennan; Chief Water Plant Operator, effective 03/01/2024 – Councilman Royer made a motion for approval. Councilman Cermak seconded; the motion passed unanimously.

**PROPERTY AND PUBLIC SAFETY COMMITTEE:** No report.

**STREET COMMITTEE:** No report. Councilman J. Fleagle noted that the next Street Committee meeting will be held on 01/04 at 9:00 a.m.

**ECONOMIC DEVELOPMENT COMMITTEE:** No report.

**FINANCE COMMITTEE:** Councilman Knott made a motion to approve the payment of Check Details dated 12/19 and 12/28. Councilman J. Fleagle seconded; the motion passed unanimously.

Having no further business to be discussed by outgoing Council, the meeting adjourned at 6:36 p.m. on a Councilman Knott/Councilman P. Fleagle motion which passed unanimously.

## **RE-ORGANIZATION**

**CALL TO ORDER:** Mayor Starliper called the reorganization meeting of incoming Council to order.

**PRESENTATION OF CERTIFICATES OF ELECTION, AFFIDAVITS OF RESIDENCY AND OATHS ADMINISTERED BY THE HONORABLE JUDGE ANGELA KROM OF THE 39<sup>TH</sup> JUDICIAL DISTRICT:** Judge Krom administered Oaths of Office and Loyalty Oaths to re-elected Councilmen Michael Cermak, Jon Fleagle and Patrick Fleagle.

**ELECT COUNCIL OFFICERS:** Mayor Starliper called for nominations for the position of Council President. Councilman Cermak nominated C. Harold Mumma as President. Councilman Royer seconded. Councilman P. Fleagle made a motion to close the nominations. Councilman J. Fleagle seconded; the motion passed unanimously and Mr. Mumma was declared Council President.

Mayor Starliper then called for nominations for the position of Vice-President. Councilman Mumma nominated Dade Royer as Council Vice-President. Councilman Cermak seconded. Councilman P. Fleagle made a motion to close the nominations. Councilman J. Fleagle seconded; the motion passed unanimously and Mr. Royer was declared Council Vice-President.

President Mumma then presided over the remainder of the meeting.

**APPROVAL OF ROUTINE ITEMS (CONSENT AGENDA):** Councilman P. Fleagle made a motion to approve the Consent Agenda, as follows. Councilman Knott seconded; the motion passed unanimously.

A. Appointments

- Manager/Treasurer – Jason Stains
- Secretary – Melinda Knott
- Assistant Treasurer – D'Lynn Scheeler
- Assistant Secretary – Kevin Grubbs

B. Borough Staff

- Police Chief – Jim Sourbier
- Fire Chief – Chris Devers
- Director of Utilities – S. Leiter Pryor
- Operations Manager (Water and Sewer) – Gordon Cruickshanks
- Head of Engineering Services – Kevin Grubbs
- Zoning/Code Enforcement Officer – Matt Schmidt
- Office Manager – Melinda Knott

C. Borough Solicitor – Salzman Hughes, PC (Sam Wiser)

D. Vacancy Board – O. June Mumma and Members of Council

E. Sewage Enforcement Officer – JWP Environmental, Inc. (Jonathan W. Piper, Primary)

F. ADA Grievance Committee – Eric Boyer, Jon Fleagle and Council President

G. Franklin County Emergency Service Alliance Representative(s) – Pat Fleagle

**PUBLIC COMMENTS – NON-AGENDA ITEMS:** None.

**PUBLIC COMMENTS – AGENDA ITEMS:** Visitors desiring to comment on a particular agenda item will be recognized by the President to speak when the topic is being discussed.

**UNFINISHED BUSINESS** – None.

### **NEW BUSINESS**

**OPEN 2024 BUDGET:** Mr. Stains noted that, in accordance with the Borough Code, “new” Council has the right to re-open the 2024 budget; and if they choose to do so, the revised budget must be advertised and finalized by 02/15. No members expressed a desire to re-open the budget and Councilman Knott made a motion to affirm adoption of the 2024 budget as previously adopted. Councilman J. Fleagle seconded; the motion passed unanimously.

### **FOR INFORMATION ONLY**

**COMMITTEE ASSIGNMENTS:** Council members were provided with a list of Committee assignments from the Council President. He noted that all committees will remain the same as in 2023.

**PRESS QUESTIONS:** None.

**COUNCIL AND STAFF COMMENTS:** Mr. Stains announced that curbside Christmas tree pick-up will take place the week of January 15-19 on residents’ normal collection day.

Councilman J. Fleagle noted that Tom Brennan will be missed at the Water Treatment Plant after his retirement, adding that he was a very conscientious employee who has done an excellent job over the 30+ years of his employment with the Borough.

Mayor Starliper congratulated the three (3) re-elected members of Council and wished the best of luck to all Council members in the upcoming year.

Council took a brief recess and went into executive session at 6:47 p.m. They reconvened at 7:18 p.m. and adjourned on a P. Fleagle/Royer motion which passed unanimously.

Respectfully Submitted,

Melinda S. Knott  
Borough Secretary